

REGULAR BOARD MEETING

August 20, 2019

A Tax Abatement Hearing was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on August 20, 2019, at 5:10 p.m. Hearing adjourned at 5:11 p.m.

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on August 20, 2019, at 5:15 p.m.

The following were present: BOARD MEMBERS – Brad Shaffer, Lori Dudley, Mike Harberts, Steve Schnieder, Joel Lorenz, Adam Blume; STUDENT BOARD REPRESENTATIVES – Adam Koller

Linden Olson via Skype, 8998 W. Fossil Creek Rd., Strawberry, AZ 85544—Ineligible to vote due to connection being lost.

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: None.

A presentation was given by Anne Foley and Gail Holinka on the Vision of the Future for Worthington.

1. Motion by Member Dudley, and seconded by Member Harberts and unanimously passed to approve the Consent Agenda for the August 20, 2019, School Board meeting with the addition of 4.2.17 approve resignation of Lisa Spieker as Library Media Specialist.
2. Motion by Member Dudley, seconded by Member Harberts and unanimously passed to approve the Main Agenda for the August 20, 2019, School Board meeting with the addition of 5.18 Nomination of MSBA Delegate Assembly.
3. Motion by Member Harberts, seconded by Member Lorenz and unanimously passed to approve the July 16, 2019, Regular School Board meeting minutes and the July 30, 2019, Special Joint City, County, School Board WELL meeting minutes.

Motion by Member Harberts, seconded by Member Lorenz and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Dudley, seconded by Member Schnieder to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for August 20, 2019, as per Board Check Register

	<u>August 20, 2019</u>
GENERAL FUND	\$2,860,477.42
FOOD SERVICE	\$86,006.00
TRANSPORTATION	\$9,480.78

COMMUNITY SERVICE	\$25,396.65
CAPITAL OUTLAY	\$412,678.42
BUILDING CONSTRUCTION	\$1,330,543.40
INTEGRATION COLLABORATIVE	\$85,317.38
STUDENT ACTIVITY	<u>\$7,247.39</u>
MONTH TOTAL	\$4,817,147.44

D. Approved the Community Education Imprest Cash Account in the amount of \$184.00 for July 2019.

- 4.2.1. Approved retirement of Deb Boomgaarden as Secretary with Community Education effective August 15, 2019.
 - 4.2.2. Approved resignation of Alisha Haberman as Class II SLD Paraprofessional at Prairie Elementary effective July 14, 2019.
 - 4.2.3. Approved resignation of Kelsey Hagen as Class III Secretary at Prairie Elementary effective to be determined.
 - 4.2.4. Approved resignation of Yolanda Salas as Class II EBD Paraprofessional at Prairie Elementary effective July 19, 2019.
 - 4.2.5. Approved resignation of Miah Kunkel as Summer Food Service employee effective July 26, 2019.
 - 4.2.6. Approved resignation of Ben DeRynck as Health/Physical Education Teacher at the Middle School effective July 24, 2019.
 - 4.2.7. Approved resignation of Steve Berndgen as Middle School Football Coach effective July 24, 2019.
 - 4.2.8. Approved resignation of Anna Breske as ECSE Teacher at Prairie Elementary effective July 24, 2019.
 - 4.2.9. Approved resignation of Brenda Paulzine as High School Robotics Coach effective July 25, 2019.
 - 4.2.10. Approved resignation of Bridget Smith as ABE/ESL Teacher with Community Education effective August 12, 2019.
 - 4.2.11. Approved resignation of Ta Na Tu Saw as Class II Paraprofessional at the Middle School effective July 31, 2019.
 - 4.2.12. Approved retirement of Paula Laffrenzen as Class II Paraprofessional at the Middle School effective August 1, 2019.
 - 4.2.13. Approved resignation of Margaret Vyskocil as Class I Paraprofessional at Prairie Elementary effective June 6, 2019.
 - 4.2.14. Approved to rescind employment of Debra Jacobson as Class II Paraprofessional at the Middle School effective August 26, 2019.
 - 4.2.15. Approved resignation of Amber Brickson as Class II Paraprofessional at the High School effective August 9, 2019.
 - 4.2.16. Approved resignation of Alexis Jans as Class I Paraprofessional at the Learning Center effective August 13, 2019.
 - 4.2.17. Approved resignation of Lisa Spieker as Library Media Specialist at the High School/Middle School effective September 13, 2019.
- 4.3.1. Approved employment of Kelsey Hagen as Human Resources/Benefits/Payroll Administrative Assistant at the District Office effective July 18, 2019.
 - 4.3.2. Approved employment of Leyvi Hinjosa Guzman as EL Teacher at the Learning Center/High School effective August 19, 2019.
 - 4.3.3. Approved employment of Amy Coon as Special Education LD Teacher at Prairie Elementary effective August 19, 2019.

