

REGULAR BOARD MEETING

July 18, 2023

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on July 18, 2023, at 6:15 p.m.

The following were present: BOARD MEMBERS - Joel Lorenz, Steve Schnieder, Lori Dudley, Adam Blume, Tom Prins, Erin Schutte, ABSENT-Matt Widboom

ADMINISTRATORS - John Landgaard, Superintendent, Dave Skog, Director of Operations

Correspondence and Recognition: The board recognized the following: None.

1. Motion by Member Blume, seconded by Member Prins to approve the Consent Agenda for the July 18, 2023, School Board meeting and the Main Agenda for the July 18, 2023, School Board meeting with the removal of items 5.3 Employee Handbook and 5.11 Watershed Easements.

Motion by Member Schutte, seconded by Member Prins to amend the motion to move Consent Agenda item 4.4 Board Dates and Times to the Main Agenda as 5.17.

The original motion as amended passed 6 to 0.

2. Motion by Member Dudley, seconded by Member Prins and unanimously passed to approve the minutes of the June 20, 2023, Regular School Board meeting.

Motion by Member Dudley, seconded by Member Prins and unanimously passed to accept the school board committee meeting minutes as received.

3. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Claims and Accounts for July 18, 2023, as per Board Check Register

	<u>July 18, 2023</u>
GENERAL FUND	\$3,044,868.45
FOOD SERVICE	\$32,590.40
TRANSPORTATION	\$139,891.94
COMMUNITY SERVICE	\$90,516.16
CAPITAL OUTLAY	\$169,098.40
TRUST	\$13,748.60
INTEGRATION COLLABORATIVE	\$52,312.89
STUDENT ACTIVITY	\$14,699.67
MONTH TOTAL	\$3,557,726.53

- D. Approved the Community Education Imprest Cash Account in the amount of \$210.00 for June 2023.

- 4.2.1. Approved resignation of Lon Eichenberger as Middle School Football and Basketball Coach effective June 21, 2023.
- 4.2.2. Approved resignation of Ruth Putnam as ABE Teacher with Community Education effective June 20, 2023.
- 4.2.3. Approved resignation of Hope VanMeeteren as 4th Grade Teacher at the Intermediate School effective July 11, 2023.
- 4.2.4. Approved resignation of Sondra Hinnenkamp as VIBE Teacher at the Learning Center effective July 12, 2023.
- 4.2.5. Approved resignation of Jezanie Ibarra Alvarado as ABE Childcare Assistant with Community Education effective July 11, 2023.
- 4.2.6. Approved resignation of Jessie Duitsman as Class II EBD Paraprofessional at the Intermediate School effective July 13, 2023.

- 4.3.1. Approved employment of Ada Sanderson as Achievement & Integration Coordinator with Community Education effective June 20, 2023.
- 4.3.2. Approved employment of LeAnn Barduson as Assistant Varsity Cross Country Coach effective August 14, 2023.
- 4.3.3. Approved employment of Katherine Janssen as Math Teacher at the Learning Center effective August 14, 2023.
- 4.3.4. Approved employment of Dan Bruns as Middle School Boys' Football Coach effective August 28, 2023.
- 4.3.5. Approved employment of Dan Bruns as Middle School Boys' Basketball Coach effective November 13, 2023.
- 4.3.6. Approved employment of Destiny Bueno as Summer Custodian effective June 29, 2023.
- 4.3.7. Approved employment of Jakob Olson as Class II Custodian at the Middle School effective July 5, 2023.
- 4.3.8. Approved employment of Melinda Ferry as Early Childhood Special Education Teacher at Prairie Elementary effective August 14, 2023.
- 4.3.9. Approved employment of Jesse Duitsman as Physical Education/Health Teacher at the Learning Center effective August 14, 2023.
- 4.3.10. Approved employment of Jay Duitsman as Physical Education/Health Teacher at the High School effective August 14, 2023.
- 4.3.11. Approved employment of Jason Morales Ortiz as Summer Lead Aide at the NCIC effective July 6, 2023.
- 4.3.12. Approved employment of Kenadie Thiner as Gymnastics Aide effective July 6, 2023.
- 4.3.13. Approved employment of Zane Holmgren as Software Program Specialist effective July 17, 2023.

4.4 Official Media Sources for District No. 518

- 1) Approved the *Globe* as official publication.
- 2) Approved KWOA, KITN, K101, KUSQ, *The Globe* and Worthington Cable TV for official and emergency announcements.

4.5 Approved to name the Wells Fargo Bank of Worthington; Bank of the West of Worthington; Rolling Hills Bank and Trust; United Prairie Bank of Worthington; First State Bank Southwest – Worthington; Worthington Federal Savings and Loan; Minnesota School District Liquid Asset Fund; Saloman Smith Barney Co., Inc.; PMA Securities, Inc.; Piper Jaffray of Minneapolis; PMA Financial Network, Inc. and US Bank as 2023-2024 depositories for District No. 518 funds.

4.6 Approved the use of facsimile signatures of Chairman, Clerk and Treasurer on checks issued by the District.

- 4.7 Approved the firms of Knutson, Flynn & Deans of Mendota Heights; Ratwik, Roszak & Maloney of Minneapolis; Kennedy & Graven of Minneapolis; Todd Ahlquist of Ahlquist and Wilttrout PC of Worthington and Kivu Immigration Law firm of Worthington as sources of legal counsel.
- 4.8 Approved Avera Medical Group Worthington; Sanford Regional Hospital Worthington; Sanford Clinic Worthington; and Prairie Rehabilitation Services as sources for medical information and services.
- 4.9 Approved the Milk Bid from Prairie Farms for 2023-2024 school year.
- 4.10 Approved Dave Skog as Asbestos Program Manager for the fiscal year 2023-2024.
- 4.11 Approved Dave Skog as District Pupil Transportation Safety Director for fiscal year 2023-2024.
- 4.12 Approved Administration/District to submit Grant applications as received in a timely manner for fiscal year 2023-2024.
- 4.13 Designated John Landgaard as 504 Coordinator and Doug Brands, Cory Van Briesen, Jeff Luke, Tessa Dierks, Kari Gjerde and Katie Pedersen as building representatives.
- 4.14 Designated Carmen Johnson as Title IX Coordinator.
- 4.15 Designated Carmen Johnson as Human Rights Officer.
- 4.16 Approved the following donations for the month of June 2023: Donations for the Trojan Legacy Wall from Lucas Brandl, Jon Loy, Memory of Mike Patrick, Memory of William Merida Diaz, Pam and Craig Deuel, Joel and Julie Lorenz, Bryan Brandt, Adam Blume, Wold Architects, Kirk and Michelle Honius, One Office Solution, C & B Operations, Titan Machinery, Worthington Monument, Chad Jaycox, Chad Cummings, Henning Construction, Jessica Noble, Minnesota West Community and Technical College. First State Bank Southwest and Harry Wenger for the Marching Band. A donation to E-Sports in memory of William Merida Diaz.
- 4.17 Authorized the auditors to make appropriate year-end adjustments for the 2022-2023 school year.
- 4.18 Approve Josh Noble as LEA Representative.
5. Motion by Member Blume, seconded by Member Dudley and unanimously passed to approve the student handbooks.
6. Motion by Member Schnieder, seconded by Member Prins and unanimously passed to approve long-term facilities maintenance plan.
7. Motion by Member Blume, seconded by Member Schutte and unanimously passed to approve band items as surplus property as presented.
8. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed to approve the first reading of policies: 102 Equal Educational Opportunity, 418 Drug-Free Workplace/Drug-Free School, 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction, 424 License Status, 425 Staff Development and Mentoring, 507 Corporal Punishment and Prone Restraint, 509 Enrollment of Nonresident Students, 513 Student Promotion, Retention, and Program Designed, 514 Bullying Prohibition Policy, 515 Protection and Privacy of Pupil Records, 516.5 Overdose Medication, 532 Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds, 534 School Meals Policy, 602 Organization of School Calendar and School Day, 603 Curriculum Development, 604 Instructional Curriculum, 613 Graduation Requirements, 616 School District System Accountability, 618 Assessment of Student

Achievement, 620 Credit for Learning, 621 Literacy and the Read Act, 624 Online Instruction, 708 Transportation of Nonpublic School Students, 709 Student Transportation Safety Policy, and 806 Crisis Management Policy.

9. Motion by Member Dudley, seconded by Member Blume and unanimously passed to approve the organizational charts.
10. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve Juneteenth as an additional holiday for all 12 month District employees.
11. Motion by Member Dudley, seconded by Member Schnieder and unanimously passed to approve the Memorial Auditorium Agreement for 2023-2026 at the following costs: 2023-2024 \$35,000, 2024-2025 \$36,500 and 2025-2026 \$38,000.
12. Motion by Member Schnieder, seconded by Member Dudley to approve Resolution Relating to Renewal of an Expiring Referendum. Motion passed by roll call vote 6 to 0. Resolution is on file at the District Office.
13. Motion by Member Schnieder, seconded by Member Schutte to allow students that have 1.5 credits short to participate in the graduation ceremony. Motion passed 5 to 1 with Member Blume dissenting.
14. Motion by Member Schnieder, seconded by Member Dudley to approve a one year leave of absence for an employee for the 2023-2024 school year. Motion passed 5 to 1 with Member Blume dissenting.
15. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed to approve Cory Van Briesen as acting Intermediate School Principal for the 2023-2024 school year.
16. Motion by Member Dudley, seconded by Member Schnieder to approve Jeff Luke as acting Intermediate School Assistant Principal for the 2023-2024 school year. Motion passed 5 to 1 with Member Prins dissenting.
17. Motion by Member Dudley, seconded by Member Prins and unanimously passed to approve salary and benefit increase for the Technology Director of 9.76% for 2023-2024 and 3.99% for 2024-2025 for a total of 14.16% over two years.
18. Board Dates and Times did not change for the Regular and Special Meetings
 - 1) Board meetings are set for the third (3rd) Tuesday of the month as regular Board meeting dates.
 - 2) Times of the regular Board meetings at 6:15 p.m. for August 2023 through July 2024.
 - 3) The dates and times of Special Board meetings will be set at regular Board meetings.

The Board further discussed and reviewed the following matters: Investments and financial status; reports on: Superintendent's Report: Mr. Landgaard reported the following: Negotiation update. Instructional Committee Report: Ms. Dudley reported the following: Updates on staffing, legacy wall and scoreboard ads. Operations Committee Report: Mr. Schnieder reported the following: None. Other Business: School Board Work Session following the board meeting. Future Business: None.

Meeting adjourned at 7:12 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk