

AGENDA
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 518
JUNE 17, 2025
7:00 P.M.
WORTHINGTON HIGH SCHOOL BAND ROOM

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Recognition of Visitors and Guests
- 1.3 Pledge of Allegiance
- 1.4 Correspondence and Recognition
 - 1.4.1 Public Participation
 - 1.4.2 Recognition of Students, Staff and Community

2.0 APPROVAL OF AGENDA

- 2.1 Consent Agenda
- 2.2 Main Agenda

3.0 APPROVAL OF MINUTES

- 3.1 Approval of the May 20, 2025, School Board meeting minutes and the June 10, 2025 Special School Board meeting minutes.
- 3.2 Accept Committee meeting minutes as included.

4.0 CONSENT AGENDA

- 4.1 Financial Reports
- 4.2 Release of Employment
- 4.3 Approval of Employment
- 4.4 Acceptance of Donations for the Month of May 2025
- 4.5 Approve a Call for Milk and Bread Bids for the 2025-2026 School Year (Enclosure)
- 4.6 Consideration of the 2025-2026 School Breakfast/Lunch Meal Prices
- 4.7 Approve MSBA Membership Renewal

5.0 MAIN AGENDA

- 5.1 Monthly Financial Overview (Discussion)
- 5.2 Approve Education Identity & Access Management Board Resolution (Action) (Roll Call Vote) (Enclosure)
- 5.3 Approve the Initial 2025-2026 Annual Budget (Action) (Enclosure)
- 5.4 Approve Tax Abatement Resolution (Action) (Enclosure) (Roll Call Vote)
- 5.5 Declare Band Equipment as Surplus Property (Action) (Enclosure)
- 5.6 Approve Student Handbooks (Action)
- 5.7 Approve Staff Handbook (Action) (Enclosure)
- 5.8 Approve Student Teaching Agreement with Winona State University (Action)
- 5.9 Discuss/Approve Notice to the SW/WC Service Cooperative (Discussion/Action)
- 5.10 Discuss/Approve an Evaluation of the SW/WC Service Cooperative Services (Discussion/Action)
- 5.11 Approve Organizational Charts (Action) (Enclosure)

- 5.12 Approve Resolution Relating to the Termination and Nonrenewal of Teaching Contract (Action) (Enclosure) (Roll Call Vote)
- 5.13 Approve to Declare Agricultural Equipment as Surplus Property-(3 Items) (Action)
- 5.14 Approve Salary and Benefits Increase for Communications Coordinator (Action)
- 5.15 Approve Salary and Benefits Increase for District Translators (Action)
- 5.16 Approve Salary and Benefits Increase for Technology Director (Action)
- 5.17 Approve Salary and Benefits Increase for Early Childhood Coordinator (Action)
- 5.18 Approve Salary and Benefits Increase for NCIC Hourly Staff (Action)
- 5.19 Approve Salary and Benefits Increase for Community Education Enrichment Coordinator (Action)

6.0 REPORTS

- 6.1 Superintendent's Report
- 6.2 Instructional Committee Report
- 6.3 Operations Committee Report
- 6.4 Other Reports

7.0 OTHER BUSINESS

- 7.1

8.0 FUTURE BUSINESS

- 8.1

9.0 ADJOURNMENT

MEMO

TO: Lori Dudley Erin Schutte Ann Mills Eric Parrish
Adam Blume Matt Widboom Darla Agard

INFO TO: Joshua Noble Doug Brands Kari Gjerde Jill Stiefvater
Tony Hastings Allison Eitheim Anne Foley Katie Pedersen
Heidi Meyer Sharon Johnson Cory Van Briesen Spencer Wieneke
Carmen Johnson Amy Ernst Tessa Dierks Ryan Swanson
Ellen Hoefker Jodi Hansen Toni Baartman Travis Frazee

FROM: John Landgaard, Superintendent

SUBJECT: **CONSENT AGENDA INFORMATION**

DATE: June 12, 2025

The following information pertains to items that appear on the Consent Agenda. If for any reason you wish to discuss an item on this portion of the agenda, move to have it placed under 7.0 – Other Business.

