

REGULAR BOARD MEETING

August 15, 2023

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on August 15, 2023, at 6:15 p.m.

The following were present: BOARD MEMBERS – Lori Dudley, Steve Schnieder, Joel Lorenz, Tom Prins, Adam Blume, Erin Schutte, Matt Widboom

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Operations and Josh Noble, Director of Instruction

Correspondence and Recognition: The board recognized the following employees/students: None.

Public Participation: Blake Regnier, a teacher at the Learning Center spoke on the positives and values within the Worthington Community and District 518.

1. Motion by Member Blume, seconded by Member Dudley and unanimously passed to approve the Consent Agenda for the August 15, 2023, School Board meeting.
2. Motion by Member Blume, seconded by Member Dudley and unanimously passed to approve the Main Agenda for the August 15, 2023, School Board meeting.
3. Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to approve the July 18, 2023, Regular School Board meeting minutes and the July 6, 2023, and July 18, 2023, School Board Work Session meeting minutes.

Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Dudley, seconded by Member Prins and unanimously passed to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for August 15, 2023, as per Board Check Register

	<u>August 15, 2023</u>
GENERAL FUND	\$2,079,081.57
FOOD SERVICE	\$9,099.62
TRANSPORTATION	\$11,164.13
COMMUNITY SERVICE	\$79,352.66
CAPITAL OUTLAY	\$961,264.74
DEBT SERVICE	\$2,200.00
NCIC	\$44,630.68
STUDENT ACTIVITY	<u>\$9,193.04</u>
MONTH TOTAL	\$3,195,986.44

- D. Approved the Community Education Imprest Cash Account in the amount of \$180.00 for July 2023.

- 4.2.1. Approved resignation of Sara Browen as Class II Paraprofessional at the Intermediate School effective July 21, 2023.
- 4.2.2. Approved resignation of Karen Rodas as Sped Paraprofessional at the Middle School effective August 7, 2023.
- 4.2.3. Approved resignation of Kesia Dominguez as ABE Teacher with Community Education effective July 26, 2023.
- 4.2.4. Approved resignation of Ada Sanderson as Achievement & Integration Coordinator with NCIC effective August 21, 2023.
- 4.2.5. Approved resignation of Zac Paulson as Student Council Co-Advisor at the Middle School effective August 4, 2023.
- 4.2.6. Approved resignation of Jason Morales Ortiz as Class II Secretary with Community Education effective September 15, 2023.

- 4.3.1. Approved employment of Maggie Blume as Class II Paraprofessional at the Middle School effective August 28, 2023.
- 4.3.2. Approved employment of Jakob Olson as Middle School Football Coach effective August 29, 2023.
- 4.3.3. Approved employment of employment of Alan DeGrote as Transportation Paraprofessional with Special Programs effective August 28, 2023.
- 4.3.4. Approved employment of employment of Norma Rodriguez as Custodian at the Learning Center effective July 12, 2023.
- 4.3.5. Approved employment of Chris Cerda as High School C-squad Boys Soccer Coach effective August 14, 2023.
- 4.3.6. Approved employment of Andrea Duarte-Alonso as Middle School C-Squad Girls Soccer Coach effective August 14, 2023.
- 4.3.7. Approved employment of Karen Rodas as IT Support Technician effective August 7, 2023.
- 4.3.8. Approved employment of Martha Bravo as Early Childhood Class I Paraprofessional with Community Education effective August 9, 2023.
- 4.3.9. Approved employment of Friday Htoo as Early Childhood Class I Paraprofessional with Community Education effective August 9, 2023.
- 4.3.10. Approved employment of Jesus Hurtado as Early Childhood Paraprofessional with Community Education effective August 8, 2023.
- 4.3.11. Approved employment of Taylor Loosbrock as Class I Paraprofessional at the Intermediate School effective August 29, 2023.
- 4.3.12. Approved employment of Miranda Sampson as Class I Paraprofessional at Prairie Elementary effective August 21, 2023.
- 4.3.13. Approved employment of Monica Suggitt as Class I Paraprofessional at Prairie Elementary effective August 21, 2023.
- 4.3.14. Approved employment of Vanessa Topete as Early Childhood Class I Paraprofessional with Community Education effective August 9, 2023.
- 4.3.15. Approved employment of Luz Vaquero Mendoza as Early Childhood Class I Paraprofessional with Community Education effective August 9, 2023.
- 4.3.16. Approved employment of Cindy Puckett as VIBE Online Teacher effective August 7, 2023.
- 4.3.17. Approved employment of Jody Bryant as VIBE Online Teacher effective August 7, 2023.
- 4.3.18. Approved employment of Naomi Paige as VIBE Online Teacher effective August 7, 2023.
- 4.3.19. Approved employment of Jaclyn Tano as VIBE Online Teacher effective August 7, 2023.
- 4.3.20. Approved employment of Bridget Smith as VIBE Online Teacher effective August 7, 2023.
- 4.3.21. Approved employment of Sarah Robbins as VIBE Online Teacher effective August 7, 2023.
- 4.3.22. Approved employment of Amanda Trammell as VIBE Online Teacher effective August 7, 2023.

- 4.3.23. Approved employment of Bailey Andersen to move from a Class II Paraprofessional to a Class I Paraprofessional at Prairie Elementary effective July 25, 2023.
 - 4.3.24. Approved employment of Randi Oftedahl as Science Teacher at the Middle School effective August 14, 2023.
 - 4.3.25. Approved employment of Julie Filbeck as VIBE Online Teacher effective August 7, 2023.
 - 4.3.26. Approved employment of Alyssa Martini as Kindergarten Teacher at Prairie Elementary effective August 14, 2023.
 - 4.3.27. Approved employment of Brooke Thielbar as Choir/General Music Teacher at the Middle School effective August 14, 2023.
 - 4.3.28. Approved employment of Sylvia Iracheta as Special Education Paraprofessional at the Middle School effective August 21, 2023.
 - 4.3.29. Approved employment of Esthefany Escobar as Class II Paraprofessional at Prairie Elementary effective August 21, 2023.
 - 4.3.30. Approved employment of Dalen Shultz as IT Support Technician effective July 31, 2023.
 - 4.3.31. Approved employment of Austin Selvey as VIBE Online Teacher effective August 7, 2023.
 - 4.3.32. Approved employment of Margaret Gaudian as EL Teacher at the High School effective August 14, 2023.
 - 4.3.33. Approved employment of Michelle Steel as VIBE Online Teacher effective August 7, 2023.
 - 4.3.34. Approved employment of Sara Browen as FACS Teacher at the Middle School effective August 14, 2023.
 - 4.3.35. Approved employment of Ruben Alvarez as VIBE Online Teacher effective August 7, 2023.
 - 4.3.36. Approved employment of Katie Finley as VIBE Online Teacher effective August 7, 2023.
 - 4.3.37. Approved employment of Laura Neu as VIBE Online Teacher effective August 7, 2023.
 - 4.3.38. Approved employment of Anna Meyer as Junior Class/Prom Advisor effective August 2023.
 - 4.3.39. Approved employment of Taylor Hastings as Junior Class/Prom Advisor effective August 2023.
 - 4.3.40. Approved employment of Mikayla Hendrickson as AOK Advisor effective August 2023.
 - 4.3.41. Approved employment of Ann Mills as VIBE Online Teacher effective August 7, 2023.
 - 4.3.42. Approved employment of Ella Napton as Writing Contest Advisor at the High School effective August 2023.
 - 4.3.43. Approved employment of Jose Morales Collozo as E-Sports Advisor at the High School effective August 2023.
 - 4.3.44. Approved employment of Jayne Johnson from a Class I Paraprofessional to a Class II Paraprofessional at the High School effective August 2023.
 - 4.3.45. Approved employment of Katie Titus-Schmahl as Special Education Teacher at the High School effective August 14, 2023.
 - 4.3.46. Approved a reduction in assignment of .6 FTE to .4 FTE for Sara Hartquist as School Psychologist at the Intermediate School effective August 10, 2023.
- 4.4 The board approved the acceptance of the following donations for the month of July 2023: The Worthington Class of 1963, Nathan and Darcy Holt Family and Culligan for the Legacy Wall.
 - 4.5 Approved an employee's request for sick leave (due to pregnancy) from November 26, 2023, through January 6, 2024, and childcare leave (without pay) from January 7, 2024, through February 4, 2024.
 - 4.6 Approved an employee's request for sick leave (due to pregnancy) from September 30, 2023, through November 13, 2023.
 - 4.7 Approved an employee's request for sick leave (due to pregnancy) from August 31, 2023, through September 11, 2023, and childcare leave (without pay) from September 12, 2023, through November 22, 2023.

5. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve second reading of policies 102 Equal Educational Opportunity, 418 Drug-Free Workplace/Drug-Free School, 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction, 424 License Status, 425 Staff Development and Mentoring, 507 Corporal Punishment and Prone Restraint, 509 Enrollment of Nonresident Students, 513 Student Promotion, Retention, and Program Designed, 514 Bullying Prohibition Policy, 515 Protection and Privacy of Pupil Records, 516.5 Overdose Medication, 532 Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds, 534 School Meals Policy, 602 Organization of School Calendar and School Day, 603 Curriculum Development, 604 Instructional Curriculum, 613 Graduation Requirements, 616 School District System Accountability, 618 Assessment of Student Achievement, 620 Credit for Learning, 621 Literacy and the Read Act, 624 Online Instruction, 708 Transportation of Nonpublic School Students, 709 Student Transportation Safety Policy, and 806 Crisis Management Policy.
6. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve first reading of policies 504 Student Dress and Appearance, 506 Student Discipline, 524 Internet Acceptable Use and Safety Policy and 601 School District Curriculum and Instruction Goals.
7. Motion by Member Dudley, seconded by Member Blume and unanimously passed to approve the 2023-2024 Preschool calendar as presented.
8. Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to temporarily appoint Soom Chandaswang as NCIC Coordinator.
9. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve temporary and permanent drainage easement agreements with the Watershed District.
10. Motion by Member Schutte, seconded by Member Dudley and unanimously passed to approve proposed adjustment in vacation schedule for 12-month employees.
11. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve the district-wide employee handbook.
12. Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to approve a nonprofit organization mural contest to be held at the west building permitting of the contractor's timeframe and their willingness to cover up the mural if weather would be a deterrent.
13. The board discussed facility fees. It was decided the board needed to have a broader discussion on this item at the next board work session.
14. Motion by Member Dudley, seconded by Member Widboom and unanimously passed to approve salary and benefit increase for the Community Education Director of 4.26% for 2023-2024 and 4.07% for 2024-2025 for a total of 8.51% over two years.
15. Motion by Member Blume, seconded by Member Prins and unanimously passed to approve the use of general fund dollars for SW/WC Service Cooperative facilities at a rate of \$46,608.00.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: Filing for School Board ended today; new teachers started this week, and all staff start next week; he gave a negotiations update. Instructional Committee Report – Ms. Dudley reported the following: Graduation ceremony on Trojan field and Legacy Wall ribbon cutting on September 15th. Operations Committee Report – Mr. Schnieder reported the following: None. Other Reports – District Office open house on September 7th from 3-6 p.m. Other Business - None. Future Business – None.

Motion by Member Dudley, seconded by Member Widboom and unanimously passed to go into closed session at 7:00 p.m. to discuss strategy for teacher contract, superintendent contract, and potential property purchase.

The board adjourned closed session at 9:05 p.m.

The regular meeting reconvened at 9:08 p.m.

Chairman Lorenz recapped the closed session. Board discussed negotiation strategy for the EMW negotiations and the Superintendent's contract. The Board also discussed an opportunity for a potential property purchase.

Meeting adjourned at 9:09 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk