

REGULAR BOARD MEETING

November 15, 2022

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on November 15, 2022, at 6:15 p.m.

The following were present: BOARD MEMBERS – Lori Dudley, Brad Shaffer, Steve Schnieder, Joel Lorenz, Mike Harberts, Tom Prins and Adam Blume

ADMINISTRATORS – John Landgaard, Superintendent and Dave Skog, Director of Management Services

Correspondence and Recognition: The board recognized the following employees/students: Boys Cross Country MN State Runners Mikale Walu and Fanuel Wolday. Mikele finished 12th place and Fanuel finished 16th place. Mikele Walu, Fanuel Wolday and Filmon Wolday for being named to the Big South, Big Division, All Conference for Boys Cross Country. Ofbeka Morke as honorable mention team. Boys Varsity Soccer team as 2022 Big South Conference Champions along with Section 2AA champions and earning a birth to the state tournament. Marqui Sandoval as being named to the Boys State Tournament Team. Boys Soccer Team members named to the Big South Conference Team. Jonathan Banegas, Santos Orellana and Maqui Sandoval were named to the All-Conference Team and Alan Flores and Hugo Garcia were named as honorable mention. Jonathan Banegas was also First Team All-State Selection and Santos Orellana was All-State Honorable Mention section. Brook Nordseth for being named to the Big South Conference, West Division, All-Conference for Girls Tennis. Trojan Volleyball players Tarren Spartz as being named to the West All Conference team and Ellie Weg to the West Honorable Mention.

A presentation on the 2021-2022 Audit Report was given by Ellen Hoefker from Drealan, Kvilhaug, Hoefker and Co., PA.

A presentation on the World's Best Work Force and Achievement and Integration Annual Report for 2021-2022 was given by Sarah Schumann and Maria Peters.

1. Motion by Member Blume, seconded by Member Lorenz and unanimously passed to approve the Consent Agenda for the November 15, 2022, School Board meeting.
2. Motion by Member Blume, seconded by Member Lorenz and unanimously passed to approve the Main Agenda for the November 15, 2022, School Board meeting with the addition of 5.24 Approve Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform other Election Related Duties.
3. Motion by Member Prins, seconded by Member Schnieder and unanimously passed to approve the October 18, 2022, Regular School Board meeting minutes and the November 7, 2022, School Board Worksession meeting minutes.

Motion by Member Prins, seconded by Member Schnieder and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Blume, seconded by Member Prins and unanimously passed to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers

C. Approved Claims and Accounts for November 15, 2022, as per Board Check Register

	<u>November 15, 2022</u>
GENERAL FUND	\$3,790,122.07
FOOD SERVICE	\$158,622.88
TRANSPORTATION	\$119,507.45
COMMUNITY SERVICE	\$10,298.86
CAPITAL OUTLAY	\$189,379.47
BUILDING CONSTRUCTION	\$52,105.32
DEBT SERVICES	\$1,500.00
TRUST	\$702.81
INTEGRATION COLLABORATIVE	\$1,069.81
STUDENT ACTIVITY	<u>\$61,922.63</u>
MONTH TOTAL	\$4,385,231.30

D. Approved the Community Education Imprest Cash Account in the amount of \$0 for October 2022.

- 4.2.1. Approved retirement of Renee Heidebrink as Cook at the Intermediate School effective January 4, 2022.
- 4.2.2. Approved resignation of Clint Meyer as 8th Grade Middle School Basketball Coach effective November 21, 2022.
- 4.2.3. Approved resignation of Paulina Bouavichith as Youth Development Leader with Community Education effective November 7, 2022.
- 4.2.4. Approved resignation of Rebecca (Lang) Steele as Speech Language Pathologist Assistant at Prairie Elementary effective November 9, 2022.
- 4.3.1. Approved employment of Logan Somnis as Class II Paraprofessional at Prairie Elementary effective September 28, 2022.
- 4.3.2. Approved employment of Laurie Varley as Evening ABE Teacher with Community Education effective October 7, 2022.
- 4.3.3. Approved employment of Heather Flynn as Math Masters Advisor at the Intermediate School effective October 17, 2022.
- 4.3.4. Approved an increase in assignment from .88 FTE to 1.0 FTE for Ingrid Mazariegos as ABE Secretary with Community Education effective October 24, 2022.
- 4.3.5. Approved employment of Rebecca Brignac as Middle School Girls Basketball Coach effective October 11, 2022.
- 4.3.6. Approved employment of Courtney Opdahl as High School Assistant Girls Varsity Basketball Coach effective October 11, 2022.
- 4.3.7. Approved employment of Austin Nunez as High School Assistant girls Varsity Basketball Coach (B-Squad) effective October 11, 2022.
- 4.3.8. Approved employment of Darrick Baartman as Middle School Boys Basketball Coach effective October 11, 2022.
- 4.3.9. Approved employment of Paige Kinley as High School JV Gymnastics Coach effective October 11, 2022.
- 4.3.10. Approved employment of Kari Meyer as High School JV Gymnastics Coach effective October 11, 2022.
- 4.3.11. Approved employment of Clint Meyer as High School Head Boys Varsity Basketball Coach effective November 21, 2022.
- 4.3.12. Approved employment of Nancy Navarrete as Class II Paraprofessional at the High School effective October 6, 2022.