- 4.3.4. Approved employment of Elizabeth Chepa as Class II LD Paraprofessional at Prairie Elementary effective August 14, 2019.
- 4.3.5. Approved employment of Jenesy Mejia Campos as Class II LD Paraprofessional at Prairie Elementary effective August 14, 2019.
- 4.3.6. Approved employment of Lydia Mick as 3rd Grade Paraprofessional at Prairie Elementary effective August 26, 2019.
- 4.3.7. Approved employment of Rebecca Brignac as Learning Disability Teacher at Prairie Elementary effective August 19, 2019.
- 4.3.8. Approved employment of Steve Berndgen as Assistant High School Football Coach effective August 12, 2019.
- 4.3.9. Approved employment of Austin Olson as Middle School Football Coach effective August 26, 2019.
- 4.3.10. Approved employment of McKayla Gravenhof as Middle School Girls Soccer Coach effective August 12, 2019.
- 4.3.11. Approved employment of Lori Dierks as Special Education Teacher at the High School effective August 19, 2019.
- 4.3.12. Approved employment of Austin Olson as 5th Grade Teacher at the Middle School effective August 19, 2019.
- 4.3.13. Approved employment of Danielle Rosales as 4th Grade Teacher at Prairie Elementary effective August 19, 2019.
- 4.3.14. Approved employment of Austin Selvey as Physical Education/Health Teacher at the Learning Center/High School effective August 19, 2019.
- 4.3.15. Approved employment of Maria Thier as Staff Development Facilitator/Peer Coach with Teaching and Learning effective August 19, 2019.
- 4.3.16. Approved employment of Olivia Weidert as 5th Grade Teacher at the Middle School effective August 19, 2019.
- 4.3.17. Approved employment of Haley Petrowiak as Class III Secretary at Prairie Elementary effective August 12, 2019.
- 4.3.18. Approved employment of Ingrid Herrera as Class II Custodian at the Learning Center effective August 19, 2019.
- 4.3.19. Approved employment of Susan Krcil as Peer Coach with Teaching and Learning effective August 19, 2019.
- 4.3.20. Approved employment of Kody Honius as C-Squad Middle School Boys Soccer Coach effective August 12, 2019.
- 4.3.21. Approved employment of Nicole Meile-Anderson as Social Studies Teacher at the High School effective August 19, 2019.

4.4 The board approved the following donations for the month of July 2019: \$1,000 donation on behalf of the Lundgren/Kvam Farm Partnership.

4.5 Approved extra-curricular activities list.

4.6 Approved an employee's request for sick leave (due to pregnancy) from December 2, 2019, through January 13, 2020, and child care leave (without pay) from January 14, 2020, through January 28, 2020.

5. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve first reading of Policy 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices.

6. Motion by Member Harberts, seconded by Member Blume and unanimously passed to approve a Memorandum of Understanding with Education Minnesota Worthington as presented.

7. Member Schnieder introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING A COMBINED POLLING PLACE FOR CERTAIN
MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE
POLLING PLACE WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT
ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district, which have been established by the cities, or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling place is hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

COMBINED POLLING PLACE:	Lakeside Church 1000 Linda Lane Worthington, MN 56187
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This combined polling place serves all territory located in Independent School District No. 518, Nobles County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the combined polling place will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditor of Nobles County within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of the new polling place location to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by Dudley. On a roll call vote, the following voted in favor: Brad Shaffer, Lori Dudley, Steve Schnieder, Joel Lorenz, Adam Blume, Mike Harberts

and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

8. Motion by Member Harberts, seconded by Member Lorenz to approve Resolution Approving Tax Abatement for Certain Property Pursuant to Minn. Stat. 469.1813. Motion passed 6 to 0. Resolution is on file at the District Administration Office.
9. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve Sanford Athletic Training Agreement and to give the Superintendent authority to finalize details on the agreement.
10. Motion by Member Schnieder, seconded by Member Harberts and unanimously passed to approve a \$28,700 adjustment to the 2018-2019 bus contract due to less number of days transporting students.
11. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed to approve website migration agreement.
12. Motion by Member Harberts, seconded by Member Dudley and unanimously passed to approve Crisis Management Plan.
13. Motion by Member Lorenz, seconded by Member Blume and unanimously passed to approve nursing contract with Avera McKennan/DBA, Avera Medical Group Worthington.
14. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve an additional \$3 million of the fund balance towards the referendum.
15. Member Schnieder moved the adoption of the following Resolution:

**RESOLUTION AMENDING JUNE 18, 2019
RESOLUTION CALLING A SPECIAL ELECTION
ON THE ISSUANCE OF SCHOOL BUILDING BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota,

as follows:

1. Section 1(a) language was adopted as follows:

“The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$29,700,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new grades 4 and 5 intermediate school facility. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing”.

This Amending Resolution would revise the figure in line 2 of the paragraph by deleting “\$29,700,000” and replacing with “\$26,700,000”.

2. Section 7 contained the special election ballot language form of School District Question 1 and adopted the following:

***School District Question 1
Approval of School District Bond Issue***



Yes

Shall the school board of Independent School District No. 518 (Worthington) be authorized to issue its general obligation school building bonds in an amount not to exceed \$29,700,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new grades 4 and 5 intermediate school facility?



No

***BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.***

This Amending Resolution would delete the figure in line 3 of the ballot question by deleting "\$29,700,000" and replacing with "\$26,700,000".

3. Bond counsel is authorized and directed to make corresponding revisions to the Notice of Special Election and any remaining election documents. The revised resolution and notice of special election shall be sent to the County Auditor of Nobles County and to the Commissioner of Education.

The motion for the adoption of the foregoing resolution was duly seconded by Member Harberts. On a roll call vote, the following voted in favor: Steve Schnieder, Mike Harberts, Brad Shaffer, Lori Dudley, Adam Blume, Joel Lorenz

and the following voted against: None.

whereupon said resolution was declared duly passed and adopted.

16. Motion by Member Harberts, seconded by Member Lorenz and unanimously passed to approve the Review and Comment pending removing the wording of moving Community Education to Prairie Elementary on ballot question #1 and on ballot question #2.
17. The board had a discussion on the Sense Motion. Motion by Member Harberts, seconded by Member Blume to take no action on the Sense Motion. Motion passed 5 to 1 with Member Schnieder dissenting.
18. Motion by Member Lorenz, seconded by Member Schnieder to appoint Lori Dudley as committee member for the WELL Project.
19. Motion by member Schnieder, seconded by Member Lorenz to appoint Lori Dudley as committee member for the Teacher Pathway Advisory Committee.
20. Motion by Member Dudley, seconded by Member Blume and unanimously passed to approve the first reading of Policy 707.1 Policy for Transportation of Homeless/Foster Care Students.
21. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve to nominate Linden Olson as candidate for the MSBA Delegation Assembly.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: Preliminary drafts of Trojan filed and second story High school addition; 6 teaching positions still open in the district; Wage and Theft requirements; Middle School track project; enrollment update, public meetings and the Notice of Special Election. Instructional Committee Report – Ms. Dudley reported the following: None. Operations Committee Report – Mr. Lorenz reported the following: None. Other Reports: Student Board Representative Koller discussed the High School open house and the freshman careers class to be taken in your junior/senior year. Other Business – None. Future Business – None.

Meeting adjourned at 6:50 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk