

REGULAR BOARD MEETING

July 19, 2022

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on July 19, 2022, at 5:15 p.m.

The following were present: BOARD MEMBERS - Joel Lorenz, Steve Schnieder, Brad Shaffer, Lori Dudley, Mike Harberts, Adam Blume, Tom Prins

ADMINISTRATORS - John Landgaard, Superintendent, Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following: None.

The board had a discussion with the Okabena/Ocheda Watershed District regarding the proposed Crailsheim site stormwater retention project.

1. Motion by Member Blume, seconded by Member Lorenz and unanimously passed to approve the Consent Agenda for the July 19, 2022, School Board meeting with the removal of 4.4 Board Dates and Times for Regular and Special Meetings to the main agenda item 5.14 and add item 4.8 Kivu Immigration Law Firm to the List of District Legal Counsel.
2. Motion by Member Blume, seconded by Member Lorenz and unanimously passed to approve the Main Agenda for the July 19, 2022, School Board meeting with the addition of 5.12 Approve Kivu Immigration Law Firm Visa Sponsorship for an employee, 5.13 Okabena/Ocheda Watershed District Discussion/Action and 5.14 Board Dates and Times for Regular and Special Meetings.
3. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve the minutes of the June 21, 2022, Regular School Board meeting.

Motion by Member Schnieder, seconded by Member Blume and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Blume, seconded by Member Prins and unanimously passed to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Claims and Accounts for July 19, 2022, as per Board Check Register

	<u>July 19, 2022</u>
GENERAL FUND	\$2,942,663.90
FOOD SERVICE	\$25,629.15
TRANSPORTATION	\$135,292.34
COMMUNITY SERVICE	\$45,987.64
CAPITAL OUTLAY	\$182,676.10
BUILDING CONSTRUCTION	\$491,881.24
DEBT SERVICE	\$2,200.00
TRUST	\$1,813.21
INTEGRATION COLLABORATIVE	\$77,593.98
STUDENT ACTIVITY	\$11,306.34
MONTH TOTAL	\$3,917,043.90

D. Approved the Community Education Imprest Cash Account in the amount of \$0 for June 2022.

- 4.2.1. Approved resignation of Amy Hamilton as Early Childhood Teacher with Community Education effective August 10, 2022.
 - 4.2.2. Approved resignation of Jackie Rogers as Class I Paraprofessional at Prairie Elementary effective June 21, 2022.
 - 4.2.3. Approved resignation of Rosalie Hayenga as High School Head Softball Coach effective June 27, 2022.
 - 4.2.4. Approved resignation of Nancy Macias Ortiz as Class I Paraprofessional at the Middle School effective June 29, 2022.
 - 4.2.5. Approved resignation of Sarah Nystrom as Curriculum Coordinator TOSA effective June 30, 2022.
 - 4.2.6. Approved resignation of Josh Langseth as Staff Development Coordinator TOSA effective June 30, 2022.
 - 4.2.7. Approved resignation of CJ Nelson as High School Head Boys Basketball Coach effective July 5, 2022.
 - 4.2.8. Approved resignation of Jario Perez as Class I Paraprofessional at the High School effective July 7, 2022.
 - 4.2.9. Approved resignation of McKayla Gravenhof as Assistant JV Girls Soccer coach effective July 7, 2022.
 - 4.2.10. Approved resignation of Ella Napton as C-Squad Girls Soccer Coach effective July 7, 2022.
 - 4.2.11. Approved resignation of Brooke Hermesen as Assistant Girls JV Basketball Coach effective July 7, 2022.
 - 4.2.12. Approved resignation of Yanci Orellana de Aria as Class I Paraprofessional at the Learning Center effective July 11, 2022.
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- 4.3.1. Approved employment of Abby Reisch as Technology Lead Teacher at the Middle School effective June 2, 2022.
 - 4.3.2. Approved employment of Moria Crooks as Summer Credit Recovery Rover Teacher effective June 22, 2022.
 - 4.3.3. Approved employment of Yoli Salas as Targeted Services Summer EDGE Educational Assistant effective June 21, 2022.
 - 4.3.4. Approved employment of Anne Greenway as Summer Credit Recovery Rover Teacher effective June 22, 2022.
 - 4.3.5. Approved employment of Brennan McGlauchlen as Social Studies Teacher at the Middle School effective August 15, 2022. Contingent upon background check.
 - 4.3.6. Approved employment of Amy Hamilton as 1st Grade Teacher at Prairie Elementary effective August 15, 2022.
 - 4.3.7. Approved employment of Avery Wysong as ASD Teacher at the Intermediate School effective August 15, 2022. Contingent upon license being obtained and background check.
 - 4.3.8. Approved employment of Stephanie Fletcher as Science Fair Advisor at the Intermediate School effective August 2022.
 - 4.3.9. Approved employment of Olivia Weidert as Science Fair Advisor at the Intermediate School effective August 2022.
 - 4.3.10. Approved employment of Melissa Jensen as ECFE Parent Educator with Community Education effective September 2022.
 - 4.3.11. Approved employment of Avery Wysong as High School Head Softball Coach effective March 13, 2023.
 - 4.3.12. Approved employment of Courtney Opdahl as High School Head Volleyball Coach effective August 15, 2022.
 - 4.3.13. Approved a transfer from a Class II to a Class I Paraprofessional for Kennedy Ramerth at Prairie Elementary effective August 22, 2022.

- 4.3.14. Approved a transfer from a Class I to a Class II Paraprofessional for Isela Sanchez at the Learning Center effective August 8, 2022.
- 4.3.15. Approved a transfer from a Class II to a Class I Paraprofessional for Jennifer Garcia at the Middle School effective Fall of 2022.
- 4.3.16. Approved employment of Sarah Nystrom as Curriculum/School Improvement Coordinator effective July 1, 2022.
- 4.3.17. Approved employment of Josh Langseth as Staff Development/Data Assessment Coordinator effective July 1, 2022.
- 4.3.18. Approved employment of Lay Yu Paw as Long-Term Substitute Enrichment Program Coordinator with Community Education effective July 5, 2022, through August 16, 2022.
- 4.3.19. Approved employment of Jeanette Jensen as Marching Band Wind Instructor effective June 6, 2022.
- 4.3.20. Approved employment of Zach Brandt as Marching Band Assistant Director effective June 6, 2022.
- 4.3.21. Approved employment of Rebecca Timms as Marching Band Color Guard Caption Head effective June 6, 2022.
- 4.3.22. Approved employment of Ashley Hoeffker as Marching Band Percussion Caption Head effective June 6, 2022.
- 4.3.23. Approved employment of Jackie Rogers as Cook at Prairie Elementary effective July 6, 2022.
- 4.3.24. Approved employment of Randy Davis as IT Media Technician effective July 1, 2022.
- 4.3.25. Approved employment of Kelly Reeves as IT Media Technician effective July 1, 2022.
- 4.3.26. Approved employment of Sam Martin as IT Media Technician effective July 1, 2022.
- 4.3.27. Approved employment of Isabel Ibarra as Summer Custodian at Prairie Elementary effective July 6, 2022.
- 4.3.28. Approved employment of Bailey Andersen as Summer Custodian at Prairie Elementary effective July 6, 2022.
- 4.3.29. Approved employment of Brennan McGlauchlen as Assistant High School Football Coach effective August 15, 2022.
- 4.3.30. Approved employment of Amy Hamilton as Long-Term Substitute ABE Teacher effective July 1, 2022.
- 4.3.31. Approved employment of Melissa Schutz as Assistant High School Volleyball Coach effective August 15, 2022.
- 4.3.32. Approved employment of Alec Jensen as Technology Management Technician effective July 11, 2022.
- 4.3.33. Approved employment of Guadalupe Rendon Gonzalez as Cultural Liaison with Community Education effective July 12, 2022.

4.4 Board Dates and Times for Regular and Special Meetings

- 1) To set the third (3rd) Tuesday of the month as regular Board meeting dates.
- 2) To set the times of the regular Board meetings at 5:15 p.m. for August 2022 through July 2023.
- 3) The dates and times of Special Board meetings will be set at regular Board meetings.

4.5 Official Media Sources for District No. 518

- 1) Approved the *Globe* as official publication.
- 2) Approved KWOA, KITN, K101, KUSQ, *The Globe* and Worthington Cable TV for official and emergency announcements.

4.6 Approved to name the Wells Fargo Bank of Worthington; Bank of the West of Worthington; Rolling Hills Bank and Trust; United Prairie Bank of Worthington; First State Bank Southwest – Worthington; Worthington Federal Savings and Loan; Minnesota School District Liquid Asset Fund; Saloman Smith Barney Co., Inc.; PMA Securities, Inc.; Piper Jaffray of Minneapolis; PMA Financial Network, Inc. and US Bank as 2022-2023 depositories for District No. 518 funds.

- 4.7 Approved the use of facsimile signatures of Chairman, Clerk and Treasurer on checks issued by the District.
- 4.8 Approved the firms of Knutson, Flynn & Deans of Mendota Heights; Ratwik, Roszak & Maloney of Minneapolis; Kennedy & Graven of Minneapolis; Todd Ahlquist of Ahlquist and Wiltrout PC of Worthington and Kivu Immigration Law firm of Worthington as sources of legal counsel.
- 4.9 Approved Avera Medical Group Worthington; Sanford Regional Hospital Worthington; Sanford Clinic Worthington; and Prairie Rehabilitation Services as sources for medical information and services.
- 4.10 Approved the Milk Bid from Prairie Farms for 2022-2023 school year.
- 4.11 Approved Dave Skog as Asbestos Program Manager for the fiscal year 2022-2023.
- 4.12 Approved Dave Skog as District Pupil Transportation Safety Director for fiscal year 2022-2023.
- 4.13 Approved Administration/District to submit Grant applications as received in a timely manner for fiscal year 2022-2023.
- 4.14 Designated John Landgaard as 504 Coordinator and Doug Brands, Cory Van Briesen, Casey Hertz, Kari Gjerde and Spencer Wieneke as building representatives.
- 4.15 Designated Carmen Johnson as Title IX Coordinator.
- 4.16 Designated Carmen Johnson as Human Rights Officer.
- 4.17 Approved the following donations for the month of June 2022: Medtronics for the Robotics Team. MN Biofuels for the Ag Program to visit the Ethanol Production Facility. Sports Booster Club for the golf team rangefinders. Coordinator of Immigrant Outreach for Community Education. Optimist Club for Prairie Elementary Science and Chairs. Schwartz Farms for the Class of 2023 for the 2022 prom expenses.
- 4.18 Authorized the auditors to make appropriate year-end adjustments for the 2021-2022 school year.
- 4.19 Approve Josh Noble as LEA Representative.
- 4.20 Approved an employee's request for sick leave (due to pregnancy) from November 14-22, 2022, and childcare leave (without pay) from November 23 through December 23, 2022.
5. Motion by Member Lorenz, seconded by Member Shaffer and unanimously passed to approve the student handbooks.
6. Motion by Member Lorenz, seconded by Member Blume and unanimously passed to approve the budget amendment.
7. Motion by Member Blume, seconded by Member Shaffer and unanimously passed to approve the employee handbook.
8. Motion by Member Shaffer, seconded by Member Blume and unanimously passed to approve long-term facilities maintenance plan.
9. Motion by Member Harberts, seconded by Member Lorenz to approve Resolution Relating to the Election of School Board Members and Calling the School District General Election. Motion passed by roll call vote 7 to 0. Copy of resolution is on file at the District Administration Office.

10. Motion by Member Schnieder, seconded by Member Harberts to approve Student Expulsion. Motion passed by roll call vote 7 to 0. Copy of resolution is on file at the District Administration Office.
11. Motion by Member Blume, seconded by Member Lorenz and unanimously passed to approve an out-of-town travel request for Josh Dale to attend the National Athletic Directors Conference in Nashville, TN, from December 9-13, 2022.
12. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve the Safe Learning Plan.
13. Motion by Member Schnieder, seconded by Member Blume to accept snow removal quote from Worthington Snow Dozers, LLC for the 2022-2023 school year. Motion passed 6 to 0 with Member Prins abstaining.
14. Motion by Member Schnieder, seconded by Member Prins and unanimously passed to approve the reclassification of the Director of Special Programs Secretary from a Class II to Class III effective July 1, 2022.
15. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve Kivu Immigration Law firm to represent the District in a Visa sponsorship for an employee.
16. Motion by Member Schnieder, seconded by Member Shaffer to move ahead with the support of the Watershed project and move ahead with an easement for the proposed pond area and the filter area around the pond.

Motion by Member Prins, seconded by Member Schnieder to amend the motion to include that the Watershed construct a waterway all the way to the north quarter.

The motion to amend passed 6 to 1 with Member Shaffer dissenting.

The original motion as amended passed 4 to 3 with Members Prins, Harberts and Blume dissenting.

17. Motion by Member Blume, seconded by Member Prins and unanimously passed to approve:
 1. To set the third (3rd) Tuesday of the month as regular Board meeting dates.
 2. To set the times of the regular Board meetings at 6:15 p.m. for August 2022 through July 2023.
 3. The dates and times of Special Board meetings will be set at regular Board meetings.

The Board further discussed and reviewed the following matters: Investments and financial status; reports on: Superintendent's Report: Mr. Landgaard reported the following: The Intermediate School ribbon cutting and open house on September 6 from 3:30 to 6 p.m. Operating referendum will need to be held no later than November 2024. Listed the positions still open in the District. Discussed job ratings and a tentative negotiation agreement with the Paraprofessionals. Instructional Committee Report: Mr. Blume reported the following: None. Operations Committee Report: Mr. Lorenz reported the following: None. Other Business: None. Future Business: None.

Meeting adjourned at 6:43 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk