

**REGULAR BOARD MEETING**

**September 19, 2017**

A Tax Abatement Hearing was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on August 15, 2017, at 5:10 p.m. Hearing adjourned at 5:11 p.m.-Member Victoria Blanchette was absent.

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on September 19, 2017, at 5:15 p.m.

The following were present: BOARD MEMBERS – Lori Dudley, Scott Rosenberg, Linden Olson, Brad Shaffer, Steve Schnieder, Victoria Blanchette, Joel Lorenz  
STUDENT BOARD REPRESENTATIVE – Joselin Gonzales Mejia

ADMINISTRATORS – John Landgaard, Superintendent; Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: Tessa Dierks for her superior work and leadership during teacher induction week.

A presentation was given by Heidi Meyer, Principal at Prairie Elementary regarding Prairie Elementary.

A draft overview was given by Jeff Dehler, Communications Consultant on the communications audit.

1. Motion by Member Blanchette, and seconded by Member Olson and unanimously passed to approve the Consent Agenda for the September 19, 2017, School Board meeting with the removal of 4.3.23 and 4.3.24 approval of employment.
2. Motion by Member Blanchette, seconded by Member Olson and unanimously passed to approve the Main Agenda for the September 19, 2017, School Board meeting.
3. Motion by Member Lorenz, seconded by Member Rosenberg and unanimously passed to approve the August 15, 2017, Regular School Board meeting minutes and the August 23, 2017, Special School Board meeting minutes.

Motion by Member Lorenz, seconded by Member Rosenberg and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Olson, seconded by Member Schnieder to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for September 19, 2017, as per Board Check Register

	<b><u>September 19, 2017</u></b>
<b>GENERAL FUND</b>	\$2,001,826.25
<b>FOOD SERVICE</b>	\$19,359.38
<b>TRANSPORTATION</b>	\$96,109.73
<b>COMMUNITY SERVICE</b>	\$26,879.99
<b>CAPITAL OUTLAY</b>	\$186,484.90

<b>TRUST</b>	\$11,960.20
<b>INTEGRATION COLLABORATIVE</b>	<u>\$2,384.91</u>
<b>MONTH TOTAL</b>	\$2,345,005.36

- D. Approved the Community Education Imprest Cash Account in the amount of \$100.50 for August 2017.
- E. Reviewed the Middle School, High School, Prairie Elementary and the Area Learning Center Activity Accounts for August 2017.

Middle School Activity Account	\$18.75
High School Activity Account	\$8,788.34
Prairie Elementary Activity Account	\$0
Area Learning Center Activity Account	<u>\$0</u>
Total	\$8,807.09

- 4.2.1. Approved retirement of Theresa Rodenberg as Cook at the High School effective September 29, 2017.
- 4.2.2. Approved resignation of Karen Stamer as Paraprofessional at the High School effective August 15, 2017.
- 4.2.3. Approved resignation of Friday Omot as Paraprofessional at the High School effective August 15, 2017.
- 4.2.4. Approved resignation of Tom Christian as Special Education Paraprofessional at the Middle School effective August 1, 2017.
- 4.2.5. Approved retirement of Mary Sieve as Cashier/Food Service Employee at Prairie Elementary effective September 1, 2017.
- 4.2.6. Approved retirement of Bonnie Tillie as Paraprofessional at Prairie Elementary effective August 2, 2017.
- 4.2.7. Approved termination of Kelsey Marty as Class I Paraprofessional at Prairie Elementary effective August 25, 2017.
- 4.2.8. Approved resignation of Vicki Dean as Special Education Paraprofessional at the Middle School effective immediately.
- 4.2.9. Approved resignation of Allison Heidebrink as Secretary with the Department of Teaching and Learning effective immediately.
- 4.2.10. Approved resignation of Julie Thaw as Special Education Paraprofessional at the Middle School effective September 28, 2017.
- 4.2.11. Approved resignation of Violeta Cota as Paraprofessional at the Area Learning Center effective immediately.
  
- 4.3.1. Approved employment of Elizabeth Namanny as Class I Paraprofessional at Prairie Elementary effective August 28, 2017.
- 4.3.2. Approved employment of Kellyn Cano as EL Paraprofessional at the Middle School effective August 28, 2017.
- 4.3.3. Approved employment of Alisha Haberman as Class II Paraprofessional at Prairie Elementary effective August 28, 2017.
- 4.3.4. Approved an increase in assignment of Julia Thaw as General Education Paraprofessional to Special Education Paraprofessional at the Middle School effective the 2017-2018 school year.
- 4.3.5. Approved employment of Vicki Dean as Special Education Paraprofessional at the Middle School effective fall 2017.
- 4.3.6. Approved employment of Duong Nguyen as Special Education Paraprofessional at the Middle School effective August 16, 2017.
- 4.3.7. Approved employment of Brenda Knuth as ECFE Parent Educator with Community Education effective August 1, 2017.

- 4.3.8. Approved employment of Jen Bousema as part-time Paraprofessional at the Area Learning Center effective September 5, 2017.
- 4.3.9. Approved employment of Dale Larson as Transportation Paraprofessional with Special Programs effective August 25, 2017.
- 4.3.10. Approved employment of Violeta Cota as Paraprofessional at the Area Learning Center effective immediately.
- 4.3.11. Approved employment of Brooke Hermsen as Middle School Girls Golf Coach effective August 23, 2017.
- 4.3.12. Approved employment of Brooke Hermsen as High School Assistant Girls Basketball Coach effective August 23, 2017.
- 4.3.13. Approved employment of Tyler Nienkerk as Assistant Boys Hockey Coach with the High School effective August 28, 2017.
- 4.3.14. Approved employment of Sebastian Licea as Middle School Girls Soccer Coach effective August 28, 2017.
- 4.3.15. Approved employment of Anastasia Boever as Class I Paraprofessional at Prairie Elementary effective September 6, 2017.
- 4.3.16. Approved employment of Gina Marco as Class I Paraprofessional at Prairie Elementary effective September 6, 2017.
- 4.3.17. Approved employment of Tammy Hill as Cook/Cashier at Prairie Elementary effective September 5, 2017.
- 4.3.18. Approved employment of Denis Heemskerck as Transportation Paraprofessional with Special Education effective August 28, 2017.
- 4.3.19. Approved an overload of .188 FTE, 2 blocks, terms 1, 2, 3 & 4 for Joel Evans as Physical Education Teacher at the High School effective September 5, 2017.
- 4.3.20. Approved employment of Spencer Wieneke as C-Squad Girls Basketball Coach effective September 7, 2017.
- 4.3.21. Approved employment of Carolina Contreras as Test Proctor with the Department of Teaching and Learning effective September 11, 2017.
- 4.3.22. Approved an increase of 4 hours a week for Dana Larson as Class II Paraprofessional at Prairie Elementary effective September 12, 2017.

4.4 The board approved the following donations for the month of August 2017: A donation was received from the Class of 1952.

4.5 Approved an employee's request for sick leave (due to pregnancy) from November 17, 2017, through December 29, 2017, and childcare leave (without pay) from January 3, 2018, through January 12, 2018.

4.6 Approved an employee's request for sick leave (due to pregnancy) from February 26, 2018, through April 9, 2018.

4.7 Approved an employee's request for sick leave (due to pregnancy) from November 17, 2017, through December 22, 2017, and childcare leave (without pay) from January 3, 2018, through January 5, 2018.

5. Motion by Member Schnieder, seconded by Member Rosenberg and unanimously passed to certify the maximum proposed 2017 levy payable 2018.

6. Motion by Member Olson, seconded by Member Blanchette and unanimously passed to approve to set the Truth and Taxation hearing to December 19, 2017, at 6:00 p.m. at the High School Media Center.

7. Member Rosenberg moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE NOVEMBER 7, 2017  
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 7, 2017, to act as such at the combined polling place listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Olson.

On a roll call vote, the following voted in favor: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Victoria Blanchette

and the following voted against: None.

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

COMBINED POLLING PLACE

Worthington High School  
1211 Clary Street  
Worthington, MN 56187

ELECTION JUDGES

Co-Head Election

Judge: Bernice Camery  
Jim Laffrenzen

Election Judges: Julie Lopez  
Beth Habicht  
Elaine Hay  
Jeanene Townswick  
Lois Einck  
Julia Berger  
Dan Dettman  
Carol Scherff  
Joan Behrends  
Kathleen Reker  
Mary Ann Winter  
Dee Hale  
Corrine Mammen  
Diane Levine

8. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve Tax Abatement Resolution #1. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Administration Office.
9. Motion by Member Olson, seconded by Member Rosenberg and unanimously passed to approve the Tax Abatement Resolution #2. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Administration Office.
10. Motion by Member Olson, seconded by Member Blanchette and unanimously passed to approve the first reading of Policies 620 Credit for Learning and 903 Visitors to School District Buildings and Sites.
11. Motion by Member Schnieder, seconded by Member Blanchette and unanimously passed to approve the revised Policy 719 Lunch Program Payment Policy.
12. Motion by Member Olson, seconded by Member Shaffer to approve a memorandum of understanding with Randi Mimick on her lane change.

Motion by Member Schnieder, seconded by Member Shaffer to amend the motion to approve a memorandum of understanding with Randi Mimick on her lane change effective October 1, 2017.

The original motion as amended passed 6 to 1 with Member Rosenberg dissenting.

13. Motion by Member Rosenberg, seconded by Member Blanchette and unanimously passed to approve to waive the admission fee for the orchestra concert on October 30, 2017.
14. Motion by Member Olson, seconded by Member Blanchette to approve a referendum communications contract with Jeff Dehler of DehlerPR.

Motion passed 6 to 1 with Member Shaffer dissenting.

15. Motion by Member Rosenberg, seconded by Member Blanchette and unanimously passed to approve a contract with Viewpoint for student data warehouse.
16. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve student handbook changes.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: ACT test scores; SW/WC Service Coop board of directors nominations and enrollment numbers.

Motion by Member Shaffer, seconded by Member Olson and unanimously passed to nominate Steve Schnieder as SW/WC Service Coop board of directors candidate.

Instructional Committee Report – Mr. Rosenberg reported the following: None. Operations Committee Report – Mr. Shaffer reported the following: None. Other Reports: Ms. Gonzales Mejia discussed the DACA policy change and how it is affecting the Hispanic students at the High School. Mr. Olson discussed the MSBA regional meeting and his position on the MSBA board of directors will end in January and will be open for nominations. Other Business – The board discussed the idea of a referendum subcommittee.

Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to move forward with a referendum subcommittee with not more than three members. Steve Schnieder and Lori Dudley volunteered to serve on this committee.

The board discussed the referendum bond tax impact.

Future Business – None.

Meeting adjourned at 6:36 p.m.

Joel Lorenz, Clerk

Lisa Ahrenstorff, Deputy Clerk