

AGENDA
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 518
JUNE 16, 2020
5:15 P.M.
VIA ZOOM APPLICATION

JOIN ZOOM MEETING

For US calls: (408) 638-0968 -or- (646) 558-8656

<https://us02web.zoom.us/j/87344129626?pwd=VUE0VkhodkRjYlpYcHUrUUtnMkpsUT09>

Meeting ID: 873 4412 9626

Password: 0T1DHP

Live Stream through Cable3

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Recognition of Visitors and Guests
- 1.3 Correspondence and Recognition
 - 1.3.1 Public Participation
 - 1.3.2 Recognition of Students, Staff and Community
 - 1.3.3 Intermediate School Presentation by Sal Bagley, Wold

2.0 APPROVAL OF AGENDA

- 2.1 Consent Agenda (Roll Call Vote)
- 2.2 Main Agenda (Roll Call Vote)

3.0 APPROVAL OF MINUTES

- 3.1 The May 19, 2020, Regular School Board meeting minutes. (Roll Call Vote)
- 3.2 Accept Committee meeting minutes as included. (Roll Call Vote)

4.0 CONSENT AGENDA (Roll Call Vote)

- 4.1 Financial Reports
- 4.2 Release of Employment
- 4.3 Approval of Employment
- 4.4 Approve Acceptance of Donations for the Month of May 2020
- 4.5 Approve Summer Food Service Staff (Enclosure)
- 4.6 Approve Summer Custodian Employees (Enclosure)
- 4.7 Request to Call for Milk and Bread Bids
- 4.8 Approve Summer Kindergarten Transition Staff (Enclosure)
- 4.9 Approve Summer School ESY Staff (Enclosure)
- 4.10 Approve MREA 2-year Membership Renewal
- 4.11 Approve Math Curriculum as Surplus Property
- 4.12 Consideration of the 2020-2021 School Breakfast/Lunch Meal Prices (Enclosure)

5.0 MAIN AGENDA

- 5.1 Monthly Financial Overview (Discussion)
- 5.2 Approve Student Teaching Contract with Winona State University (Action) (Roll Call Vote)
- 5.3 Approve Resolution Establishing Dates for Filing Affidavits of Candidacy (Action) (Enclosure) (Roll Call Vote)
- 5.4 Approve Resolution Establishing A Combined Polling Place for Certain Multiple Precincts and Designating Hours During Which the Polling Place Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election (Action) (Enclosure) (Roll Call Vote)
- 5.5 Approve the 2020-2021 Preliminary Budget and the 2019-2020 Budget Amendment (Action) (Enclosure) (Roll Call Vote)
- 5.6 Approve Committed Fund Balance for Severance (Action) (Roll Call Vote)
- 5.7 Approve Resolution to Approve Ten-Year Facilities Maintenance Plan (Action) (Enclosure) (Roll Call Vote)
- 5.8 Approve Memorial Auditorium Contract (Action) (Roll Call Vote)
- 5.9 Approve EL Handbook (Action) (Enclosure) (Roll Call Vote)
- 5.10 Approve Return to Work Plan (Action) (Enclosure) (Roll Call Vote)
- 5.11 Approve Organizational Structure (Action) (Enclosure) (Roll Call Vote)
- 5.12 Approve Salary and Benefits Increase for the Worthington Administrator's Association (Action) (Roll Call Vote)
- 5.13 Approve Salary and Benefits Increase for the Director of Teaching and Learning (Action) (Roll Call Vote)
- 5.14 Approve Salary and Benefits Increase for the Parent Liaisons/Community Connectors (Action) (Roll Call Vote)
- 5.15 Approve Salary and Benefits Increase for the Secretarial Association of Worthington (Action) (Roll Call Vote)
- 5.16 Approve Salary and Benefits Increase for the Worthington Paraprofessionals Association (Action) (Roll Call Vote)
- 5.17 Approve Salary and Benefits Increase for the Custodial Association of Worthington (Action) (Roll Call Vote)
- 5.18 Approve Salary and Benefits Increase for the Food Service Staff (Action) (Roll Call Vote)
- 5.19 Approve Salary and Benefits Increase for the Food Service Coordinator (Action) (Roll Call Vote)
- 5.20 Approve Salary and Benefits Increase for the Director of Management Services (Action) (Roll Call Vote)
- 5.21 Approve Salary and Benefits Increase for the District Administrative Office Staff (Action) (Roll Call Vote)
- 5.22 Approve Salary and Benefits Increase for the District Activities Coordinator (Action) (Roll Call Vote)
- 5.23 Approve Salary and Benefits Increase for the Community Connector Manager (Action) (Roll Call Vote)

6.0 REPORTS

- 6.1 Superintendent's Report
- 6.2 Instructional Committee Report
- 6.3 Operations Committee Report
- 6.4 Other Reports

7.0 OTHER BUSINESS

7.1

8.0 FUTURE BUSINESS

8.1

9.0 ADJOURNMENT

MEMO

TO: Lori Dudley Brad Shaffer Mike Harberts Adam Blume
Joel Lorenz Linden Olson Steve Schnieder

INFO TO: Dave Skog Joshua Noble Deb Stoll Brett Perish
Jeff Luke Tony Hastings Katie Clarke Cathy Mrla
Heidi Meyer Sharon Johnson Cory Van Briesen Doug Brands
Carmen Johnson Pat Morphew Amy Ernst Parker Sandhurst
Ellen Hoefker Jodi Hansen Kelly Reeves Allison Eitreim

FROM: John Landgaard, Superintendent

SUBJECT: **CONSENT AGENDA INFORMATION**

DATE: June 11, 2020

The following information pertains to items that appear on the Consent Agenda. If for any reason you wish to discuss an item on this portion of the agenda, move to have it placed under 7.0 – Other Business.

AGENDA ITEM

4.1 Financial Reports:

A. Investment Report: (Enclosure)

<u>May 2019</u>	<u>May 2020</u>
\$35,905,499.80	\$43,717,575.31

B. Wire Transfer Listing (Enclosure)

C. Financial Information/Business Transactions: (Enclosure)
Review of Monthly Claims/Accounts June 16, 2020, per Board Check register.

	<u>June 16, 2020</u>
GENERAL FUND	\$2,877,458.98
FOOD SERVICE	\$81,836.57
TRANSPORTATION	\$118,672.99
COMMUNITY SERVICE	\$7,011.51
CAPITAL OUTLAY	\$213,465.91
BUILDING CONSTRUCTION	\$303,422.38
INTEGRATION COLLABORATIVE	\$11,973.51
STUDENT ACTIVITY	<u>\$1,412.54</u>
MONTH TOTAL	\$3,615,254.39

Recommended Action: “To approve claims/accounts as presented June 16, 2020, in the amount of \$3,615,254.39.”

D. Approval of the Community Education Imprest Cash Account for May 2020. (Enclosure)

Recommended Action: "To approve the Community Education Imprest Cash Account in the amount of \$1,020.00 for May 2020."

4.2 Release of Employment

Recommended Action:

- 4.2.1 "To approve resignation of Kelsey Robling as Math Teacher at the High School and Assistant Softball Coach and Middle School Girls Basketball Coach effective June 5, 2020."
- 4.2.2 "To approve resignation of Amy Roesner as Paraprofessional at Prairie Elementary effective May 29, 2020."
- 4.2.3 "To approve retirement of Bryan Lund as ABE Teacher with Community Education effective May 31, 2020."
- 4.2.4 "To approve resignation of Eric Morales as Class II Paraprofessional at the Middle School effective June 2020."
- 4.2.5 "To approve resignation of Gerald Oehler as EL Coordinator/Curriculum Facilitator with the Department of Teaching and Learning effective July 1, 2020."
- 4.2.6 "To approve resignation of Leyvi Hinojosa Guzman as Junior Class Prom Advisor effective June 3, 2020."
- 4.2.7 "To approve resignation of Ashley Bloemendaal as Junior Class Prom Advisor effective June 3, 2020."
- 4.2.8 "To approve resignation of Estefany Orellana De Sorto as Class I Paraprofessional at the Learning Center effective May 29, 2020."
- 4.2.9 "To approve resignation of Elizabeth Lowry as ASD/ABS Special Education Teacher at the Middle School effective June 30, 2020."
- 4.2.10 "To approve resignation of Scott Barber as Middle School Track Coach effective June 4, 2020."
- 4.2.11 "To approve resignation of Amy Coon as LD Teacher at Prairie Elementary effective the end of the 2019-2020 school year."

4.3 Approval of Employment

Recommended Action:

- 4.3.1 "To approve employment of Danielle Crowell as 2nd Grade EL Teacher at Prairie Elementary effective August 17, 2020, contingent upon the background check being completed."
- 4.3.2 "To approve employment of Spencer Wieneke as Building Staff Development Chair at the Middle School effective the fall 2020."
- 4.3.3 "To approve employment of Pam Deuel, Makayla Peterson and Lori Mulder as ECSE Part C, Teaching and OT Direct Services effective June 3, 2020."

4.4 Approve Acceptance of Donations for the Month of May 2020

Recommended Action: "To approve acceptance of the following donations for the month of May 2020: SW Initiative Foundation for the Grow Your Own Teacher prep project, General Mills Boxtops for Education, Simonson Family Charitable Trust for Wambo scholarships, Sports Booster Club for scholarships and Cheniqua Johnson for BPA activities."

4.5 Approve Summer Food Service Staff (Enclosure)

Recommended Action: "To approve summer food service staff list."

4.6 Approve Summer Custodian Employees (Enclosure)

Recommended Action: “To approve summer custodian employees.”

4.7 Request to Call for Milk and Bread Bids

Recommended Action: “To approve a call for milk and bread bids for the 2020-2021 school year.”

4.8 Approve Summer Kindergarten Transition Staff (Enclosure)

Recommended Action: “To approve summer kindergarten transition staff.”

4.9 Approve Summer School ESY Staff (Enclosure)

Recommended Action: “To approve summer school ESY staff.”

4.10 Approve MREA 2 Year Membership Renewal

Recommended Action: “To approve MREA 2-year membership renewal in the amount of \$4,250.”

4.11 Approve Math Curriculum as Surplus Property

Recommended Action: “To approve 250 Copies of Envision Math Curriculum as surplus property.”

4.12 Consideration of the 2020-2021 School Breakfast/Lunch Meal Prices (Enclosure)

	<u>Lunch</u>	<u>Breakfast</u>
Adult	\$4.00	\$2.25
Grades K-4	\$2.10	\$1.00 (Kindergarten is free)
Grades 5-12	\$2.25	\$1.25

If you have any questions or concerns about the Consent Agenda, please move to have the item removed and discussed under 7.0 - Other Business.

MEMO

TO: Lori Dudley Brad Shaffer Mike Harberts Adam Blume
Joel Lorenz Linden Olson Steve Schnieder

INFO TO: Tony Hastings Joshua Noble Sharon Johnson Brett Perish
Jeff Luke Dave Skog Katie Clarke Cathy Mrla
Heidi Meyer Deb Stoll Cory Van Briesen Doug Brands
Carmen Johnson Pat Morphew Amy Ernst Parker Sandhurst
Ellen Hoefker Jodi Hansen Kelly Reeves Allison Eitreim

FROM: John Landgaard, Superintendent

SUBJECT: MAIN AGENDA INFORMATION

DATE: June 11, 2020

The following information is intended to provide the Board with background data for the meeting on Tuesday.

AGENDA ITEMS

- 5.1 Monthly Financial Overview (Enclosure)
 - 5.1.1 Revenues by Fund
 - 5.1.2 Expenditures
 - 5.1.3 Comparison

- 5.2 Approve Student Teaching Contract with Winona State University (Action) (Roll Call Vote)
Recommended Action: “To approve student teaching contract with Winona State University.”

- 5.3 Approve Resolution Establishing Dates for Filing Affidavits of Candidacy (Action) (Roll Call Vote)
Recommended Action: “To approve Resolution Establishing Dates for Filing Affidavits of Candidacy.”

- 5.4 Approve Resolution Establishing A Combined Polling Place for Certain Multiple Precincts and Designating Hours During Which the Polling Place Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election (Action) (Roll Call Vote)
Recommended Action: “To approve Resolution Establishing a Combined Polling Place for Certain Multiple Precincts and Designating Hours during Which the Polling Place Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election.”

- 5.5 Approve 2020-2021 Preliminary Budget and the 2019-2020 Budget Amendment (Action) (Roll Call Vote)
Recommended Action: “To approve 2020-2021 Preliminary Budget and the 2019-2020 Budget Amendment.”

- 5.6 Approve Committed Fund Balance for Severance (Action) (Roll Call Vote)
- Recommended Action: “To approve committed fund balance for severance in the amount of \$127,415.89 for 2020-2021.”
- 5.7 Approve Resolution to Approve Ten-Year Facilities Maintenance Plan (Action) (Roll Call Vote)
- Recommended Action: “To approve Resolution to Approve Ten-Year Facilities Maintenance Plan.”
- 5.8 Approve Memorial Auditorium Contract (Action) (Roll Call Vote)
- Recommended Action: “To approve the Memorial Auditorium contract.”
- 5.9 Approve EL Handbook (Action) (Enclosure) (Roll Call Vote)
- Recommended Action: “To approve EL handbook as presented.”
- 5.10 Approve Return to Work Plan (Action) (Enclosure) (Roll Call Vote)
- Recommended Action: “To approve Return to Work Plan.”
- 5.11 Approve Organizational Structure (Action) (Enclosure) (Roll Call Vote)
- Recommended Action: “To approve organizational structure.”
- 5.12 Approve Salary and Benefits Increase for the Worthington Administrator’s Association (Action) (Roll Call Vote)
- Recommended Action: “To approve salary and benefits increase for the Worthington Administrator’s Association for 2020-2022. Increase in salary and benefits of 3.34% for 2020-2021 and 2.88% for 2021-2022 for a total of 6.33% over two years.”
- 5.13 Approve Salary and Benefits Increase for the Director of Teaching and Learning (Action) (Roll Call Vote)
- Recommended Action: “To approve salary and benefits increase for the Director of Teaching and Learning for 2020-2022. Increase in salary and benefits of 3.80% for 2020-2021 and 3.33% for 2021-2022 for a total of 7.26% over two years.”
- 5.14 Approve Salary and Benefits Increase for the Parent Liaisons/Community Connectors (Action) (Roll Call Vote)
- Recommended Action: “To approve salary and benefits increase for the Parent Liaisons/Community Connectors for 2020-2022. Increase in salary and benefits of 3.59% for 2020-2021 and 3.44% for 2021-2022 for a total of 7.16% over two years.”
- 5.15 Approve Salary and Benefits Increase for the Secretarial Association of Worthington (Action) (Roll Call Vote)
- Recommended Action: “To approve salary and benefits increase for the Secretarial Association of Worthington for 2020-2022. Increase in salary and benefits of 3.92% for 2020-2021 and 3.44% for 2021-2022 for a total of 7.49% over two years.”

- 5.16 Approve Salary and Benefits Increase for the Worthington Paraprofessionals Association (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the Worthington Paraprofessionals Association for 2020-2022. Increase in salary and benefits of 4.92% for 2020-2021 and 3.69% for 2021-2022 for a total of 8.79% over two years.”

- 5.17 Approve Salary and Benefits Increase for the Custodial Association of Worthington (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the Custodial Association of Worthington for 2020-2022. Increase in salary and benefits of 3.98% for 2020-2021 and 3.52% for 2021-2022 for a total of 7.64% over two years.”

- 5.18 Approve Salary and Benefits Increase for the Food Service Staff (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the Food Service Staff for 2020-2022. Increase in salary and benefits of 8.14% for 2020-2021 and 5.66% for 2021-2022 for a total of 14.25% over two years.”

- 5.19 Approve Salary and Benefits Increase for the Food Service Coordinator (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the Food Service Coordinator for 2020-2022. Increase in salary and benefits of 15.17% for 2020-2021 and 3.76% for 2021-2022 for a total of 19.50% over two years.”

- 5.20 Approve Salary and Benefits Increase for the Director of Management Services (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the Director of Management Services for 2020-2022. Increase in salary and benefits of 3.19% for 2020-2021 and 2.97% for 2021-2022 for a total of 6.26% over two years.”

- 5.21 Approve Salary and Benefits Increase for the District Administrative Office Staff (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the District Administrative Office Staff for 2020-2022. Increase in salary and benefits of 3.60% for 2020-2021 and 3.78% for 2021-2022 for a total of 7.52% over two years.”

- 5.22 Approve Salary and Benefits Increase for the District Activities Coordinator (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the District Activities Coordinator for 2020-2022. Increase in salary and benefits of 3.87% for 2020-2021 and 3.28% for 2021-2022 for a total of 7.28% over two years.”

5.23 Approve Salary and Benefits Increase for the Community Connector Manager (Action) (Roll Call Vote)

Recommended Action: “To approve salary and benefits increase for the Community Connector Manager for 2020-2022. Increase in salary and benefits for 0.88% for 2020-2021 and 1.75% for 2021-2022 for a total of 2.65% over two years.”

If you have any questions or concerns, please give me a call.