

REGULAR BOARD MEETING**December 19, 2017**

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on December 19, 2017, at 5:15 p.m.

The following were present: BOARD MEMBERS – Scott Rosenberg, Brad Shaffer, Steve Schnieder, Linden Olson, Joel Lorenz, Lori Dudley, Mike Harberts

STUDENT BOARD REPRESENTATIVE – Joselin Gonzales Mejia

ADMINISTRATORS – John Landgaard, Superintendent; Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: Victoria Blanchette said a few words regarding her time served on the school board.

MCEA presented an award to Anne Foley, Julie Foote and Darlene Macklin in recognition of Community Education's Enrichment Program.

A presentation was given by Barry Fischer, Area Learning Center Principal, on the EDGE Program.

The board suspended the meeting for the Review and Comment Hearing at 5:30 p.m.

The board opened the Review and Comment Hearing at 5:30 p.m.

The board closed the Review and Comment Hearing at 5:36 p.m.

The School Board meeting reconvened at 5:36 p.m.

1. Motion by Member Olson, and seconded by Member Schnieder and unanimously passed to approve the Consent Agenda for the December 19, 2017, School Board meeting.
2. Motion by Member Olson, seconded by Member Schnieder and unanimously passed to approve the Main Agenda for the December 19, 2017, School Board meeting.
3. Motion by Member Rosenberg, seconded by Member Schnieder and unanimously passed to approve the November 21, 2017, Regular School Board meeting minutes and the November 30, 2017, Special School Board meeting minutes.

Motion by Member Rosenberg, seconded by Member Schnieder and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Shaffer, seconded by Member Lorenz to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

A. Approved Investments Matured and Purchased

B. Approved Wire Transfers

C. Approved Claims and Accounts for December 19, 2017, as per Board Check Register

	<u>December 19, 2017</u>
GENERAL FUND	\$1,772,058.72
FOOD SERVICE	\$77,071.17
TRANSPORTATION	\$139,335.25
COMMUNITY SERVICE	\$24,577.70
CAPITAL OUTLAY	\$21,853.13
TRUST	\$516.29
INTEGRATION COLLABORATIVE	<u>\$18,247.39</u>
MONTH TOTAL	\$2,053,659.65

D. Approved the Community Education Imprest Cash Account in the amount of \$20.00 for November 2017.

E. Reviewed the Middle School, High School, Prairie Elementary and the Area Learning Center Activity Accounts for November 2017.

Middle School Activity Account	\$20,217.29
High School Activity Account	\$44,562.83
Prairie Elementary Activity Account	\$857.65
Area Learning Center Activity Account	<u>\$242.47</u>
Total	\$65,880.24

- 4.2.1. Approved resignation of Connie France as Class II Paraprofessional at the High School effective November 25, 2017.
- 4.2.2. Approved resignation of Scott Johnson as ABE Teacher at Community Education effective December 31, 2017.
- 4.2.3. Approved resignation of Abby Reisch as Middle School Girls Softball Coach effective December 11, 2017.

- 4.3.1. Approved employment of Alyssa Like as Special Education Paraprofessional at Prairie Elementary effective November 21, 2017.
- 4.3.2. Approved employment of Erin Makela as Middle School Speech Coach effective November 28, 2017.
- 4.3.3. Approved employment of Allison Eitreim as VIBE Sped Teacher effective November 28, 2017.
- 4.3.4. Approved employment of Kathleen Fischer as VIBE Sped Teacher effective November 28, 2017.

4.4 The board approved the following donations for the month of November 2017: WAMBO for the marching band, Worthington Optimist Club for band trip, King Turkey Day for band trip, Gary & Sally Hibma for FFA, Community Christmas baskets for Student Council Toys for Tykes, Worthington CVB for band, Lutheran Women for ECFE books and Hy-Vee for High School programming.

4.5 Approved the 2017-2018 Seniority lists.

4.6 Approved an employee's request for sick leave (due to pregnancy) from March 5, 2018, through April 13, 2018, and childcare leave (without pay) from April 16, 2018, through May 25, 2018.

5. Member Olson moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE FEBRUARY 13, 2018
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota,
as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on February 13, 2018, to act as such at the combined polling place listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Lorenz.

On a roll call vote, the following voted in favor: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Mike Harberts

and the following voted against: None.

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE

Lakeside Church
1000 Linda Lane
Worthington, MN 56187

ELECTION JUDGES

Co-Head Election

Judge: Bernice Camery
Jim Laffrenzen

Election Judges: Nelma Vanden Bosch
Sharon Henderson
Julie Lopez
Lois Einck
Julia Berger
Beth Habicht
Ginny Lien
Sue Nasers
Jeanene Townswick
Carol Scherff
Dan Dettman
Joan Behrends
Kathy Harberts
Marcia Shepherd
Kathy Reker
Karen Buchman

6. Member Schnieder introduced the following resolution and moved its adoption:

RESOLUTION FOR REALLOCATION OF GENERAL EDUCATION REVENUE

Pursuant to Minnesota Statutes, Section 126C.23, the school board of Worthington ISD #518 Schools hereby resolves to reallocate general education revenue for FY18 from the building level to the district-wide level for the expenditures in each of the following areas:

School Board Operations	District Publications
Office of the Special Programs Director	District-wide Operations and Maintenance
Business Services	District-wide Special Ed Staff
Data Processing	District-wide Staff Development
Office of the Superintendent	Curriculum and Assessment
Loan Interest	Inter-district Cooperation
Technology Support	District-wide Operating Capital
Health Services	Police Liaison/Crime Prevention
Transportation	Property/Casualty Insurance

The motion for adoption of the foregoing resolution was duly seconded by Member Rosenberg and upon voice vote being taken, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder

Member Harberts abstaining.

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

7. Member Olson introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR POSSIBLE REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFORE**

WHEREAS, the financial condition of the school district may dictate that the school board may be required to consider reducing expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this possible reduction in expenditure and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs and,

WHEREAS, if a reduction in expenditures and/or a decrease/increase in student enrollment occurs a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

BE IT RESOLVED, by the School Board of Independent School District No. 518, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the possible discontinuance of programs and positions and prepare to make recommendations to the school board for the possible discontinuance of programs, possible curtailment of programs, possible discontinuance of positions or curtailment of positions as may be dictated by financial conditions and/or decreased pupil enrollment.

The motion for the adoption of the foregoing resolution was duly seconded by Member Lorenz and upon vote being taken thereon, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Mike Harberts

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

8. Motion by Member Shaffer, seconded by Member Schnieder and unanimously passed to approve the 2018-2019 Budget Calendar and Assumptions.
9. Motion by Member Schnieder, seconded by Member Olson and unanimously passed to certify the 2017 levy payable 2018 in the amount of \$5,313,057.38.
10. Motion by Member Rosenberg, seconded by Member Shaffer and unanimously passed by roll call vote 7 to 0 to approve Resolution to Fully Fund Special Education Services (Minnesota). Copy of Resolution is on file at the District Administration Office.
11. Motion by Member Schnieder, seconded by Member Shaffer to approve Resolution to Fully Fund Special Education Services (Federal). Motion passed 6 to 1 with Member Olson dissenting. Copy of Resolution is on file at the District Administration Office.
12. Motion by Member Olson, seconded by Member Shaffer and unanimously passed to approve a public utility easement.

The board suspended the meeting for the Truth in Taxation Hearing at 6:00 p.m.

The board opened the Truth in Taxation Hearing at 6:00 p.m.

The board closed the Truth in Taxation Hearing at 6:30 p.m.

The School Board meeting reconvened at 6:30 p.m.

13. Motion by Member Olson, seconded by Member Rosenberg and unanimously passed to approve to transfer \$2,425,000 to establish a Committed Fund Balance to pay off A, C and D bonds.
14. Motion by Member Lorenz, seconded by Member Schnieder and unanimously passed to approve leasing approximately 111 tillable acres for farming to Caleb Fellows at \$217/acre for 2018.
15. Motion by Member Rosenberg, seconded by Member Olson and unanimously passed to approve an out of state travel request for Amy Ernst, Tom Ahlberg, Clasine Lester, Chris Greeley and Gerald Oehler to attend the Education Conference for IT on March 4-6, 2018, at Wisconsin Dells.
16. The board discussed the Space Action Plan.

Motion by Member Olson, seconded by Member Shaffer to ask Administration to plan for an increase in class sizes for 2019-2020 and plan to move towards a year round school in 2020-2021. Motion passed 6 to 1 with Member Harberts dissenting.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: Jodi Hansen achieved National board certification; mentioned attending the WREC board meeting to talk about the referendum; Collaborative Pipeline grant to help support students to move toward a career in education.

Motion by Member Schnieder, seconded by Member Olson and unanimously passed to vote for Linda Treparo for MREA board of Directors.

Instructional Committee Report – Mr. Rosenberg reported the following: None. Operations Committee Report – Mr. Shaffer reported the following: None. Other Reports: Ms. Dudley mentioned the High School Play and the band trip to Hollywood, California. Other Business - The board schedule a Special School Board reorganizational meeting for January 8, 2018, at 7:00 a.m. in the District Office. The board scheduled a Special School Board meeting for January 25, 2018, at 7:30 a.m. in the District Office. Future Business – None.

Meeting adjourned at 7:25 p.m.

Joel Lorenz, Clerk

Lisa Ahrenstorff, Deputy Clerk