

**AGENDA**  
**REGULAR SCHOOL BOARD MEETING**  
**INDEPENDENT SCHOOL DISTRICT NO. 518**  
**SEPTEMBER 20, 2022**  
**6:15 P.M.**  
**WORTHINGTON HIGH SCHOOL BAND ROOM**

**1.0 CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Recognition of Visitors and Guests
- 1.3 Correspondence and Recognition
  - 1.3.1 Public Participation
  - 1.3.2 Recognition of Students, Staff and Community

**2.0 APPROVAL OF AGENDA**

- 2.1 Consent Agenda
- 2.2 Main Agenda

**3.0 APPROVAL OF MINUTES**

- 3.1 The August 16, 2022, School Board meeting minutes.
- 3.2 Accept Committee meeting minutes as included.

**4.0 CONSENT AGENDA**

- 4.1 Financial Reports
- 4.2 Release of Employment
- 4.3 Approval of Employment
- 4.4 Approve Acceptance of Donations for the Month of August 2022
- 4.5 Approve Night School Teachers (Enclosure)
- 4.6 Approve an Employee's Request for Sick Leave (Due to Pregnancy) and Child Care Leave (Without Pay)
- 4.7 Approve an Employee's Request for Sick Leave (Due to Pregnancy) and Child Care Leave (Without Pay)

**5.0 MAIN AGENDA**

- 5.1 Monthly Financial Overview (Discussion)
- 5.2 Approve Tax Abatement Request Resolution #1 (Action) (Roll Call Vote) (Enclosure)
- 5.3 Approve Second Reading of Policy 524 Internet Acceptable Use, Safety and Data Privacy Policy (Action) (Enclosure)
- 5.4 Approve JBS Field House Agreement (Action)
- 5.5 Approve First Reading of Policy 726 Unmanned Aerial Vehicle (Drone) (Action) (Enclosure)
- 5.6 Approve Resolution Requesting MN Department of Transportation (MnDOT) Assistance in Enhancing Safety Along County State Aid Highway 10 within Worthington, MN and Nobles County (Action) (Enclosure) (Roll Call Vote)
- 5.7 Consideration of the Proposed 2022 Levy (Discussion/Action) (Enclosure)
- 5.8 Approve to Utilize the Cooperative's Lease Levy (Action)
- 5.9 Approve to Set Truth and Taxation Hearing (Action)
- 5.10 Approve Fund Balance Transfers (Action)

## **6.0 REPORTS**

- 6.1 Superintendent's Report
- 6.2 Instructional Committee Report
- 6.3 Operations Committee Report
- 6.4 Other Reports

## **7.0 OTHER BUSINESS**

- 7.1

## **8.0 FUTURE BUSINESS**

- 8.1

## **9.0 ADJOURNMENT**

**MEMO**

**TO:** Lori Dudley                      Brad Shaffer                      Mike Harberts                      Tom Prins  
         Joel Lorenz                      Steve Schnieder                      Adam Blume

**INFO TO:** Dave Skog                      Joshua Noble                      Doug Brands                      Kari Gjerde  
         Tony Hastings                      Katie Clarke                      Allison Eitreim                      McKenzie Helgeson  
         Heidi Meyer                      Sharon Johnson                      Cory Van Briesen                      Toni Baartman  
         Carmen Johnson                      Pat Morphew                      Amy Ernst                      Dakota Lawrence  
         Ellen Hoefker                      Jodi Hansen                      Kelly Reeves                      Anne Foley  
         Spencer Wieneke

**FROM:** John Landgaard, Superintendent

**SUBJECT:** **CONSENT AGENDA INFORMATION**

**DATE:** September 15, 2022

The following information pertains to items that appear on the Consent Agenda. If for any reason you wish to discuss an item on this portion of the agenda, move to have it placed under 7.0 – Other Business.

**AGENDA ITEM**

4.1 Financial Reports:

- A. Investment Report: (Enclosure)

<u>August 2021</u>	<u>August 2022</u>
\$45,344,846.75	\$41,498,728.31

- B. Wire Transfer Listing (Enclosure)

- C. Financial Information/Business Transactions: (Enclosure)  
Review of Monthly Claims/Accounts September 20, 2022, per Board Check register.

	<u>September 20, 2022</u>
<b>GENERAL FUND</b>	\$3,991,257.20
<b>FOOD SERVICE</b>	\$48,693.39
<b>TRANSPORTATION</b>	\$108,147.02
<b>COMMUNITY SERVICE</b>	\$146,977.32
<b>CAPITAL OUTLAY</b>	\$410,629.39
<b>BUILDING CONSTRUCTION</b>	\$410,428.73
<b>TRUST</b>	\$8,404.44
<b>INTEGRATION COLLABORATIVE</b>	\$52,062.99
<b>STUDENT ACTIVITY</b>	<u>\$8,481.20</u>
<b>MONTH TOTAL</b>	\$5,185,081.68

Recommended Action: “To approve claims/accounts as presented September 20, 2022, in the amount of \$5,185,081.68.”

D. Approval of the Community Education Imprest Cash Account for August 2022. (Enclosure)

Recommended Action: "To approve the Community Education Imprest Cash Account in the amount of \$50.00 for August 2022."

4.2 Release of Employment

Recommended Action:

- 4.2.1 "To approve resignation of Yaritza Madrigal as Class II Paraprofessional at Prairie Elementary effective August 5, 2022."
- 4.2.2 "To approve resignation of Karin Peters as Class I Paraprofessional at Prairie Elementary effective August 8, 2022."
- 4.2.3 "To approve resignation of Elvia Brinks as ABE Childcare Paraprofessional at Community Education effective July 28, 2022."
- 4.2.4 "To approve resignation of Alina Khamphanh as Class II Paraprofessional at the Intermediate School effective August 15, 2022."
- 4.2.5 "To approve resignation of Jodie Johnson as Class I Custodian at the Intermediate School effective until replacement."
- 4.2.6 "To approve retirement of Trudy Henry as Class I Paraprofessional at the Intermediate School effective May 27, 2022."
- 4.2.7 "To approve resignation of Blake Regnier as Middle School Student Council Co-Advisor effective August 16, 2022."
- 4.2.8 "To approve resignation of Christy Menke as Middle School SADD Advisor effective August 16, 2022."
- 4.2.9 "To approve resignation of Kelsey Hartzler as Occupational Therapist at Prairie Elementary effective August 18, 2022."
- 4.2.10 "To approve resignation of Brian Brink as Kitchen Custodian at the High School effective August 17, 2022."
- 4.2.11 "To approve resignation of Joan Pater as Class I Paraprofessional at Prairie Elementary effective August 30, 2022."
- 4.2.12 "To approve resignation of Alva Monterroso as Class II Paraprofessional at Prairie Elementary effective August 23, 2022."
- 4.2.13 "To approve resignation of Lizette Castillo as Class II Paraprofessional at Prairie Elementary effective August 24, 2022."
- 4.2.14 "To approve resignation of Mai Hubbard as Paraprofessional at the Middle School effective August 24, 2022."
- 4.2.15 "To approve resignation of Heidi Ramirez as Paraprofessional at the Middle School effective August 21, 2022."
- 4.2.16 "To approve retirement of Diane Standafer as IT Database Specialist with Technology effective September 16, 2022."
- 4.2.17 "To approve resignation of Barb Pershing as Cook at Prairie Elementary effective September 1, 2022."
- 4.2.18 "To approve resignation of Skyler Wenninger as High School Assistant Boys Hockey Coach effective August 26, 2022."
- 4.2.19 "To approve resignation of Summer Kruger as Class I Paraprofessional at Prairie Elementary effective August 30, 2022."
- 4.2.20 "To approve resignation of Twol Gilo as Class II Paraprofessional at Prairie Elementary effective August 22, 2022."
- 4.2.21 "To approve resignation of Apryl Meier as Cashier/Cook at the Middle School effective September 23, 2022."
- 4.2.22 "To approve resignation of Myra Kluver as Cook at Prairie Elementary effective September 6, 2022."

- 4.2.23 “To approve resignation of Maggie Blume as Class I Paraprofessional at Prairie Elementary effective September 12, 2022.”
- 4.2.24 “To approve resignation of Shanee Feller as Cook at Prairie Elementary effective September 6, 2022.”

### 4.3 Approval of Employment

#### Recommended Action:

- 4.3.1 “To approve employment of Lisa Harms as High School Leadership Team effective August 16, 2022.”
- 4.3.2 “To approve employment of Vickie Lord Anderson as Middle School SADD Advisor effective August 16, 2022.”
- 4.3.3 “To approve employment of Zac Paulson as Middle School Student Council Co-Advisor effective August 16, 2022.”
- 4.3.4 “To approve employment of Kiana Leighty as High School Assistant Volleyball Coach effective August 15, 2022.”
- 4.3.5 “To approve employment of Azael Rodriguez as Class I Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.6 “To approve employment of Susan Schweigert as Class I Paraprofessional at the Intermediate School effective August 29, 2022.”
- 4.3.7 “To approve employment of Ximena Lopez as Class I Paraprofessional at the Intermediate School effective July 27, 2022.”
- 4.3.8 “To approve employment of Vicky Khamphanh as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.9 “To approve employment of Orin Kaufman as Class I Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.10 “To approve employment of Rosa Granados as Class I Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.11 “To approve employment of Isabelle Gonzalez as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.12 “To approve employment of Jordan Gieselman as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.13 “To approve employment of Kahla Gieselman as Class I Paraprofessional at the Intermediate School effective August 23, 2022.”
- 4.3.14 “To approve employment of Madison Evans as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.15 “To approve employment of Maggie Blume as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.16 “To approve employment of Ariadne Barrera Garcia as Class I Paraprofessional at the High School effective August 2022.”
- 4.3.17 “To approve employment of Linda Mejia as Cook at the Middle School effective August 11, 2022.”
- 4.3.18 “To approve employment of Mary Hendel as Cook at the Middle School effective July 6, 2022.”
- 4.3.19 “To approve employment of Shanee Feller as Cook at Prairie Elementary effective August 22, 2022.”
- 4.3.20 “To approve employment of Maria Valle as Early Childhood Paraprofessional with Community Education effective August 22, 2022.”
- 4.3.21 “To approve employment of Teresa Wede as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.22 “To approve employment of Cecilia Ramos as Class II Paraprofessional at the Intermediate School effective August 22, 2022.”

- 4.3.23 “To approve employment of Nancy Orellana as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.24 “To approve employment of Dustin Morgan as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.25 “To approve employment of Andrew Martinez as Class II Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.26 “To approve employment of Edwin Lopez Ramos as Class II Paraprofessional at the Intermediate School effective August 30, 2022.”
- 4.3.27 “To approve employment of Holly Kleve as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.28 “To approve employment of Neena Hubbard as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.29 “To approve employment of Peyton Conover as Class II Paraprofessional at the Intermediate School effective August 15, 2022.”
- 4.3.30 “To approve employment of Laura Chacon as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.31 “To approve employment of Rebecca Townsend as Class II Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.32 “To approve employment of Jennie Canales as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.33 “To approve employment of Ariel Reyes as IM Interpreter at the Intermediate School effective August 15, 2022.”
- 4.3.34 “To approve employment of Glenda Lais as High School Leadership Team effective August 17, 2022.”
- 4.3.35 “To approve employment of Bryan Arroyo as After-School Weight Room Supervisor at the High School effective August 22, 2022.”
- 4.3.36 “To approve employment of Bridget Smith as EL Teacher at Prairie Elementary effective August 15, 2022.”
- 4.3.37 “To approve employment of Shannon Andrea as Gymnastics Instructor with Community Education effective August 16, 2022.”
- 4.3.38 “To approve employment of Mark Demuth as High School Assistant Girls JV Soccer Coach effective August 15, 2022.”
- 4.3.39 “To approve employment of Lisa Woll as ABE Teacher with Community Education effective July 1, 2022.”
- 4.3.40 “To approve employment of Leslie Resendiz as Class II Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.41 “To approve employment of Julianna Espinoza as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.42 “To approve employment of Tyson Henkels as IT Media Technician effective August 17, 2022.”
- 4.3.43 “To approve employment of Jezanie Ibarra Alvarado as Early Childhood Paraprofessional with Community Education effective August 22, 2022.”
- 4.3.44 “To approve employment of Joni Reitmeier as Assisting with MN West Medical Terminology class effective August 22, 2022.”
- 4.3.45 “To approve employment of Jazmin Sanchez Ortega as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.46 “To approve employment of Summer Kruger as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.47 “To approve employment of Itati Mendoza as Class I Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.48 “To approve employment of Monica Resendiz as Class II Paraprofessional at the Intermediate School effective August 22, 2022.”

- 4.3.49 “To approve employment of Cherlin Miguel Almengor as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.50 “To approve employment of Tania Rodriguez as Class I Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.51 “To approve employment of Melanie Kuhl as ABE Teacher with Community Education effective August 22, 2022.”
- 4.3.52 “To approve employment of Teresa Bravo as Class II Paraprofessional at the Intermediate School effective August 22, 2022.”
- 4.3.53 “To approve employment of Eric Morales as Class I EL Paraprofessional at the High School effective August 22, 2022.”
- 4.3.54 “To approve to rescind Tom Ahlberg’s June 30, 2022, retirement date and approve his retirement date as a Network Database Specialist effective August 19, 2022.”
- 4.3.55 “To approve employment of Kesia Dominguez Escalante as ABE Teacher with Community Education effective August 22, 2022.”
- 4.3.56 “To approve employment of Jodi Johnson as Class II Custodian at the Learning Center effective August 29, 2022.”
- 4.3.57 “To approve employment of Pam Deuel as a Long-Term Substitute Early Childhood Teacher with Community Education effective August 30, 2022.”
- 4.3.58 “To approve employment of Maria Garcia Peters as Achievement and Integration Coordinator with Community Education effective September 6, 2022.”
- 4.3.59 “To approve employment of Gail Ragan as Class II Paraprofessional at Prairie Elementary effective August 23, 2022.”
- 4.3.60 “To approve employment of Thelma Rodriguez as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.61 “To approve employment of Doug White as High School C-Squad Girls Soccer Coach effective August 15, 2022.”
- 4.3.62 “To approve employment of Emely Gonzalez as Class II Paraprofessional at Prairie Elementary effective August 22, 2022.”
- 4.3.63 “To approve employment of Kristin Walerius as Sophomore Class Advisor effective August 31, 2022.”
- 4.3.64 “To approve employment of Yesenia Galvez as Class II Paraprofessional at Prairie Elementary effective August 29, 2022.”
- 4.3.65 “To approve employment of Ashley Rolon as Class II Paraprofessional at Prairie Elementary effective September 5, 2022.”
- 4.3.66 “To approve employment of Maria del Sagrario Lopez as ABE Childcare Assistant with Community Education effective September 6, 2022.”
- 4.3.67 “To approve employment of Molly Schultz as Enrichment Program Aide with Community Education effective September 6, 2022.”
- 4.3.68 “To approve employment of Alyssa Williams as Gymnastics Aide with Community Education effective August 16, 2022.”
- 4.3.69 “To approve employment of Ronnie Noerenberg as Transportation Paraprofessional with Special Programs effective September 2, 2022.”
- 4.3.70 “To approve employment of Stacy Kruse as Class I Custodian at the Intermediate School effective August 29, 2022.”
- 4.3.71 “To approve an increase in assignment for Kelly Preuss as a Class II Paraprofessional to a Class I Paraprofessional at Prairie Elementary effective September 6, 2022.”
- 4.3.72 “To approve an increase in assignment of .0416 FTE (Skinny Overload for Quarter 1) for Paul Barduson as EL Teacher at the High School effective September 12, 2022.”
- 4.3.73 “To approve employment of Apryl Meier as Paraprofessional at the Middle School effective September 26, 2022.”
- 4.3.74 “To approve employment of Jennifer Ober as DCD/ASD Paraprofessional at the Middle School effective August 31, 2022.”

- 4.3.75 “To approve employment of Coral Owens-Riley as ABE Childcare Assistant with Community Education effective August 26, 2022.”
- 4.3.76 “To approve employment of Carolyn Knigge as Childcare Assistant with Community Education effective September 19, 2022.”
- 4.3.77 “To approve employment of Carolyn Knigge as Early Childhood Paraprofessional with Community Education effective September 19, 2022.”
- 4.3.78 “To approve employment of Marguerite Riemersma as Cook at Prairie Elementary effective September 16, 2022.”
- 4.3.79 “To approve employment of Lucero Rios as Cook at Prairie Elementary effective September 16, 2022.”

4.4 Approve Acceptance of Donations for the Month of August 2022

Recommended Action: “To approve the acceptance of the following donations for the month of August 2022: Round Lake Winery for FFA.”

4.5 Approve Night School Teachers (Enclosure)

Recommended Action: “To approve night school teachers list.”

4.6 Approve an Employee’s Request for Sick Leave (Due to Pregnancy) and Child Care Leave (Without Pay)

Recommended Action: “To approve an employee’s request for sick leave (due to pregnancy) from October 24, 2022, through November 18, 2022, and childcare leave (without pay) from November 21, 2022, through December 2, 2022.”

4.7 Approve an Employee’s Request for Sick Leave (Due to Pregnancy) and Child Care Leave (Without Pay)

Recommended Action: “To approve an employee’s request for sick leave (due to pregnancy) from February 28, 2023, through April 10, 2023, and childcare leave (without pay) from April 11, 2023, through May 22, 2023.”

If you have any questions or concerns about the Consent Agenda, please move to have the item removed and discussed under 7.0 - Other Business.

## MEMO

**TO:** Lori Dudley                      Brad Shaffer                      Mike Harberts                      Tom Prins  
Joel Lorenz                      Steve Schnieder                      Adam Blume

**INFO TO:** Tony Hastings                      Joshua Noble                      Sharon Johnson                      Toni Baartman  
Dave Skog                      Katie Clarke                      Allison Eitreim                      Dakota Lawrence  
Heidi Meyer                      Cory Van Briesen                      Doug Brands                      Kari Gjerde  
Carmen Johnson                      Pat Morphew                      Amy Ernst                      Anne Foley  
Ellen Hoefker                      Jodi Hansen                      Kelly Reeves                      McKenzie Helgeson  
Spencer Wieneke

**FROM:** John Landgaard, Superintendent

**SUBJECT:** MAIN AGENDA INFORMATION

**DATE:** September 15, 2022

The following information is intended to provide the Board with background data for the meeting on Tuesday.

### AGENDA ITEMS

- 5.1 Monthly Financial Overview (Enclosure)
  - 5.1.1 Revenues by Fund
  - 5.1.2 Expenditures
  - 5.1.3 Comparison
  
- 5.2 Approve Tax Abatement Request Resolution #1 (Action) (Roll Call Vote) (Enclosure)

Recommended Action: “To approve Resolution #1 Approving Tax Abatement for Certain Property Pursuant to Minn.State.469.1813.”
  
- 5.3 Action Second Reading of Policy 524 Internet Acceptable Use, Safety and Data Privacy Policy (Action) (Enclosure)

Recommended Action: “To approve second reading of Policy 524 Internet Acceptable Use, Safety and Data Privacy Policy.”
  
- 5.4 JBS Field House Agreement (Action)

Recommended Action: “To approve JBS Field House agreement.”
  
- 5.5 Approve First Reading of Policy 726 Unmanned Aerial Vehicle (Drone) (Action) (Enclosure)

Recommended Action: “To approve first reading of Policy 726 Unmanned Aerial Vehicle (Drone).”

- 5.6 Approve Resolution Requesting MN Department of Transportation (MnDOT) Assistance in Enhancing Safety Along County State Aid Highway 10 within Worthington, MN and Nobles County (Action) (Enclosure) (Roll Call Vote)

Recommended Action: “To approve Resolution Requesting MN Department of Transportation (MnDOT) Assistance in Enhancing Safety Along County State Aid Highway 10 within Worthington, MN and Nobles County.”

- 5.7 Consideration of the Proposed 2022 Levy (Discussion/Action) (Enclosure)

Recommended Action: “To certify the maximum proposed 2022 levy payable 2023.”

- 5.8 Approve to Utilize the Cooperative’s Lease Levy (Action)

Recommended Action: “To approve to utilize the Cooperative’s lease levy.”

- 5.9 Approve to Set the Truth in Taxation Hearing (Action)

Recommended Action: “To approve to set the Truth in Taxation Hearing on December 20, 2022, at 6 p.m. at the Worthington High School Band Room.”

- 5.10 Approve Fund Balance Transfers (Action)

Recommended Action: “To approve to eliminate the committed fund balance of \$2.5 million and move it to the assigned fund balance.”

Recommended Action: “To approve to move the unassigned fund balance of \$3.5 million to the assigned fund balance.”

If you have any questions or concerns, please give me a call.