

**AGENDA**  
**REGULAR SCHOOL BOARD MEETING**  
**INDEPENDENT SCHOOL DISTRICT NO. 518**  
**SEPTEMBER 19, 2023**  
**6:15 P.M.**  
**WORTHINGTON HIGH SCHOOL BAND ROOM**

**1.0 CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Recognition of Visitors and Guests
- 1.3 Correspondence and Recognition
  - 1.3.1 Public Participation
  - 1.3.2 Recognition of Students, Staff and Community

**2.0 APPROVAL OF AGENDA**

- 2.1 Consent Agenda
- 2.2 Main Agenda

**3.0 APPROVAL OF MINUTES**

- 3.1 Approval of the August 15, 2023, School Board meeting minutes.
- 3.2 Accept Committee meeting minutes as included.

**4.0 CONSENT AGENDA**

- 4.1 Financial Reports
- 4.2 Release of Employment
- 4.3 Approval of Employment
- 4.4 Approve Acceptance of Donations for the Month of August 2023

**5.0 MAIN AGENDA**

- 5.1 Monthly Financial Overview (Discussion)
- 5.2 Approve Second Reading of Policies 504, 506, 524 and 601 (Action) (Enclosure)
- 5.3 Approve Resolution Appointing Election Judges for the November 7, 2023, School District Special Election (Action) (Enclosure) (Roll Call Vote)
- 5.4 Consideration of the Proposed 2023 Levy (Discussion/Action) (Enclosure)
- 5.5 Approve to Set the Truth in Taxation Hearing (Action)
- 5.6 Approve DAPE Agreement (Action)
- 5.7 Approve Student Teacher Agreement with Mankato State University (Action)
- 5.8 Approve a Memorandum of Understanding with Century College for Interpreter Training (Action)
- 5.9 Discuss/Approve Property Lease (Discussion/Action)

**6.0 REPORTS**

- 6.1 Superintendent's Report
- 6.2 Instructional Committee Report
- 6.3 Operations Committee Report
- 6.4 Other Reports

## **7.0 OTHER BUSINESS**

7.1 Closed session to discuss potential property purchase.

## **8.0 FUTURE BUSINESS**

8.1

## **9.0 ADJOURNMENT**

## MEMO

**TO:** Lori Dudley Tom Prins Erin Schutte Matt Widboom  
Joel Lorenz Steve Schnieder Adam Blume

**INFO TO:** Dave Skog Joshua Noble Doug Brands Kari Gjerde  
Tony Hastings Allison Eitheim McKenzie Helgeson Anne Foley  
Heidi Meyer Sharon Johnson Cory Van Briesen Toni Baartman  
Carmen Johnson Pat Morpew Amy Ernst Tessa Dierks  
Ellen Hoefker Jodi Hansen Kelly Reeves Katie Pedersen  
Spencer Wieneke Jeff Luke Ryan Swanson

**FROM:** John Landgaard, Superintendent

**SUBJECT:** **CONSENT AGENDA INFORMATION**

**DATE:** September 14, 2023

The following information pertains to items that appear on the Consent Agenda. If for any reason you wish to discuss an item on this portion of the agenda, move to have it placed under 7.0 – Other Business.

### **AGENDA ITEM**

#### 4.1 Financial Reports:

A. Investment Report: (Enclosure)

| <u>August 2022</u> | <u>August 2023</u> |
|--------------------|--------------------|
| \$41,498,728.31    | \$38,845,048.01    |

B. Wire Transfer Listing (Enclosure)

C. Financial Information/Business Transactions: (Enclosure)  
Review of Monthly Claims/Accounts September 19, 2023, per Board Check register.

|                          | <u>September 19, 2023</u> |
|--------------------------|---------------------------|
| <b>GENERAL FUND</b>      | \$2,682,721.12            |
| <b>FOOD SERVICE</b>      | \$28,332.82               |
| <b>TRANSPORTATION</b>    | \$108,795.38              |
| <b>COMMUNITY SERVICE</b> | \$35,035.27               |
| <b>CAPITAL OUTLAY</b>    | \$776,026.97              |
| <b>NCIC</b>              | \$59,794.07               |
| <b>STUDENT ACTIVITY</b>  | <u>\$14,611.65</u>        |
| <b>MONTH TOTAL</b>       | \$3,705,317.28            |

Recommended Action: "To approve claims/accounts as presented September 19, 2023, in the amount of \$3,705,317.28."

D. Approval of the Community Education Imprest Cash Account for August 2023. (Enclosure)

Recommended Action: "To approve the Community Education Imprest Cash Account in the amount of \$25.00 for August 2023."

#### 4.2 Release of Employment

Recommended Action:

- 4.2.1 “To approve resignation of Maria del Sagrario Lopez as Childcare Assistant and ABE Paraprofessional with Community Education effective August 25, 2023.”
- 4.2.2 “To approve resignation of Andy Braun as Cafeteria Custodian at the High School effective August 17, 2023.”
- 4.2.3 “To approve resignation of Jayne Johnson as Class I Media Paraprofessional at the High School effective August 18, 2023.”
- 4.2.4 “To approve resignation of Macy Sazama as Class II Paraprofessional at Prairie Elementary effective August 23, 2023.”
- 4.2.5 “To approve resignation of Thelma Rodriguez as ECSE Paraprofessional at Prairie Elementary effective August 24, 2023.”
- 4.2.6 “To approve resignation of Austin Selvey as VIBE Online Teacher effective August 25, 2023.”
- 4.2.7 “To approve resignation of Mari Cruz as Early Childhood Paraprofessional at Community Education effective August 31, 2023.”
- 4.2.8 “To approve resignation of Naomi Braaksma as Early Childhood Paraprofessional at Community Education effective September 6, 2023.”
- 4.2.9 “To approve resignation of Laura Chacon as Class II Paraprofessional at Prairie Elementary effective September 11, 2023.”

4.3 Approval of Employment

Recommended Action:

- 4.3.1 “To approve employment of America Barrera Garcia as ABE Childcare Assistant with Community Education effective August 16, 2023.”
- 4.3.2 “To approve employment of Madison Shaffer as Class II Paraprofessional at the Intermediate School effective August 16, 2023.”
- 4.3.3 “To approve employment of Analis Ramirez as Class II Paraprofessional at Prairie Elementary effective August 16, 2023.”
- 4.3.4 “To approve employment of Sonia Najera Kill as ECSE Paraprofessional at Prairie Elementary effective August 16, 2023.”
- 4.3.5 “To approve employment of Paris Langseth as Class II Paraprofessional at the Intermediate School effective August 16, 2023.”
- 4.3.6 “To approve employment of Maria Belteton as Class II Paraprofessional at Prairie Elementary effective August 16, 2023.”
- 4.3.7 “To approve employment of Stephanie Flores as Class II Paraprofessional at Prairie Elementary effective August 16, 2023.”
- 4.3.8 “To approve employment of Myra Kluver as Class II Paraprofessional at the Intermediate School effective August 16, 2023.”
- 4.3.9 “To approve employment of Zach Brandt as High School Building and Leadership Team and Building Curriculum Chair-ELA effective August 2023.”
- 4.3.10 “To approve employment of Penny Troe as High School Technology Lead effective August 2023.”
- 4.3.11 “To approve employment of Emily Ruml as High School Technology Lead effective August 2023.”
- 4.3.12 “To approve employment of Theresa Tripp as High School Building Curriculum Math Chair effective August 2023.”
- 4.3.13 “To approve employment of Hope De Neui as Science Teacher at the High School effective August 21, 2023.”
- 4.3.14 “To approve employment of Andrea Duarte-Alonso as English Teacher at the Learning Center effective August 21, 2023.”
- 4.3.15 “To approve employment of Dominic Burns as Language Arts Teacher at the High School effective August 14, 2023.”

- 4.3.16 "To approve employment of Jensine Kinser as Music Teacher at Prairie Elementary effective August 21, 2023."
- 4.3.17 "To approve employment of Carla Osornio as Enrichment Program Facilitator with Community Education effective August 28, 2023."
- 4.3.18 "To approve employment of Klementina Walu as ABE Childcare Assistant with Community Education effective August 23, 2023."
- 4.3.19 "To approve employment of Virginia Magana Guzman as Class I Custodian at the Intermediate School effective August 23, 2023."
- 4.3.20 "To approve employment of Maria Adame as Cook at the Intermediate School effective August 21, 2023."
- 4.3.21 "To approve employment of Rosa Granados from a Class I Paraprofessional to a Class II Paraprofessional at the Intermediate School effective August 29, 2023."
- 4.3.22 "To approve employment of Jessica Lopez Juarez as EL Paraprofessional at the Middle School effective August 23, 2023."
- 4.3.23 "To approve employment of Emely Gonzalez as Class II Paraprofessional at the Middle School effective August 23, 2023."
- 4.3.24 "To approve an overload of .10 FTE for quarters 1 and 2 for Rhea Melby as EBD Teacher at the Intermediate School effective August 21, 2023."
- 4.3.25 "To approve an overload of .10 FTE for quarters 1 and 2 for Avery Wysong as ASD Teacher at the Intermediate School effective August 21, 2023."
- 4.3.26 "To approve employment of Yaneth De Jesus Torres Nunez as Cook at the Intermediate School effective August 23, 2023."
- 4.3.27 "To approve employment of Paul Olsen as Science Teacher at the Learning Center effective August 24, 2023."
- 4.3.28 "To approve an overload of .166 FTE for terms 2 and 3 for Stacy Sauerbrei as English Teacher at the High School effective August 25, 2023."
- 4.3.29 "To approve an overload of .083 FTE for term 2 for Brett Schmidt as Ag Teacher at the High School effective August 25, 2023."
- 4.3.30 "To approve an overload of .166 FTE for terms 3 and 4 for Ella Napton as English Teacher at the High School effective August 25, 2023."
- 4.3.31 "To approve an overload of .166 FTE for terms 1-4 for Melissa Schutz as Business Teacher at the High School effective August 25, 2023."
- 4.3.32 "To approve an overload of .166 FTE for terms 1 and 2 for Linda Neugebauer as English Teacher at the High School effective August 25, 2023."
- 4.3.33 "To approve an overload of .083 FTE for term 1 for John Singler as Industrial Tech Teacher at the High School effective August 25, 2023."
- 4.3.34 "To approve an overload of .166 FTE for terms 1 and 2 for Deanna Shaffer as English Teacher at the High School effective August 25, 2023."
- 4.3.35 "To approve employment of Roxana Castillo as Class I Paraprofessional at the High School effective August 31, 2023."
- 4.3.36 "To approve employment of Nawlahhserpaw Moodoh as ABE Childcare Assistant with Community Education effective August 31, 2023."
- 4.3.37 "To approve employment of Damitu Dube as Janitor at the High School effective August 28, 2023."
- 4.3.38 "To approve employment of Thein Tun as Class II Paraprofessional at Prairie Elementary effective August 31, 2023."
- 4.3.39 "To approve employment of Sharla Westmoreland as Class II Paraprofessional at the High School effective August 31, 2023."
- 4.3.40 "To approve employment of Deborah Sundblad as VIBE Online Teacher effective August 7, 2023."
- 4.3.41 "To approve employment of Sara Browen as SADD Advisor at the Middle School effective August 31, 2023."
- 4.3.42 "To approve employment of James Putnam as Enrichment Facilitator with Community Education effective August 31, 2023."