AGENDA ITEM

4.1 Financial Reports:

A. Investment Report: (Enclosure)

<u>May 2024</u>	<u>May 2025</u>
\$43,941,848.50	\$51,883,096.83

B. Wire Transfer Listing (Enclosure)

C. Financial Information/Business Transactions: (Enclosure)
Review of Monthly Claims/Accounts June 17, 2025, per Board Check register.

	<u>June 17, 2025</u>
GENERAL FUND	\$3,034,734.36
FOOD SERVICE	\$97,445.83
TRANSPORTATION	\$146,596.60
COMMUNITY SERVICE	\$32,526.26
CAPITAL OUTLAY	\$194,135.87
NCIC	\$66,936.88
STUDENT ACTIVITY	<u>\$13,931.77</u>
MONTH TOTAL	\$3,586,307.57

Recommended Action: “To approve claims/accounts as presented June 17, 2025, in the amount of \$3,586,307.57.”

D. Approval of the Community Education Imprest Cash Account for May 2025. (Enclosure)

Recommended Action: “To approve the Community Education Imprest Cash Account in the amount of \$0 for May 2025.”

4.2 Release of Employment

Recommended Action:

- 4.2.1 “To approve resignation of Malory Fritz as Class III Secretary with Special Programs effective June 30, 2025.”
- 4.2.2 “To approve resignation of Ashley Ahlers as EDGE Summer School Teacher effective May 16, 2025.”
- 4.2.3 “To approve resignation of Kathy Janssen as Math Teacher at the Learning Center effective June 3, 2025.”
- 4.2.4 “To approve resignation of Paul Brown as EL Teacher at Prairie Elementary effective June 3, 2025.”
- 4.2.5 “To approve resignation of Melissa Jensen as Parent Educator with Community Education effective May 14, 2025.”
- 4.2.6 “To approve resignation of Brian Powers as Head Custodian at the Middle School effective May 21, 2025.”
- 4.2.7 “To approve resignation of Nancy Orellana as Class II Paraprofessional at Prairie Elementary effective May 30, 2025.”
- 4.2.8 “To approve resignation of Alyssa Martini as Kindergarten Teacher at Prairie Elementary effective June 3, 2025.”
- 4.2.9 “To approve resignation of Jaime Drey as Color Guard Advisor with High School marching band effective June 3, 2025.”
- 4.2.10 “To approve resignation of Heather Knigge as High School Robotics Advisor effective June 4, 2024.”
- 4.2.11 “To approve termination of Bridget Borer as Achievement & Integration Coordinator with NCIC effective May 29, 2025.”

4.3 Approval of Employment

Recommended Action:

- 4.3.1 “To approve employment of Brooke Hermesen as Middle School EDGE Summer School Rover Teacher effective May 14, 2025.”
- 4.3.2 “To approve employment of Lexie Schettler as Prairie Elementary EDGE Summer School Rover Teacher effective May 14, 2025.”
- 4.3.3 “To approve employment of Stephanie Enamorado as EDGE Summer School Site Assistant effective May 14, 2025.”
- 4.3.4 “To approve employment of Wendy Gomez Umana as Assistant Head Cook at the Middle School effective July 1, 2025.”
- 4.3.5 “To approve employment of Stephanie Bredeson as 1st Grade Teacher at Prairie Elementary effective August 11, 2025.”
- 4.3.6 “To approve employment of Joshua Hein as Special Education Teacher at Prairie Elementary effective August 11, 2025.”
- 4.3.7 “To approve employment of Jakob DeVos as Special Education Teacher at the Middle School effective August 11, 2025.”
- 4.3.8 “To approve employment of Jakob Olson as Temporary Head Custodian at the Middle School effective May 22, 2025.”
- 4.3.9 “To approve employment of Michelle Miller as Class III Special Education Secretary at the High School effective July 1, 2025.”
- 4.3.10 “To approve employment of Juan Rodriguez Lopez as Summer ABE Educational Assistant with Community Education effective June 10, 2025.”
- 4.3.11 “To approve employment of Ruth Brown as Summer ABE Educational Assistant with Community Education effective June 4, 2025.”
- 4.3.12 “To approve employment of Mackenzie Meyeraan as Summer ABE Educational Assistant with Community Education effective June 4, 2025.”
- 4.3.13 “To approve employment of Joan Phillips as Summer ABE Teacher with Community Education effective June 4, 2025.”

- 4.3.14 "To approve employment of Esmeralda Salas as Summer ABE Educational Assistant with Community Education effective June 4, 2025."
- 4.3.15 "To approve employment of Kristin Doeden as Summer ABE Teacher with Community Education effective July 7, 2025."
- 4.3.16 "To approve employment of Hope Thorson as Summer Intern Human Resources Assistant at the District Office effective May 19, 2025."
- 4.3.17 "To approve employment of Nasim Zeidi as Middle School Football Coach effective August 18, 2025."
- 4.3.18 "To approve employment of Kevin Holm as Fourth Grade Teacher at the Intermediate School effective August 11, 2025."
- 4.3.19 "To approve an increase in assignment for Dawn Kopplow from Assistant Cook to Assistant Head Cook at the High School effective July 1, 2025."
- 4.3.20 "To approve employment of Avery Wysong as High School Assistant Volleyball Coach effective August 11, 2025."
- 4.3.21 "To approve employment of Kory Nickel as Summer Custodial Worker at the High School effective June 9, 2025."
- 4.3.22 "To approve employment of Michelle Meza as Cook to an Assistant Head Cook at Prairie Elementary effective August 15, 2025."
- 4.3.23 "To approve employment of Kody Honius as Summer School Physical Education Teacher at the Learning Center effective June 9, 2025."
- 4.3.24 "To approve employment of Stephanie Funk as Agriculture Education Teacher at the High School and Middle School effective August 11, 2025."
- 4.3.25 "To approve employment of Adam Vosburgh as 8th Grade Science Teacher at the Middle School effective August 11, 2025."
- 4.3.26 "To approve an employment transfer of Melissa Jensen from Kindergarten Intervention Teacher to Coordinator of Curriculum, Instruction and Assessment."
- 4.3.27 "To approve a reduction in assignment from a 1.0 FTE to a .8 FTE for Isela Sanchez Class II Administrative Assistant with the VIBE Program effective August 11, 2025."
- 4.3.28 "To approve employment of Jeannette Jenson as High School Summer Assistant Band Director effective June 1, 2025."
- 4.3.29 "To approve employment of Kaylee Zirbes as High School Summer Band Worker effective June 1, 2025."
- 4.3.30 "To approve employment of Lori Mulder as Summer School ESY Occupational Therapist effective June 9, 2025."
- 4.3.31 "To approve employment of Melanie Kuhl as Summer School ABE Teacher effective June 4, 2025."
- 4.3.32 "To approve employment of Meghan Willems as Targeted Services Summer School Educational Assistant Rover effective May 14, 2025."
- 4.3.33 "To approve employment of Amber Hassing as FACS Teacher at the High School effective August 11, 2025."

4.4 Acceptance of Donations for the Month of May 2025

Recommended Action: "To approve the acceptance of the following donations for the month of May 2025: WAMBO for Middle School Music Department; Mary Whitehead for BPA; WAMBO for High School Scholarships and Trojan Booster Club for High School Scholarships."

4.5 Approve to Call for Milk and Bread Bids (Enclosure)

Recommended Action: "To approve to call for milk and bread bids for 2025-2026 school year."

4.6 Consideration of the 2025-2026 School Breakfast/Lunch Meal Prices

Recommended Action: “To approve the 2025-2026 School Breakfast/Lunch Meal Prices as follows:

	<u>Lunch</u>	<u>Breakfast</u>
Adult	\$5.50	\$3.25
Grades PreK-12	Free	Free

A second meal will be at the adult price for breakfast and lunch.

4.7 Approve MSBA Membership Renewal

Recommended Action: “To approve the MSBA membership renewal in the amount of \$10,378.00.”

If you have any questions or concerns about the Consent Agenda, please move to have the item removed and discussed under 7.0 - Other Business.

MEMO

TO: Lori Dudley Erin Schutte Darla Agard Eric Parrish
Adam Blume Matt Widboom Ann Mills

INFO TO: Tony Hastings Joshua Noble Sharon Johnson Toni Baartman
Allison Eitreich Tessa Dierks Katie Pedersen Jill Stiefvater
Heidi Meyer Cory Van Briesen Doug Brands Kari Gjerde
Carmen Johnson Amy Ernst Anne Foley Spencer Wieneke
Ellen Hoefker Jodi Hansen Ryan Swanson Travis Frazee

FROM: John Landgaard, Superintendent

SUBJECT: MAIN AGENDA INFORMATION

DATE: June 12, 2025

The following information is intended to provide the Board with background data for the meeting on Tuesday.

AGENDA ITEMS

- 5.1 Monthly Financial Overview (Enclosure)
 - 5.1.1 Revenues by Fund
 - 5.1.2 Expenditures
 - 5.1.3 Comparison
- 5.2 Approve Education Identity & Access Management Board Resolution (Action) (Roll Call Vote) (Enclosure)

Recommended Action: "To approve Education Identity & Access Management Board Resolution."
- 5.3 Approve the Initial 2025-2026 Annual Budget (Action) (Enclosure)

Recommended Action: "To approve the initial 2025-2026 Annual Budget."
- 5.4 Approve Tax Abatement Resolution (Action) (Enclosure) (Roll Call Vote)

Recommended Action: "To approve Resolution Approving Tax Abatement for Certain Property Pursuant to Minn.Stat.469.1813."
- 5.5 Declare Band Equipment as Surplus Property (Action) (Enclosure)

Recommended Action: "To approve to declare band equipment as surplus property."
- 5.6 Approve Student Handbooks (Action)

Recommended Action: "To approve student handbooks."
- 5.7 Approve Staff Handbook (Action) (Enclosure)

Recommended Action: "To approve staff handbook."
- 5.8 Approve Student Teaching Agreement with Winona State University (Action)

Recommended Action: “To approve a student teaching agreement with Winona State University.”

5.9 Discuss/Approve Notice to the SW/WC Service Cooperative (Discussion/Action)

Recommended Action: “To approve notice to the SW/WC Service Cooperative on contract services for the 2026-2027 school year.”

5.10 Discuss/Approve an Evaluation of the SW/WC Service Cooperative Services (Discussion/Action)

Recommended Action: “To approve an evaluation of the SW/WC Service Cooperative Services to assess if any changes need to be made.”

5.11 Approve Organizational Charts (Action) (Enclosure)

Recommended Action: “To approve organization charts.”

5.12 Approve Resolution Relating to the Termination and Nonrenewal of Teaching Contract (Action) (Enclosure) (Roll Call Vote)

Recommended Action: “To approve Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Bridget Borer a Probationary Teacher.”

5.13 Approve to Declare Agricultural Equipment as Surplus Property (3 items) (Action)

Recommended Action: “To approve to declare agricultural equipment as surplus property.”

5.14 Approve Salary and Benefits Increase for Communications Coordinator (Action)

Recommended Action: “To approve salary and benefits increase for the Communications Coordinator for 2025-2027. Increase in salary and benefits of 3.9% for 2025-2026 and 3.65% for 2026-2027 for a total of 7.69% over two years.”

5.15 Approve Salary and Benefits Increase for District Translators (Action)

Recommended Action: “To approve salary and benefits increase for the District Translators for 2025-2026. Increase in salary and benefits of 3.78% for 2025-2026.”

5.16 Approve Salary and Benefits Increase for Technology Director (Action)

Recommended Action: “To approve salary and benefits increase for the Technology Director for 2025-2026. Increase in salary and benefits of 4.9% for 2025-2026.”

5.17 Approve Salary and Benefits Increase for Early Childhood Coordinator (Action)

Recommended Action: “To approve salary and benefits increase for the Early Childhood Coordinator for 2025-2027. Increase in salary and benefits of 5.13% for 2025-2026 and 2.65% for 2026-2027 for a total of 7.44% over two years.”

5.18 Approve Salary and Benefits Increase for NCIC Hourly Staff (Action)

Recommended Action: “To approve salary and benefits increase for the NCIC hourly staff for 2025-2027. Increase in salary and benefits of 4.04% for 2025-2026 and 3.2% for 2026-2027 for a total of 7.37% over two years.”

5.19 Approve Salary and Benefits Increase for Community Education Enrichment Coordinator (Action)

Recommended Action: “To approve salary and benefits increase for the Community Education Enrichment Coordinator for 2025-2027. Increase in salary and benefits of 3.8% for 2025-2026 and 3.53% for 2026-2027 for a total of 7.55% over two years.”

If you have any questions or concerns, please give me a call.