

REGULAR BOARD MEETING

May 15, 2018

A Tax Abatement Hearing was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on May 15, 2018, at 5:10 p.m. Hearing adjourned at 5:13 p.m.

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on May 15, 2018, at 5:15 p.m.

The following were present: BOARD MEMBERS – Scott Rosenberg, Brad Shaffer, Lori Dudley, Mike Harberts, Steve Schnieder, Joel Lorenz

Linden Olson via Skype at 8998 W. Fossil Creek Rd, Strawberry, AZ, 85544

STUDENT BOARD REPRESENTATIVE – Joselin Gonzales Mejia

ADMINISTRATORS – John Landgaard, Superintendent; Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: None.

The board recognized the following tenure teachers: Laura Anderson, Paul Barduson, Larisa Berglund, Tucker Besel, Jaclyn Glade, Kurt Haag, Kelly Knips, Jacob Ludemann, Ann Mills, Sharen Nelson, Tearrany Nelson, Julie Petersen, Kristi Pineda, Abby Reisch, Matthew Runck, Joy Schreiber, Caitlin Werder, Stacy Wiebersch, Spencer Wieneke and Jayme Wiertzema.

Deb Stoll, Special Education Director, gave a presentation on Special Education.

1. Motion by Member Rosenberg, and seconded by Member Lorenz and unanimously passed to approve the Consent Agenda for the May 15, 2018, School Board meeting with the addition of 4.3.14 Approve employment of Blake Regnier as Interventionist at the Middle School, 4.3.15 Approve employment of Ashlyn Bender as 1st Grade Teacher at Prairie and 4.3.16 Approve employment of Abigail Alfson as School Psychologist.
2. Motion by Member Rosenberg, seconded by Member Lorenz and unanimously passed to approve the Main Agenda for the May 15, 2018, School Board meeting with the addition of 5.24 SMOC property-closing documents.
3. Motion by Member Harberts, seconded by Member Shaffer and unanimously passed to approve the April 17, 2018, Regular School Board meeting minutes and the April 27, 2018, Special School Board meeting minutes.

Motion by Member Harberts, seconded by Member Shaffer and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Schnieder, seconded by Member Rosenberg to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for May 15, 2018, as per Board Check Register

	<u>May 15, 2018</u>
GENERAL FUND	\$2,301,710.18
FOOD SERVICE	\$103,644.73
TRANSPORTATION	\$135,464.61
COMMUNITY SERVICE	\$42,163.95
CAPITAL OUTLAY	\$11,767.40
TRUST	\$2,589.93
INTEGRATION COLLABORATIVE	<u>\$69,806.52</u>
MONTH TOTAL	\$2,667,147.32

- D. Approved the Community Education Imprest Cash Account in the amount of \$104.00 for April 2018.
- E. Reviewed the Middle School, High School, Prairie Elementary and the Area Learning Center Activity Accounts for April 2018.

Middle School Activity Account	\$64.43
High School Activity Account	\$17,792.66
Prairie Elementary Activity Account	\$280.58
Area Learning Center Activity Account	<u>\$259.20</u>
Total	\$18,396.87

- 4.2.1. Approved resignation of Smitty Eknitphong as Head Boys Soccer Coach at the High School effective April 18, 2018.
- 4.2.2. Approved retirement of Kathy Craun as Science/English Teacher at the Middle School effective the end of the 2017-2018 school year.
- 4.2.3. Approved resignation of Ashlyn Bender as Early Childhood Teacher with Community Education effective August 17, 2018.
- 4.2.4. Approved retirement of Ingrid Langseth as Paraprofessional at Prairie Elementary effective June 1, 2018.
- 4.2.5. Approved resignation of Janelle Conklin as Paraprofessional at the High School effective May 3, 2018.
- 4.2.6. Approved resignation of Josh Langseth as 4th Grade Teacher at Prairie Elementary effective June 4, 2018.
- 4.2.7. Approved to change a resignation to a retirement for Kathy Schreiber as Science Teacher at the Area Learning Center effective the end of the 2017-2018 school year.
- 4.2.8. Approved termination of Dan Bogie as Class II Paraprofessional at the High School effective April 28, 2018.
- 4.3.1. Approved employment of Leah Ransom Gaul as Class I Paraprofessional at Prairie Elementary effective April 16, 2018.
- 4.3.2. Approved employment of Gaye Mager as ABE Paraprofessional in Pipestone with Community Education effective May 7, 2018.
- 4.3.3. Approved employment of Courtney Plath as EL Teacher at the Middle School effective August 20, 2018.
- 4.3.4. Approved employment of Klaudia Glowacka as Tracy Summer School Teacher with Targeted Services effective July 9-27, 2018.
- 4.3.5. Approved employment of Sarah Jensen as Tracy Summer School Teacher/Lead Teacher with Targeted Services effective July 9-27, 2018.
- 4.3.6. Approved employment of Susan Meyer as Tracy Summer School Teacher with Targeted Services effective July 9-27, 2018.

- 4.3.7. Approved employment of Jodi Illg as Tracy Summer School Rover Teacher with Targeted Services effective July 9-27, 2018.
- 4.3.8. Approved employment of See Mous-Leske as Tracy Summer School Teacher with Targeted Services effective July 9-27, 2018.
- 4.3.9. Approved employment of Julie Bauman as Instructional Coach with the Department of Teaching and Learning effective August 15, 2018.
- 4.3.10. Approved employment of Leah Gaul as Food Service Employee with Targeted Services effective April 2, 2018.
- 4.3.11. Approved employment of Sara Koepsell as Targeted Services Teacher effective April 2, 2018.
- 4.3.12. Approved employment of Barbarah Back as Science Teacher at the Area Learning Center effective August 20, 2018.
- 4.3.13. Approved employment of Kasia Dominguez Escalante as 1st Grade Teacher at Prairie Elementary effective August 20, 2018.
- 4.3.14. Approved employment of Blake Regnier as Interventionist at the Middle School effective August 20, 2018.
- 4.3.15. Approved employment of Ashlyn Bender as 1st Grade Teacher at Prairie Elementary effective August 20, 2018.
- 4.3.16. Approved employment of Abigail Alfson as School Psychologist with Special Education effective August 20, 2018.

4.4 The board approved the following donations for the month of April 2018: WAMBO for the marching band clinician and Monsanto for the Middle School Science department.

4.5 Approved ESY staff.

4.6 Approved an employee’s request for sick leave (due to pregnancy) from May 29, 2018, through June 4, 2018.”

- 5. Motion by Member Rosenberg, seconded by Member Shaffer and unanimously passed to approve a leave of absence for an employee effective the 2018-2019 school year.
- 6. Motion by Member Shaffer, seconded by Member Harberts and unanimously passed by roll call vote 7 to 0 to approve Resolution #1 Approving Tax Abatement for Certain Property Pursuant to Minn.State.469.1813. A copy of the resolution is on file at the District Administration Office.
- 7. Motion by Member Harberts, seconded by Member Lorenz and unanimously passed to approve an extension of probationary teaching contract for Sonja Stark.
- 8. Motion by Member Harberts, seconded by Member Lorenz and unanimously passed to approve the budget amendment.
- 9. Board Member Shaffer introduced the following Resolution and moved its adoption:

**RESOLUTION #1 RELATED TO THE
EXPULSION OF THE STUDENT IDENTIFIED
IN THE ATTACHMENTS HERETO
AS THE “STUDENT”**

WHEREAS, the Student was proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121.56; and

WHEREAS, the Student and his parents were served the written notice of the School District’s intent to initiate expulsion proceedings and such notice was accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, as required under the Act; and

WHEREAS, the Student and his parents elected to waive the scheduled hearing with the understanding that by such waiver, the proposed terms of expulsion would be submitted for action to the School Board of Independent School District No. 518.

THEREFORE, BE IT HEREBY RESOLVED by the School Board of Independent School District No. 518 as follows:

1. The School Board hereby accepts the Waiver of Hearing executed by the Student and his parents, a copy of which is attached hereto as Exhibit A and incorporated herein by reference.
2. By reviewing the record relating to the matter, the School Board hereby finds that due to the nature of the conduct engaged in by the Student, the terms of expulsion proposed by the School District are reasonable and appropriate.
3. The School Board of Independent School District No. 518 hereby orders that the expulsion of the Student be imposed immediately pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56. Said expulsion shall be imposed in accordance with the written notice provided to the Student and his parents, a copy of which is attached hereto as Exhibit B.
4. The School Board of Independent School District No. 518 also approves the terms of the Agreement with the Student and his parents, a copy of which is attached hereto as Exhibit C.
5. The Clerk of the School Board is directed to provide written notice of the expulsion to the Student and his parents in substantially the form as provided in attachment Exhibit D.
6. It is further ordered that pursuant to a proper request, the School District shall provide copies of the Resolution. However, any release of said Resolution shall not include the exhibits or attachments hereto as the School Board hereby finds that such materials constitute private data on individuals pursuant to the Minnesota Government Data Practices Act, Minn. Stat. §13.32.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Rosenberg and upon vote being taken thereon, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder and Mike Harberts

and the following voted against the same: None.

whereupon, said Resolution was declared duly passed and adopted.