- 4.3.13. Approved employment of Jessica Cook as Cook at Prairie Elementary effective October 20, 2022.
- 4.3.14. Approved employment of Pamela Anderson as Tracy Area Lead Targeted Services Teacher effective October 25, 2022.
- 4.3.15. Approved employment of Paul Olson as Assistant Girls Hockey Coach effective October 31, 2022.
- 4.3.16. Approved employment of Kody Honius as High School Assistant Boys Hockey Coach effective November 21, 2022.
- 4.3.17. Approved employment of Eneyda Melendez as Cook at the Middle School effective November 1, 2022
- 4.3.18. Approved employment of Elizabeth Krzmarzick as Tracy Area Targeted Services Teacher effective October 25, 2022.
- 4.3.19. Approved employment of Bryan Arroyo as High School After School Weight Room Supervisor effective November 14, 2022.

4.4 The board approved the acceptance of the following donations for the month of October 2022: Smith Trucking for the WHS Trojan Dance Team, Southwest Initiative Foundation for the Discovery Room at Prairie Elementary, JBS Swift for the Art Program at the Learning Center and the marching band Cuero trip, Bethany Fellows for the marching band Cuero trip, Worthington Optimists for Boost Up Room and winter clothing at Prairie Elementary and the Worthington Garden Club for Prairie Elementary.

4.5 Approved an employee's request for sick leave (due to pregnancy) from December 28, 2022, through February 8, 2023.

4.6 Approved an employee's request for sick leave (due to pregnancy) from January 9, 2023, through February 21, 2023.

4.7 Approved an employee's request for sick leave (due to pregnancy) from November 6, 2022, through December 23, 2022.

4.8 Approved an employee's request for sick leave (due to pregnancy) from November 25, 2022, through January 5, 2023, and childcare leave (without pay) from January 6, 2023, through January 19, 2023.

4.9 Approved an employee's request for sick leave (due to pregnancy) from April 4, 2023, through May 16, 2023, and childcare leave (without pay) from May 16, 2023, through May 30, 2023.

4.10 Approved an employee's request for sick leave (due to pregnancy) from March 13, 2023, through April 25, 2023.

5. Motion by Member Shaffer, seconded by Member Prins and unanimously passed to approve first reading of Policy 722 Public Data and Data Subject Requests.

6. Board Member Harberts introduced the following Resolution and moved its adoption:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 518, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 8, 2022, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 4,640 voters of the district voted at said election on the election of three (3) school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

4 Year Term: Candidate-Erin Schutte	2,607 votes
4 Year Term: Candidate-Adam Blume	2,470 votes
4 Year Term: Candidate-Lori Ann Dudley	2,297 votes
4 Year Term: Candidate-LaDean Butch Fletcher	1,327 votes
Write-Ins:	52 votes

3. Candidates Erin Schutte, Adam Blume and Lori Ann Dudley having received the highest number of votes, are elected to a four-year term beginning the first Monday in January 2023.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Shaffer and upon vote being taken thereon, the following voted in favor thereof: Lori Dudley, Adam Blume, Steve Schnieder, Mike Harberts, Tom Prins, Brad Shaffer, Joel Lorenz

and the following voted against the same: None

whereupon, said Resolution was declared duly passed and adopted

(Attach Abstract and Return of Votes Cast)

WORTHINGTON INDEPENDENT SCHOOL DISTRICT NO. 518

STATE OF MINNESOTA

ABSTRACT AND RETURN OF VOTES CAST GENERAL ELECTION HELD IN CONJUNCTION WITH THE STATE GENERAL ELECTION NOVEMBER 8, 2022

A.	Total number of persons registered at 7 o'clock a.m.	7,618
B.	Total number of persons registered on election day	191
C.	Number of accepted regular, military and overseas absentee ballots	2,155
D.	Number of federal office only absentee ballots	0
E.	Number of presidential absentee ballots	0
F.	Total number of persons voting in the general election	4,640

SCHOOL BOARD MEMBER (4 Year Term)

CANDIDATE Erin Schutte	2,607
CANDIDATE Adam Blume	2,470
CANDIDATE Lori Ann Dudley	2,297
CANDIDATE LaDean Butch Fletcher	1,327
Total number of write in votes for this office	52

7. Motion by Member Harberts, seconded by Member Lorenz and unanimously passed to approve the 2021-2022 Audit Report as presented.
8. Motion by Member Lorenz, seconded by Member Prins and unanimously passed to approve the World's Best Work Force Achievement and Integration Annual Report for 2021-2022.
9. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve budget amendment.
10. Motion by Member Prins, seconded by Member Lorenz and unanimously passed to approve the NHI final draft.
11. Motion by Member Harberts, seconded by Member Blume to approve Resolution Acknowledging Participation in the Nobles Home Initiative Tax Abatement Program Participating Years: 2023-2027. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.
12. Motion by Member Shaffer, seconded by Member Schnieder to approve Student Expulsion #1. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.
13. Motion by Member Harberts, seconded by Member Schnieder to approve Student Expulsion #2. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.
14. Motion by Member Prins, seconded by Member Shaffer to approve Resolution of Governing Board Supporting Form A an Application to the Minnesota State High School League Foundation. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.
15. Motion by Member Lorenz, seconded by Member Blume and unanimously passed to approve first reading of Policy 908 Naming Rights.
16. Motion by Member Schnieder, seconded by Member Harberts and unanimously passed to approve an out-of-town band trip in 2023 to the San Diego Holiday Bowl.
17. Motion by Member Harberts, seconded by Member Blume and unanimously passed to approve to purchase 2,200 I-Pads at a cost of \$17,490.00.
18. Motion by Member Prins, seconded by Member Blume and unanimously passed to approve an increase in pay for Licensed substitute Teacher at a flat rate of \$200/day.
19. Motion by Member Shaffer, seconded by Member Prins and unanimously passed to approve a half-time ECSE Spanish Interpreter position.
20. Motion by Member Prins, seconded by Member Lorenz to approve Student Expulsion #3. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.
21. Motion by Member Lorenz, seconded by Member Schnieder and unanimously passed to approve the first reading of Policy 729 Credit Card Policy.
22. Motion by Member Schnieder, seconded by Member Lorenz and unanimously passed to approve to request bids for the Middle School parking lot phase one.

23. The board discussed the Cognia Accreditation process.

Motion by Member Schnieder, seconded by Member Shaffer and unanimously passed to approve to not participate in the Cognia Accreditation process.

24. Motion by Member Blume, seconded by Member Prins to approve Student Expulsion #4. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.

25. Motion by Member Schnieder, seconded by Member Harberts to approve Student Expulsion #5. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.

26. Motion by Member Schnieder, seconded by Member Prins to approve Student Expulsion #6. Motion passed by roll call vote 7 to 0. Resolution is on file at the District Office.

27. Board Member Shaffer introduced the following Resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF
CERTIFICATES OF ELECTION AND DIRECTING
SCHOOL DISTRICT CLERK TO PERFORM
OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 15, 2022.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 518, Worthington, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No.518 to the following candidates:

- a. Candidate-Erin Schutte
- b. Candidate-Adam Blume
- c. Candidate-Lori Ann Dudley

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto (see APPENDIX 57 and 58 for samples).

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto (see APPENDIX 59 for sample forms).

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Blume and upon vote being taken thereon, the following voted in favor thereof: Lori Dudley, Adam Blume, Steve Schnieder, Mike Harberts, Tom Prins, Brad Shaffer, Joel Lorenz

and the following voted against the same: None

whereupon, said Resolution was declared duly passed and adopted

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: MSBA conference January 12-13, 2023 and Employee and Student Information Systems Committee board representation. Instructional Committee Report – Mr. Prins reported the following: None. Operations Committee Report – Mr. Harberts reported the following: None. Other Reports – None. Other Business - None. Future Business – None.

Meeting adjourned at 7:20 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk