

SPECIAL BOARD MEETING

November 30, 2017

A special meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the District Administration Office, 1117 Marine Avenue, Worthington, Minnesota on November 30, 2017, at 7:30 a.m.

The following were present: BOARD MEMBERS – Joel Lorenz, Scott Rosenberg, Steve Schnieder, Lori Dudley, Brad Shaffer, Victoria Blanchette, Linden Olson

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Management Services, Sharon Johnson, Community Education Director

1. Motion by Member Shaffer, seconded by Member Schnieder and unanimously passed to approve the agenda for the November 30, 2017, Special School Board meeting.
2. Motion by Member Schnieder, seconded by Member Blanchette and unanimously passed to move into closed session to discuss an employee matter.

In to closed session at 7:32 a.m.

Out of closed session at 7:48 a.m.

3. Superintendent Landgaard summarized the closed session discussion.
4. Member Schnieder introduced the following Resolution and moved its adoption:

RESOLUTION TERMINATING EMPLOYMENT OF SCHOOL DISTRICT EMPLOYEE

WHEREAS, the employee identified in “Exhibit A” (hereinafter the “Employee”) is employed by Independent School District No. 518, Worthington; and

WHEREAS, the Employee” is a probationary, at-will employee who may be terminated at any time by the School Board, with or without cause; and

WHEREAS, the Employee is not known to be a veteran within the provisions of the Veterans Preference Act; and

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 518 as follows:

1. The Employee’s employment with Independent School District No. 518 is hereby terminated, effective on Thursday, November 30, 2017.
2. The School Board has reviewed and hereby approves the written notice, attached as “Exhibit A” informing the Employee of the termination of her employment with the School District. The Superintendent is directed to sign the written notice of termination on behalf of the School Board.
3. The Superintendent, or his designee, is directed to mail to the Employee a copy of this Resolution and the attached written notice informing her of the termination of her employment with the School District.

4. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with all applicable law, including the provisions of Minnesota Statutes Chapter 13.

The motion for the adoption of the foregoing Resolution was duly seconded by Member Shaffer and upon a vote being taken thereon, the following voted in favor thereof: Lori Dudley, Scott Rosenberg, Joel Lorenz, Brad Shaffer, Linden Olson, Steve Schnieder, Victoria Blanchette

and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

EXHIBIT A

[SCHOOL DISTRICT LETTERHEAD]

[DATE]

Ms. Vonda LaPointe

[ADDRESS]

[ADDRESS]

RE: Notice of Discharge

Dear Ms. LaPointe:

As you know, the School Board of Independent School District No. 518, Worthington (hereinafter "District") met in a closed session on November 30, 2017, for preliminary consideration of charges or allegations against you. This letter constitutes formal notice that, pursuant to Article XXI, Section 2 of the Master Agreement between the District and Education Minnesota – Worthington, Local 7291, your employment with the District is hereby terminated, effectively immediately. A copy of the Master Agreement is enclosed herein for your reference.

Pursuant to Minnesota Statutes Section 181.933, within fifteen (15) working days following your termination, you have the right request in writing that the School District inform you of the reason for your termination. Within ten (10) working days following receipt of such request, an employer shall inform a terminated employee in writing of the truthful reason for the termination. Be advised, however, that the School District is terminating your employment due to recent instances of employee misconduct.

Please contact me by 11:00 a.m. on Monday, December 4, 2017 to arrange a time for you to pick any personal items you may have left on District property. School District records do not evidence that you are an honorably discharged veteran. If you are an honorably discharged veteran, you must notify the School District immediately and provide a copy of a DD214 or other proof of honorable discharged veteran status. If you provide this proof of veteran status, then under Minnesota Statutes Section 197.46, the Veterans Preference Act, you may request a hearing on your proposed discharge by sending a written request for a veteran's preference hearing to our attention at the address listed above within thirty (30) days of receiving this notice. If you fail to request such a

hearing within thirty (30) days after you first receive this notice, you will have waived your right to a hearing under the Veterans Preference Act on the question of your termination from employment.

Sincerely,

John Landgaard
Superintendent

cc: Vonda LaPointe Personnel File
Joe Langel

RRM: #276251

Meeting adjourned at 7:50 a.m.

Joel Lorenz, Clerk

David Skog, Deputy Clerk