

REGULAR BOARD MEETING

September 17, 2019

A Tax Abatement Hearing was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on August 20, 2019, at 5:10 p.m. Hearing adjourned at 5:14 p.m.

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Media Center, 1211 Clary Street, Worthington, Minnesota on September 17, 2019, at 5:15 p.m.

The following were present: BOARD MEMBERS – Brad Shaffer, Lori Dudley, Mike Harberts, Steve Schnieder, Joel Lorenz, Linden Olson, Adam Blume; STUDENT BOARD REPRESENTATIVES – Adam Koller; ABSENT-Aunna Groenewold

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: Thanked all staff who presented during the in-service day on August 26 and 27. Thanked the boys High School soccer coach and team on helping with a YMCA event. Recognized the boys High School football and soccer teams help with the Turkey Day 5k/10k events.

A presentation was given by Allison Eitrem, Tony Hastings and Brett Perish regarding Crisis Plan/Wellness/Safety.

1. Motion by Member Olson, and seconded by Member Dudley and unanimously passed to approve the Consent Agenda for the September 17, 2019, School Board meeting.
2. Motion by Member Olson, seconded by Member Dudley and unanimously passed to approve the Main Agenda for the September 17, 2019, School Board meeting with the addition of 5.17 Approve out of state Professional Development request.
3. Motion by Member Lorenz, seconded by Member Blume and unanimously passed to approve the August 20, 2019, Regular School Board meeting minutes.

Motion by Member Lorenz, seconded by Member Blume and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Schnieder, seconded by Member Dudley to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers

C. Approved Claims and Accounts for September 17, 2019, as per Board Check Register

	<u>September 17, 2019</u>
GENERAL FUND	\$1,699,833.24
FOOD SERVICE	\$30,942.89
TRANSPORTATION	\$249,878.31
COMMUNITY SERVICE	\$9,466.09
CAPITAL OUTLAY	\$364,203.67
TRUST	\$12,978.00
INTEGRATION COLLABORATIVE	\$41,439.42
STUDENT ACTIVITY	<u>\$4,533.93</u>
MONTH TOTAL	\$2,413,275.55

D. Approved the Community Education Imprest Cash Account in the amount of \$110.00 for August 2019.

- 4.2.1. Approved resignation of Jay Duitsman as Class II Paraprofessional at the High School effective August 19, 2019.
- 4.2.2. Approve resignation of Skyler Wenninger as High School Assistant Softball Coach effective August 22, 2019.
- 4.2.3. Approved resignation of Konnie Beck as Assessment Secretary with Special Education effective September 12, 2019.
- 4.2.4. Approved resignation of Jenn Buchholz as Jr. Class Advisor at the High School effective August 22, 2019.
- 4.2.5. Approved resignation of Emily Cowan as Video Board Operator at the High School effective August 22, 2019.
- 4.2.6. Approved resignation of Kelsey Robling as Jr. Class Advisor at the High School effective August 22, 2019.
- 4.2.7. Approved resignation of Kurt Haag as STEM Club Advisor at the High School effective August 22, 2019.
- 4.2.8. Approved resignation of Todd Armstrong as Class II Paraprofessional at the Middle School effective August 26, 2019.
- 4.2.9. Approved resignation of Jesse Duitsman as Class II Paraprofessional at the Middle School effective August 15, 2019.
- 4.2.10. Approved resignation of Diane Standafer as Video Board Operator with the District effective August 26, 2019.
- 4.2.11. Approved resignation of Tammy O'Neil as Class II Secretary at the High School effective September 20, 2019.
- 4.2.12. Approved resignation of Andrea Derynck as Extended/Online Learning Manager with VIBE effective September 20, 2019.

- 4.3.1. Approved employment of Sara Browen as Class II Paraprofessional at the Middle School effective August 22, 2019.
- 4.3.2. Approved employment of Alesha Carstensen as Paraprofessional at Prairie Elementary effective August 26, 2019.
- 4.3.3. Approved employment of Janett Rodriguez as Kindergarten EL Paraprofessional at Prairie Elementary effective August 26, 2019.

- 4.3.4. Approved employment of Cheryl Hussong as Class II Paraprofessional at the Middle School effective August 26, 2019.
- 4.3.5. Approved employment of Diana Vasquez as Class II Paraprofessional at the Middle School effective August 26, 2019.
- 4.3.6. Approved employment of Skyler Wenninger as High School Head Baseball Coach effective March 9, 2019.
- 4.3.7. Approved employment of Courtney Opdahl as Physical Education/Health Teacher at the Middle School effective August 19, 2019.
- 4.3.8. Approved to rescind the resignation of Lisa Spieker as Library/Media Specialist at the High School effective immediately.
- 4.3.9. Approved employment of KayLee Lehrke as Class II ECSE Paraprofessional at Prairie Elementary effective August 26, 2019.
- 4.3.10. Approved employment of Leah Perez De Torres as Special Education Class II Paraprofessional at the Learning Center effective August 26, 2019.
- 4.3.11. Approved employment of Ashley Hanson as 1st Grade Paraprofessional at Prairie Elementary effective August 26, 2019.
- 4.3.12. Approved employment of Joshua Beebout as Science Teacher at the Learning Center effective August 21, 2019.
- 4.3.13. Approved a .166 FTE overload for full block/term 1 and 2 for Kelsey Robling, Math Teacher at the High School effective August 21, 2019.
- 4.3.14. Approved a .083 FTE overload for skinny/term 1 and 2 for Melissa Schutz as Business Teacher at the High School effective August 21, 2019.
- 4.3.15. Approved a .083 FTE overload for skinny/term 1 and 2 for Patrick Mahoney as Social Studies Teacher at the High School effective August 21, 2019.
- 4.3.16. Approved a .083 FTE overload for skinny/term 1 and 2 for Jennifer Buchholz as Art Teacher at the High School effective August 21, 2019.
- 4.3.17. Approved a .083 FTE overload for 1 block term 1 for Krista Van Note as ESL Teacher at the High School effective August 21, 2019.
- 4.3.18. Approved a .083 FTE overload for 1 block term 1 for Penny Troe as Business Teacher at the High School effective August 21, 2019.
- 4.3.19. Approved a .0416 FTE overload for 1 skinny/term 1 for Kelli Borrero as ESL Teacher at the High School effective August 21, 2019.
- 4.3.20. Approved employment of Isela Sanchez as Class I Paraprofessional at the Learning Center effective August 26, 2019.
- 4.3.21. Approved a reduction in FTE from 0.87 FTE to .60 FTE for Ana Casillas as Early Childhood Paraprofessional at Community Education effective August 26, 2019.
- 4.3.22. Approved employment of Ashley Bloemendaal as Math Teacher at the High School effective August 19, 2019.
- 4.3.23. Approved employment of Amber Taarud as SLD Teacher at the Middle School effective August 19, 2019.
- 4.3.24. Approved employment of Kelly Hesemann as Gymnastics Aide at Community Education effective September 9, 2019.
- 4.3.25. Approved a 1.33 FTE overload for two 43 minute class periods for Macaela Massey as Business/Computer Teacher at the Middle School effective September 3, 2019.
- 4.3.26. Approved employment of Patti Lacour as Cook at Prairie Elementary effective September 9, 2019.
- 4.3.27. Approved employment of Katie Eggers as DCD Paraprofessional at Prairie Elementary effective August 26, 2019.
- 4.3.28. Approved employment of Natalie Galvez as Class II Paraprofessional at the High School effective September 16, 2019.
- 4.3.29. Approved employment of Rosa Hurtado Alm as ABE Class II Secretary at Community Education effective September 16, 2019.

- 4.3.30. Approved employment of Debra Horne as Long-Term Substitute Occupational Therapist effective September 4, 2019, through October 15, 2019.
- 4.3.31. Approved employment of Tammy O’Neil as SEAT Secretary Class II with Special Education effective September 23, 2019.
- 4.3.32. Approved employment of Eric Morales as Class II Paraprofessional at the Middle School effective September 16, 2019.

- 4.4 The board approved the following donations for the month of August 2019: None.
- 4.5 Approved an employee’s request for sick leave (due to pregnancy) from December 23, 2019, through February 2, 2020, and child care leave (without pay) from February 3, 2020, through February 16, 2020.
- 4.6 Approved night school teachers.

5. Motion by Member Olson, seconded by Member Lorenz and unanimously passed to approve second reading of Policy 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices and Policy 707.1 Policy for Transportation of Homeless/Foster Care Students.

6. Member Dudley moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 5, 2019
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota,

as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 5, 2019, to act as such at the combined polling place listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Member Harberts. On a roll call vote, the following voted in favor: Brad Shaffer, Lori Dudley, Steve Schnieder, Linden Olson, Joel Lorenz, Adam Blume, Mike Harberts

and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE

Lakeside Church
1000 Linda Lane
Worthington, MN 56187

ELECTION JUDGES

Co-Head Election Judge Bernice Camery
Co-Head Election Judge Jim Laffrenzen

Election Judges:

Diane Levine
Joan Behrends

Sharon Henderson
Ginny Lien
Karen Buchman
Kathy Harberts
Mike Vosburgh
Julia Berger
Priscilla Williams
Sue Nasers
Kathleen Reker
Beth Habicht
Nelma Vanden Bosch
Marcia Shepherd

7. Motion by Member Olson, seconded by Member Schnieder and unanimously passed to certify the maximum proposed 2019 levy payable 2020.
8. Motion by Member Dudley, seconded by Member Lorenz and unanimously passed to approve to set the Truth in Taxation Hearing on December 17, 2019, at 6:00 p.m. at the Worthington High School Media Center.
9. Motion by Member Olson, seconded by Member Lorenz and unanimously passed to approve first reading of policies 401 Equal Employment Opportunity, 402 Disability Nondiscrimination Policy and 413 Harassment and Violence.
10. Motion by Member Harberts, seconded by Member Dudley to approve Resolution #1 Approving Tax Abatement for Certain Property Pursuant to Minn. Stat. 469.1813. Motion passed 7 to 0.
11. Motion by Member Olson, seconded by Member Harberts to approve Resolution #2 Approving Tax Abatement for Certain Property Pursuant to Minn. Stat. 469.1813. Motion passed 6 to 0 with Member Lorenz abstaining.
12. Motion by Member Harberts, seconded by Member Schnieder and unanimously passed to approve to not use lease levy for special education facilities.
13. Motion by Member Schnieder, seconded by Member Dudley to approve 2019 Delegate Assembly Proposed Legislative Resolution. Motion passed 7 to 0.
14. Motion by Member Olson, seconded by Member Blume and unanimously passed to approve the closure of bank accounts at Wells Fargo for Prairie Elementary and Learning Center student activity accounts and United Prairie Bank for the Middle School student activity account.
15. Motion by Member Schnieder, seconded by Member Lorenz to approve Middle School parking lot bid from Duininck, Inc. for a total bid amount of \$335,816.00. Motion passed 5 to 2 with Members Harberts and Blume dissenting.
16. No action taken on LHB Contract for the WELL project.
17. No action taken on ICS Consulting Inc. as Owners Representative for the WELL project.
18. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve to allow Community Education to apply to the City RFP on the operation of the Activities Center.

19. The board discussed online payment fees.
20. Motion by Member Schnieder, seconded by Member Dudley to approve to leave the fee at 35 cents per transaction and reevaluate at the end of the year for future consideration.

Motion by Member Schnieder, seconded by Member Dudley to amend the motion to make the 35 cent fee retroactive to the \$3.00 fee motion made at the May 21, 2019, board meeting.

The original motion as amended passed 7 to 0.

21. Motion by Member Olson, seconded by Member Harberts to approve and out of state travel request for a district employee to attend Pathways to Prosperity Network Institute College and Career Conference from October 29-30, 2019, in Cambridge, MA and is fully funded by the United Way grant.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: MREA Conference registration; MSBA Conference January 16-17, 2020; Enrollment update; Working on survey and documents on North side of Crailsheim property; MSBA policy reviews; public meeting September 23rd at 7 p.m. in the High School band room; Representative Hamilton visit; video on referendum, contract with ICS regarding parking lot project and comprehensive management of the High School addition and Trojan field. Instructional Committee Report – Ms. Dudley reported the following: Staff shortage update. Operations Committee Report – Mr. Lorenz reported the following: None. Other Reports: Mr. Olson discussed the NCIC Culture Corner at Minnesota West and the MSBA Fall Advocacy Tour update. Student Board Representative Adam Koller gave an update on homecoming week and ALICE training. Other Business – House of Representatives Bonding Tour on October 9 in the early morning. Future Business – Learning/Gymnastics Center open house will be in mid-October.

Meeting adjourned at 6:52 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk