

Reviewing My Evaluation Status

pd-help.frontlineeducation.com/hc/en-us/articles/115004157527-Reviewing-My-Evaluation-Status

The navigation steps included in this article contain directions for both the legacy system and the Insights Platform. Follow the path specific to your application.

"My Evaluation" provides a snapshot of all the forms that are available to an end-user. You can find this section at the bottom of the Learning Plan.

Legacy: Learning Plan (tab)

Platform: Learning Plan

The system organizes the status of your forms within "My Evaluation" in accordance with schedules and stages of progression. These sub-sections include:

- **Scheduled Components:** Displays any forms that have been scheduled.
- **Actions Required:** Displays any forms awaiting an action by the end-user (such as completing, submitting, or acknowledging a form).
- **In Progress:** Displays any forms awaiting an action by the administrator (such as finalizing a form).
- **Complete:** Displays any finalized forms, including the date and time of completion.

The screenshot displays a user interface titled "My Requests" with a purple header. Below the header is a green bar labeled "My Evaluation" with a help icon. The interface is divided into four sections, each with a red box around its title:

- Scheduled Components:** Shows "None".
- Action Required:** Shows "Self-Reflection - Self Review" with a status of "awaiting form submission" and an action to "Open Self-Reflection - Self Review form for submission".
- In Progress:** Shows "SLO Development Form - Student Learning Objectives" with a status of "awaiting administrator acceptance", a submission date of "06/14/2018 02:06 PM EDT", and an action to "View SLO Development Form - Student Learning Objectives".
- Complete:** Shows "Teacher Observation - Announced Observation" with a status of "completed", a submission date of "03/15/2018 08:19 PM EDT", and an action to "View Teacher Observation - Announced Observation".

If you have any questions regarding "My Evaluation" tasks and functionality, consider referencing the My Evaluation help section to identify your specific need.

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