

**REGULAR BOARD MEETING**

**December 18, 2018**

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on December 18, 2018, at 5:15 p.m.

The following were present: BOARD MEMBERS – Scott Rosenberg, Brad Shaffer, Lori Dudley, Mike Harberts, Steve Schnieder, Joel Lorenz, Linden Olson; STUDENT BOARD REPRESENTATIVE – Joselin Gonzales Mejia

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: None.

A presentation was given by Deb Stoll regarding Special Education.

The board suspended the meeting for the Review and Comment Hearing at 5:39 p.m.

The board opened the Review and Comment Hearing at 5:39 p.m.

The board closed the Review and Comment Hearing at 5:43 p.m.

The School Board meeting reconvened at 5:43 p.m.

1. Motion by Member Schnieder, and seconded by Member Olson and unanimously passed to approve the Consent Agenda for the December 18, 2018, School Board meeting.
2. Motion by Member Schnieder, seconded by Member Olson and unanimously passed to approve the Main Agenda for the December 18, 2018, School Board meeting.
3. Motion by Member Shaffer, seconded by Member Lorenz and unanimously passed to approve the November 20, 2018, Regular School Board meeting minutes.

Motion by Member Shaffer, seconded by Member Lorenz and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Olson, seconded by Member Rosenberg to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for December 18, 2018, as per Board Check Register

	<b><u>December 18, 2018</u></b>
<b>GENERAL FUND</b>	\$1,959,686.42
<b>FOOD SERVICE</b>	\$124,543.51
<b>TRANSPORTATION</b>	\$127,077.43
<b>COMMUNITY SERVICE</b>	\$21,067.45

<b>CAPITAL OUTLAY</b>	\$45,694.27
<b>BUILDING CONSTRUCTION</b>	\$1,482,737.20
<b>INTEGRATION COLLABORATIVE</b>	<u>\$12,223.23</u>
<b>MONTH TOTAL</b>	\$3,773,029.51

- D. Approved the Community Education Imprest Cash Account in the amount of \$24.00 for November 2018.
- E. Reviewed the Middle School, High School, Prairie Elementary and the Area Learning Center Activity Accounts for November 2018.

Middle School Activity Account	\$4,604.16
High School Activity Account	\$26,941.67
Prairie Elementary Activity Account	\$415.16
Area Learning Center Activity Account	<u>\$276.33</u>
Total	\$32,237.32

- 4.2.1. Approved resignation of Tar Lar Paw as ABE Paraprofessional with Community Education effective December 10, 2018.
- 4.2.2. Approved resignation of Gerald Oehler as ABE Teacher with Community Education effective December 20, 2018.
- 4.2.3. Approved resignation of Donna Day Beck as Special Education Teacher at the High School effective June 3, 2019.
- 4.2.4. Approved resignation of Becky Meester as Class II Paraprofessional at the High School effective December 26, 2018.
- 4.2.5. Approved resignation of Rosibel Mejia Calderon as Class I Paraprofessional at the Area Learning Center effective December 18, 2018.
  
- 4.3.1. Approved employment of Pablos Martinez as Class II Paraprofessional at the Middle School effective December 3, 2018.
- 4.3.2. Approved employment of Nancy Xanaxay as Class II Paraprofessional at the Middle School effective December 3, 2018.
- 4.3.3. Approved employment of Brittany Schettler as Early Childhood Paraprofessional with Early Childhood Family Education effective November 19, 2018.
- 4.3.4. Approved employment of Christy Menke as Administrative Assistant Class II with VIBE effective December 3, 2018.
- 4.3.5. Approved employment of Paul Barduson as Winter Weight Room Supervisor at the High School effective November 26, 2018.”
- 4.3.6. Approved employment of Joyce Lohr as Additional Rover Educational Assistant with Targeted Services effective November 27, 2018.
  
- 4.4 The board approved the following donations for the month of November 2018: Middle School activity account from Early Risers Kiwanis and Sally Anderson for Renaissance t-shirts, SW Initiative Foundation for Community Education Sports Booster Club for District athletics.
- 4.5 Approved the 2018-2019 seniority lists.
- 4.6 Approved an employee’s request for sick leave (due to pregnancy) from March 11, 2019, through June 3, 2019.
- 4.7 Approved the summer school dates of the High School and Area Learning Center June 5-28, 2019, and the Middle School and Prairie Elementary June 10-28, 2019.

5. Member Harberts moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE FEBRUARY 12, 2019  
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota,  
as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on February 12, 2019 to act as such at the combined polling place listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Schnieder. On a roll call vote, the following voted in favor: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Mike Harberts

and the following voted against: None.

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

COMBINED POLLING PLACE:                      ELECTION JUDGES

Lakeside Church  
1000 Linda Lane  
Worthington, MN 56187

Co-Head Election Judge:  
Co-Head Election Judge:

Bernice Camery  
Jim Laffrenzen

Election Judges:

Beth Habicht  
Diane Levine  
Joan Behrends  
Kathleen Reker  
Sharon Henderson  
Nelma Vanden Bosch  
Ginny Lien  
Sue Nasers  
Marcia Shepherd  
Karen Buchmann  
Kathy Harberts  
Linda Lindeman  
Marcy LaVelle  
Mike Vosburgh  
Julia Berger

6. Member Olson introduced the following resolution and moved its adoption:

**RESOLUTION FOR REALLOCATION OF GENERAL EDUCATION REVENUE**

Pursuant to Minnesota Statutes, Section 126C.23, the school board of Worthington ISD #518 Schools hereby resolves to reallocate general education revenue for FY19 from the building level to the district-wide level for the expenditures in each of the following areas:

School Board Operations	District Publications
Office of the Special Programs Director	District-wide Operations and Maintenance
Business Services	District-wide Special Ed Staff
Data Processing	District-wide Staff Development
Office of the Superintendent	Curriculum and Assessment
Loan Interest	Inter-district Cooperation
Technology Support	District-wide Operating Capital
Health Services	Police Liaison/Crime Prevention
Transportation	Property/Casualty Insurance

The motion for adoption of the foregoing resolution was duly seconded by Member Shaffer and upon voice vote being taken, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Mike Harberts

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

7. Member Rosenberg introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR POSSIBLE REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS  
THEREFORE**

WHEREAS, the financial condition of the school district may dictate that the school board may be required to consider reducing expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this possible reduction in expenditure and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs and,

WHEREAS, if a reduction in expenditures and/or a decrease/increase in student enrollment occurs a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

BE IT RESOLVED, by the School Board of Independent School District No. 518, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the possible discontinuance of programs and positions and prepare to make recommendations to the school board for the possible discontinuance of programs, possible curtailment of programs, possible discontinuance of

positions or curtailment of positions as may be dictated by financial conditions and/or decreased pupil enrollment.

The motion for the adoption of the foregoing resolution was duly seconded by Member Lorenz and upon vote being taken thereon, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Mike Harberts

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

8. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve the 2019-2020 budget calendar and assumptions as corrected by the Superintendent and the board reorganizational meeting date left blank.
9. Motion by Member Olson, seconded by Member Rosenberg and unanimously passed to approve student teacher agreement with the University of South Dakota.
10. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to certify the 2018 Levy payable 2019 in the amount of \$6,153,419.97.

The board suspended the meeting for the Truth in Taxation Hearing at 6:03 p.m.

The board opened the Truth in Taxation Hearing at 6:03 p.m.

The board closed the Truth in Taxation Hearing at 6:18 p.m.

The School Board meeting reconvened at 6:18 p.m.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: Teachers On Call report and update, MREA board of directors ballot, enrollment projections, logo for referendum material, ALC/gymnastics center update, teacher staffing structure, fiber optic ring and towers, Communication Coordinator interviews and public meeting dates of January 12 at 10 a.m. and January 14 at 6:30 p.m. Instructional Committee Report – Mr. Rosenberg reported the following: None. Operations Committee Report – Mr. Lorenz reported the following: None. Other Reports: Ms. Gonzales Mejia reported on the following: High School play, concerts, musical in January, orchestra alumni and orchestra playing together, secret santa delivery fundraiser for prom. Mr. Schnieder discussed the MSBA assembly update. Mr. Skog gave an update on health insurance. Other Business - The board scheduled the Special School Board Reorganizational meeting for January 3, 2019, at 7:30 a.m., at the District Office. Chairperson Dudley thanked Member Rosenberg for his 8 years of service on the school board. Future Business – None.

Meeting adjourned at 6:37 p.m.

Joel Lorenz, Clerk

Lisa Ahrenstorff, Deputy Clerk