10. Board Member Schnieder introduced the following Resolution and moved its adoption:

**RESOLUTION #2 RELATED TO THE
EXPULSION OF THE STUDENT IDENTIFIED
IN THE ATTACHMENTS HERETO
AS THE "STUDENT"**

WHEREAS, the Student was proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121.56; and

WHEREAS, the Student and his parent were served the written notice of the School District's intent to initiate expulsion proceedings and such notice was accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, as required under the Act; and

WHEREAS, the Student and his parent elected to waive the scheduled hearing with the understanding that by such waiver, the proposed terms of expulsion would be submitted for action to the School Board of Independent School District No. 518.

THEREFORE, BE IT HEREBY RESOLVED by the School Board of Independent School District No. 518 as follows:

1. The School Board hereby accepts the Waiver of Hearing executed by the Student and his parent, a copy of which is attached hereto as Exhibit A and incorporated herein by reference.
2. By reviewing the record relating to the matter, the School Board hereby finds that due to the nature of the conduct engaged in by the Student, the terms of expulsion proposed by the School District are reasonable and appropriate.
3. The School Board of Independent School District No. 518 hereby orders that the expulsion of the Student be imposed immediately pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56. Said expulsion shall be imposed in accordance with the written notice provided to the Student and his parent, a copy of which is attached hereto as Exhibit B.
4. The School Board of Independent School District No. 518 also approves the terms of the Agreement with the Student and his parent, a copy of which is attached hereto as Exhibit C.
5. The Clerk of the School Board is directed to provide written notice of the expulsion to the Student and his parent in substantially the form as provided in attachment Exhibit D.
6. It is further ordered that pursuant to a proper request, the School District shall provide copies of the Resolution. However, any release of said Resolution shall not include the exhibits or attachments hereto as the School Board hereby finds that such materials constitute private data on individuals pursuant to the Minnesota Government Data Practices Act, Minn. Stat. §13.32.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Harberts and upon vote being taken thereon, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Mike Harberts

and the following voted against the same: None.

whereupon, said Resolution was declared duly passed and adopted.

11. Motion by Member Rosenberg, seconded by Member Schnieder and unanimously passed to approve a student teaching agreement with the University of Northern Iowa.
12. Motion by Member Lorenz, seconded by Member Harberts and unanimously passed by roll call vote 7 to 0 to approve Resolution #2 Approving Tax Abatement for Certain Property Pursuant to Minn.State.469.1813. A copy of the resolution is on file at the District Administration Office.

13. Member Lorenz moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota,

as follows:

1. (a) The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$35,000,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new grades 3-5 intermediate school facility. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

(b) The board hereby finds and determines that it is also necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$4,000,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the upgrading, renovation, repair, replacement or construction of athletic fields and athletic facilities. The question on the borrowing of funds for these purposes shall be School District Question 2 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 or School District Question 2 specified above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in each ballot question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

The school board must hold a public hearing to discuss the Commissioner's Review & Comment before the referendum for bonds.

3. The ballot questions shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the state primary election on Tuesday, August 14, 2018.

4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state primary election.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice

shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state primary and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

7. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:


[Form of Ballot on Next Page]

Special Election Ballot

Independent School District No. 518 (Worthington)

August 14, 2018

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1 Approval of School District Bond Issue

Shall the school board of Independent School District No. 518 (Worthington) be authorized to issue its general obligation school building bonds in an amount not to exceed \$35,000,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new grades 3-5 intermediate school facility?

Yes

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

School District Question 2 Approval of School District Bond Issue

Shall the school board of Independent School District No. 518 (Worthington) be authorized to issue its general obligation school building bonds in an amount not to exceed \$4,000,000 to provide funds for the acquisition and betterment of school sites and facilities, including the upgrading, renovation, repair, replacement or construction of athletic fields and athletic facilities?

Yes

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. The individuals designated as judges for the state primary election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The board shall canvass the election between the third and tenth day following the special election.

9. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02 available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by Schnieder. On a roll call vote, the following voted in favor: Lori Dudley, Joel Lorenz, Brad Shaffer, Scott Rosenberg, Steve Schnieder, Mike Harberts, Linden Olson and the following voted against: None.

whereupon said resolution was declared duly passed and adopted.

14. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve to setting the assigned fund balance at \$8.5 million.
15. The board discussed names for the ALC/Gymnastics facilities.
16. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve salary and benefit increase for the Food Service Staff for 2018-2020. Increase in salary and benefits of 7.56% for 2018-2019 and 3.10% for 2019-2020 for a total of 10.90% over two years.
17. Motion by Member Schnieder, seconded by Member Olson and unanimously passed to approve salary and benefit increase for the Food Services Director for 2018-2020. Increase in salary and benefits of 7.68% for 2018-2019 and 3.05% for 2019-2020 for a total of 10.97% over two years.
18. Motion by Member Rosenberg, seconded by Member Shaffer and unanimously passed to approve salary and benefit increase for the Attendance Officer for 2018-2020. Increase in salary and benefits of 3.09% for 2018-2019 and 3.00% for 2019-2020 for a total of 6.19% over two years.
19. Motion by Member Lorenz, seconded by Member Schnieder and unanimously passed to approve salary and benefit increase for the Data Base Network Specialists for 2018-2020. Increase in salary and benefits of 3.43% for 2018-2019 and 3.02% for 2019-2020 for a total of 6.56% over two years.
20. Motion by Member Olson, seconded by Member Rosenberg and unanimously passed to approve salary and benefit increase for the Tech Management Specialists for 2018-2020. Increase in salary and benefits of 3.55% for 2018-2019 and 3.04% for 2019-2020 for a total of 6.70% over two years.

21. Motion by Member Schnieder, seconded by Member Shaffer and unanimously passed to approve salary and benefit increase for the Extended Online Learning Manager for 2018-2020. Increase in salary and benefits of 3.06% for 2018-2019 and 2.90% for 2019-2020 for a total of 6.05% over two years.
22. Motion by Member Rosenberg, seconded by Member Schnieder and unanimously passed to approve salary and benefit increase for the Parent Liaisons for 2018-2020. Increase in salary and benefits of 3.02% for 2018-2019 and 2.92% for 2019-2020 for a total of 6.02% over two years.
23. Motion by Member Olson, seconded by Member Shaffer and unanimously passed to approve salary and benefit increase for the Activities Director for 2018-2020. Increase in salary and benefits of 6.11% for 2018-2019 and 3.35% for 2019-2020 for a total of 9.66% over two years.
24. Motion by Member Lorenz, seconded by Member Schnieder and unanimously passed to approve salary and benefit increase for the District Accountant for 2018-2020. Increase in salary and benefits of 3.67% for 2018-2019 and 2.95% for 2019-2020 for a total of 6.73% over two years.
25. Motion by Member Harberts, seconded by Member Schnieder to approve full wrap debt structure for the proposed 20-year bond election. Motion passed 6 to 1 with Member Olson dissenting.
26. Motion by Member Schnieder, seconded by Member Lorenz to approve bond referendum question #2 location to be to repair and renovate the present Trojan field site. Motion passed 6 to 1 with Member Olson dissenting.
27. Motion by Member Rosenberg, seconded by Member Schnieder to authorize the Chair and Clerk to execute the Warranty Deed and such other documents as may be required in order to close on the sale to SMOC of the property legally described as "Prairie First Addition, City of Worthington, Nobles County, Minnesota. Motion passed 6 to 0 with Member Shaffer abstaining.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: the City of Worthington's Millard Walker Park grant vote to refurbish courts and update on current enrollment. Instructional Committee Report – Mr. Olson reported the following: None. Operations Committee Report – Mr. Lorenz reported the following: None. Other Reports: Ms. Gonzales Mejia reported that students are just finishing up on testing. Mr. Olson gave a legislative update. Mr. Landgaard discussed the mailing of the Notice of Special Election. Other Business – None. Future Business – None.

Meeting adjourned at 6:29 p.m.

Joel Lorenz, Clerk

Lisa Ahrenstorff, Deputy Clerk