- 4.3.43 “To approve employment of Christian Munoz as High School JV Boys Soccer Coach effective August 14, 2023.”
- 4.3.44 “To approve employment of Paul Landberg as Class I Custodian at the High School and the District Office effective September 12, 2023.”
- 4.3.45 “To approve employment of Logan Clarke as Lead Custodian at Community Education effective September 6, 2023.”
- 4.3.46 “To approve employment of Francisco Cardenas as Class II Paraprofessional at Prairie Elementary effective September 6, 2023.”
- 4.3.47 “To approve employment of Emma Oseland as Student Council Advisor at the Middle School effective September 7, 2023.”
- 4.3.48 “To approve employment of Kristi Groth as Title Teacher at St. Mary’s effective September 6, 2023.”
- 4.3.49 “To approve employment of Chelsea Wintz as Student Council Advisor at the Middle School effective September 8, 2023.”
- 4.3.50 “To approve employment of Hannah Ambrose as VIBE Online Teacher effective September 5, 2023.”
- 4.3.51 “To approve employment of Steve Robinson as High School Varsity Head Baseball Coach effective September 8, 2023.”
- 4.3.52 “To approve employment of Brittany Blake as VIBE Online Teacher effective September 12, 2023.”
- 4.3.53 “To approve employment of Dakota Lawrence as VIBE Online Teacher effective September 12, 2023.”
- 4.3.54 “To approve employment of Vanita Deschene de Berumen as Parent Educator with Community Education effective September 14, 2023.”
- 4.3.55 “To approve employment of Brooke Cron as VIBE Online Teacher effective September 12, 2023.”

#### 4.4 Approve Acceptance of Donations for the Month of August 2023

Recommended Action: “To approve the acceptance of the following donations for the month of August 2023: Legacy wall donations from Josh Dale, Bryan and Susan Hagen, Kevin and Linda Schaeffer and the Worthington Class of 1973.”

If you have any questions or concerns about the Consent Agenda, please move to have the item removed and discussed under 7.0 - Other Business.

## MEMO

**TO:** Lori Dudley                      Tom Prins                      Erin Schutte                      Matt Widboom  
Joel Lorenz                      Steve Schnieder                      Adam Blume

**INFO TO:** Tony Hastings                      Joshua Noble                      Sharon Johnson                      Toni Baartman  
Dave Skog                      Allison Eitrem                      Tessa Dierks                      McKenzie Helgeson  
Heidi Meyer                      Cory Van Briesen                      Doug Brands                      Kari Gjerde  
Carmen Johnson                      Pat Morphew                      Amy Ernst                      Anne Foley  
Ellen Hoefker                      Jodi Hansen                      Kelly Reeves                      Katie Pedersen  
Spencer Wieneke                      Jeff Luke                      Ryan Swanson

**FROM:** John Landgaard, Superintendent

**SUBJECT:** MAIN AGENDA INFORMATION

**DATE:** September 14, 2023

The following information is intended to provide the Board with background data for the meeting on Tuesday.

### AGENDA ITEMS

5.1 Monthly Financial Overview (Enclosure)

- 5.1.1 Revenues by Fund
- 5.1.2 Expenditures
- 5.1.3 Comparison

5.2 Approve Second Reading of Policies 504, 506, 524 and 601 (Action) (Enclosure)

Recommended Action: "To approve second reading of policies 504 Student Dress and Appearance, 506 Student Discipline, 524 Internet Acceptable Use and Safety Policy and 601 School District Curriculum and Instruction Goals."

5.3 Approve Resolution Appointing Election Judges for the November 7, 2023, School District Special Election (Action) (Enclosure) (Roll Call Vote)

Recommended Action: "To approve Resolution Appointing Election Judges for the November 7, 2023, School District Special Election."

5.4 Consideration of the Proposed 2023 Levy (Discussion/Action) (Enclosure)

Recommended Action: "To certify the maximum proposed 2023 levy payable 2024."

5.5 Approve to Set the Truth in Taxation Hearing (Action)

Recommended Action: "To approve to set the Truth in Taxation Hearing on December 19, 2023, at 6:00 p.m. at the Worthington High School Band Room."

5.6 Approve DAPE Agreement (Action)

Recommended Action: "To approve DAPE agreement with the YMCA."

5.7 Approve Student Teacher Agreement with Mankato State University (Action)

Recommended Action: "To approve student teacher agreement with Mankato State University."

5.8 Approve a Memorandum of Understanding with Century College for Interpreter Training (Action)

Recommended Action: "To approve a memorandum of understanding with Century College for Interpreter training."

5.9 Discussion/Approve Property Lease (Discussion/Action)

Recommended Action: "To approve property lease at an amount of \$232 an acre."

If you have any questions or concerns, please give me a call.