

**REGULAR BOARD MEETING**

**June 16, 2020**

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held via Zoom Application, Worthington, Minnesota on June 16, 2020, at 5:15 p.m.

The following were present: BOARD MEMBERS – Brad Shaffer, Lori Dudley, Steve Schnieder, Linden Olson, Adam Blume, Mike Harberts and Joel Lorenz

STUDENT BOARD REPRESENTATIVES – Absent-Aunna Groenewold

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: Thanked staff for their efforts.

A presentation was given by Sal Bagley, from Wold architects on the new intermediate school.

1. Motion by Member Schnieder, and seconded by Member Dudley to approve the Consent Agenda for the June 16, 2020, School Board meeting with the addition of 4.3.4 approve employment of Emily Henry, 4.3.5 approve employment of Jaime Freed and 4.3.6 approve employment of Jose Morales Collazo and the removal of 4.12 School breakfast/lunch prices. Motion passed by roll call vote 7 to 0.
2. Motion by Member Schnieder, seconded by Member Dudley to approve the Main Agenda for the June 16, 2020, School Board meeting with the removal of 5.7 Ten Year Maintenance Plan. Motion passed by roll call vote 7 to 0.
3. Motion by Member Olson, seconded by Member Blume to approve the May 19, 2020, Regular School Board meeting minutes. Motion passed by roll call vote 7 to 0.

Motion by Member Olson, seconded by Member Blume to accept the school board committee meeting minutes as received. Motion passed by roll call vote 7 to 0.

4. Motion by Member Dudley, seconded by Member Olson to approve the action of the items on the Consent Agenda as follows: Motion passed by roll call vote 7 to 0.

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for June 16, 2020, as per Board Check Register

	<b><u>June 16, 2020</u></b>
<b>GENERAL FUND</b>	\$2,877,458.98
<b>FOOD SERVICE</b>	\$81,836.57
<b>TRANSPORTATION</b>	\$118,672.99
<b>COMMUNITY SERVICE</b>	\$7,011.51
<b>CAPITAL OUTLAY</b>	\$213,465.91
<b>BUILDING CONSTRUCTION</b>	\$303,422.38
<b>INTEGRATION COLLABORATIVE</b>	\$11,973.51

**STUDENT ACTIVITY**  
**MONTH TOTAL**

\$1,412.54  
\$3,615,254.39

- D. Approved the Community Education Imprest Cash Account in the amount of \$1,020.00 for May 2020.
- 4.2.1. Approved resignation of Kelsey Robling as Math Teacher at the High School and Assistant Softball Coach and Middle School Girls Basketball Coach effective June 5, 2020.
  - 4.2.2. Approved resignation of Amy Roesner as Paraprofessional at Prairie Elementary effective May 29, 2020.
  - 4.2.3. Approved retirement of Bryan Lund as ABE Teacher with Community Education effective May 31, 2020.
  - 4.2.4. Approved resignation of Eric Morales as Class II Paraprofessional at the Middle School effective June 2020.
  - 4.2.5. Approved resignation of Gerald Oehler as EL Coordinator/Curriculum Facilitator with the Department of Teaching and Learning effective July 1, 2020.
  - 4.2.6. Approved resignation of Leyvi Hinojosa Guzman as Junior Class Prom Advisor effective June 3, 2020.
  - 4.2.7. Approved resignation of Ashley Bloemendaal as Junior Class Prom Advisor effective June 3, 2020.
  - 4.2.8. Approved resignation of Estefany Orellana De Sorto as Class I Paraprofessional at the Learning Center effective May 29, 2020.
  - 4.2.9. Approved resignation of Elizabeth Lowry as ASD/ABS Special Education Teacher at the Middle School effective June 30, 2020.
  - 4.2.10. Approved resignation of Scott Barber as Middle School Track Coach effective June 4, 2020.
  - 4.2.11. Approved resignation of Amy Coon as LD Teacher at Prairie Elementary effective the end of the 2019-2020 school year.
- 4.3.1. Approved employment of Danielle Crowell as 2<sup>nd</sup> Grade EL Teacher at Prairie Elementary effective August 17, 2020. Contingent upon the background check being completed.
  - 4.3.2. Approved employment of Spencer Wieneke as Building Staff Development Chair at the Middle School effective the Fall 2020.
  - 4.3.3. Approved employment of Pam Deuel, Makayla Peterson and Lori Mulder as ECSE Part C, Teaching and OT Direct Services effective June 3, 2020.
  - 4.3.4. Approved employment of Emily Henry as School Psychologist at Prairie Elementary effective August 17, 2020. Contingent upon the background check being completed.
  - 4.3.5. Approved employment of Jaime Freed as 1<sup>st</sup> Grade EL Teacher at Prairie Elementary effective August 17, 2020. Contingent upon the background check being completed.
  - 4.3.6. Approved employment of Jose Morales Collazo as Science Teacher at the High School effective August 17, 2020. Contingent upon the background check being completed.
- 4.4 The board approved the following donations for the month of May 2020: SW Initiative Foundation for the Grow Your Own Teacher prep project, General Mills Box tops for Education, Simonson Family Charitable Trust for Wambo scholarships, Sports Booster Club for scholarships and Cheniqua Johnson for BPA activities.
- 4.5 Approved summer food staff.
  - 4.6 Approved summer custodian employees.
  - 4.7 Approved a call for milk and bread bids for the 2020-2021 school year.
  - 4.8 Approved summer kindergarten transition staff.
  - 4.9 Approved summer school ESY staff.
  - 4.10 Approved MREA membership renewal in the amount of \$4,250.
  - 4.11 Approved 250 copies of Envision Math Curriculum as surplus property.

5. Motion by Member Olson, seconded by Member Blume to approve student teaching contract with Winona State University. Motion passed by roll call vote 7 to 0.
6. Board Member Olson introduced the following Resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES  
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 518, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 518 shall begin on July 28, 2020, and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2.00 filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the *The Globe*, the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 518  
WORTHINGTON  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 518 shall begin on July 28, 2020, and shall close at 5:00 o'clock p.m. on August 11, 2020.

The general election shall be held on Tuesday, November 3, 2020. At the election, four (4) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Independent School District 518, 1117 Marine Avenue, Worthington, Minnesota. The filing fee for this office is \$2.00. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.

Dated: 6/16/20

BY ORDER OF THE SCHOOL BOARD

Steve Schnieder  
School District Clerk

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Lorenz and upon vote being taken thereon, the following voted in favor thereof: Brad Shaffer, Lori Dudley, Steve Schnieder, Linden Olson, Joel Lorenz, Adam Blume, Mike Harberts

and the following voted against the same: None.

whereupon, said Resolution was declared duly passed and adopted.

7. Member Schnieder moved the adoption of the following resolution:

**RESOLUTION ESTABLISHING A COMBINED POLLING PLACE FOR CERTAIN  
MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE  
POLLING PLACE WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT  
ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district, which have been established by the cities, or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling place is hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

COMBINED POLLING PLACE:	Lakeside Church 1000 Linda Lane Worthington, MN 56187
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This combined polling place serves all territory located in Independent School District No. 518, Nobles County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the combined polling place will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditor of Nobles County within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of the new polling place location to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Harberts. On a roll call vote, the following voted in favor: Brad Shaffer, Lori Dudley, Steve Schnieder, Linden Olson, Joel Lorenz, Adam Blume, Mike Harberts

and the following voted against: None.

whereupon said resolution was declared duly passed and adopted.

8. Motion by Member Olson, seconded by Member Lorenz to approve 2020-2021 preliminary budget and the 2019-2020 budget amendment. Motion passed by roll call vote 7 to 0.
9. Motion by Member Harberts, seconded by Member Dudley to approve committed fund balance for severance in the amount of \$127,415.89 for 2020-2021. Motion passed by roll call vote 7 to 0.
10. Motion by Member Blume, seconded by Member Harberts to approve the Memorial Auditorium contract. Motion passed by roll call vote 7 to 0.
11. Motion by Member Dudley, seconded by Member Blume to approve EL handbook as presented. Motion passed by roll call vote 7 to 0.
12. Motion by Member Olson, seconded by Member Harberts to approve the return to work plan. Motion passed by roll call vote 7 to 0.
13. Motion by Member Dudley, seconded by Member Lorenz to approve organizational structure. Motion passed by roll call vote 7 to 0.
14. Motion by Member Olson, seconded by Member Schnieder to vote in block agenda items 5.12 through 5.23 with the exception of agenda items 5.12 and 5.20 being voted on separately. Motion passed by roll call vote 6 to 1 with Member Harberts dissenting.
15. Motion by Member Dudley, seconded by Member Schnieder to approve salary and benefits increase for the Worthington Administrator's Association for 2020-2022. Increase in salary and benefits of 3.34% for 2020-2021 and 2.88% for 2021-2022 for a total of 6.33% over two years. Motion passed by roll call vote 6 to 1 with Member Harberts dissenting.
16. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Director of Teaching and Learning for 2020-2022. Increase in salary and benefits of 3.80% for 2020-2021 and 3.33% for 2021-2022 for a total of 7.26% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
17. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Parent Liaisons/Community Connectors for 2020-2022. Increase in salary and benefits of 3.59% for 2020-2021 and 3.44% for 2021-2022 for a total of 7.16% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
18. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Secretarial Association of Worthington for 2020-2022. Increase in salary and benefits of 3.92% for 2020-2021 and 3.44% for 2021-2022 for a total of 7.49% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
19. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Worthington Paraprofessionals Association for 2020-2022. Increase in salary and benefits of 4.92% for 2020-2021 and 3.69% for 2021-2022 for a total of 8.79% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.

20. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Custodial Association of Worthington for 2020-2022. Increase in salary and benefits of 3.98% for 2020-2021 and 3.52% for 2021-2022 for a total of 7.64% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
21. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Food Service Staff for 2020-2022. Increase in salary and benefits of 8.14% for 2020-2021 and 5.66% for 2021-2022 for a total of 14.25% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
22. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Food Service Coordinator for 2020-2022. Increase in salary and benefits of 15.17% for 2020-2021 and 3.76% for 2021-2022 for a total of 19.50% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
23. Motion by Member Schnieder, seconded by Member Lorenz to approve salary and benefits increase for the Director of Management Services for 2020-2022. Increase in salary and benefits of 3.19% for 2020-2021 and 2.97% for 2021-2022 for a total of 6.26% over two years. Motion passed by roll call vote 6 to 1 with Member Harberts dissenting.
24. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the District Administrative Office Staff for 2020-2022. Increase in salary and benefits of 3.60% for 2020-2021 and 3.78% for 2021-2022 for a total of 7.52% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
25. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the District Activities Coordinator for 2020-2022. Increase in salary and benefits of 3.87% for 2020-2021 and 3.28% for 2021-2022 for a total of 7.28% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.
26. Motion by Member Lorenz, seconded by Member Dudley to approve salary and benefits increase for the Community Connector Manager for 2020-2022. Increase in salary and benefits for 0.88% for 2020-2021 and 1.75% for 2021-2022 for a total of 2.65% over two years. Motion passed by roll call vote 5 to 2 with Members Harberts and Blume dissenting.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: delivery of retirement gifts, enrollment update, request for funding for groceries for students, projects update list sent out, legislative update and High school construction project. Instructional Committee Report – Ms. Dudley reported the following: No summer school this year. Operations Committee Report – Mr. Lorenz reported the following: None. Other Reports: Mr. Olson reported the following: Legislative update. Other Business –. Future Business – None.

Meeting adjourned at 6:39 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk