

## **REGULAR BOARD MEETING**

**July 15, 2025**

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on July 15, 2025, at 6:15 p.m.

The following were present: BOARD MEMBERS - Lori Dudley, Adam Blume, Matt Widboom, Darla Agard, Eric Parrish, Absent-Ann Mills and Erin Schutte

ADMINISTRATORS – Joel Heitkamp, Superintendent, Josh Noble, Assistant Superintendent, Carmen Johnson, Human Resources Director

Correspondence and Recognition: The board recognized the following: None.

1. Motion by Member Dudley, seconded by Member Widboom and unanimously passed to approve the Consent Agenda for the July 15, 2025, School Board meeting.
2. Motion by Member Dudley, seconded by Member Widboom and unanimously passed to approve the Main Agenda for the July 15, 2025, School Board meeting.
3. Motion by Member Widboom, seconded by Member Parrish and unanimously passed to approve the minutes of the June 17, 2025, Regular School Board meeting.

Motion by Member Widboom, seconded by Member Parrish and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Dudley, seconded by Member Agard and unanimously passed to approve the action of the items on the Consent Agenda as follows:
  - 4.1 Financial Reports -
    - A. Investments Matured and Purchased
    - B. Approved Wire Transfers
    - C. Claims and Accounts for July 15, 2025, as per Board Check Register

	<b><u>July 15, 2025</u></b>
<b>GENERAL FUND</b>	\$2,255,119.31
<b>FOOD SERVICE</b>	\$45,506.17
<b>TRANSPORTATION</b>	\$233,624.84
<b>COMMUNITY SERVICE</b>	\$20,858.47
<b>CAPITAL OUTLAY</b>	\$138,607.20
<b>TRUST</b>	\$1,575.00
<b>INTEGRATION COLLABORATIVE</b>	\$114,698.79
<b>STUDENT ACTIVITY</b>	\$6,141.08
<b>MONTH TOTAL</b>	<b>\$2,816,130.86</b>

- D. Approved the Community Education Imprest Cash Account in the amount of \$19.00 for June 2025.

- 4.2.1. Approved resignation of Friday Htoo as Summer Custodial at Community Education effective June 12, 2025.
    - 4.2.2. Approved retirement of Barb DeGroot as Head Cook at the High School effective December 31, 2025.

- 4.2.3. Approved resignation of Derek Henkels as IT Support Technician with Technology effective June 9, 2025.
  - 4.2.4. Approved resignation of Jessica McCann as DAPE/General Physical Education Teacher effective June 20, 2025.
  - 4.2.5. Approved resignation of Mekides Kinati as Class II Paraprofessional at Community Education effective June 24, 2025.
  - 4.2.6. Approved resignation of Kristi Groth as School Counselor at Prairie Elementary effective June 23, 2025.
  - 4.2.7. Approved resignation of Anajely Pineda Mejia as Class II Paraprofessional at Prairie Elementary effective June 20, 2025.
  - 4.2.8. Approved resignation of Jesse Nitzchke as School Counselor at the High School effective June 30, 2025.
  - 4.2.9. Approved resignation of Justin Marsh as Special Education Teacher at the Middle School effective June 26, 2025.
  - 4.2.10. Approved resignation of Chansouk Duangapai as Youth Development Leader at Community Education effective July 25, 2025.”
  - 4.2.11. Approved resignation of Brenda Chanthalack as ABE Paraprofessional at Community Education effective June 25, 2025.
  - 4.2.12. Approved resignation of Rachel Wieneke as VIBE Art Teacher with the VIBE Program effective July 9, 2025.
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- 4.3.1. Approved employment of Kemberly Moreno as Lead Instructor at Community Education effective July 7, 2025.
  - 4.3.2. Approved employment of Kesia Dominguez as Enrichment Facilitator at Community Education effective July 7, 2025.
  - 4.3.3. Approved employment of Giovani Garia Soto as Summer Custodian at Community Education effective June 16, 2025.
  - 4.3.4. Approved employment of Newyouman Gora as ABE Educational Assistant at Community Education effective June 18, 2025.
  - 4.3.5. Approved employment of Newyouman Gora as Youth Development Leader Long Term Substitute at Community Education effective July 2025.
  - 4.3.6. Approved employment of Kayla Cowan as Targeted Services EDGE Summer School Teacher effective June 25, 2025.
  - 4.3.7. Approved employment of Damitu Dube to move from Custodian to Food Service at the High School effective August 18, 2025
  - 4.3.8. Approved employment of Arlett Rodriguez as Summer ABE Teacher at Community Education effective June 30, 2025.
  - 4.3.9. Approved employment of Jacob Maertens as Business Teacher at the High School effective August 18, 2025.
  - 4.3.10. Approved employment of Brenda Paulzine as English Language Arts Teacher at the High School effective August 18, 2025.
  - 4.3.11. Approved employment of Elizabeth Johnson as Spanish Teacher at the High School effective August 18, 2025.
  - 4.3.12. Approved employment of Rebekah Gray as 4<sup>th</sup> Grade Teacher at the Intermediate School effective August 11, 2025.
  - 4.3.13. Approved employment of Arlett Rodriguez as Early Childhood Teacher at Community Education effective August 1, 2025.
  - 4.3.14. Approved employment of Teresa Wede as Early Childhood Teacher at Community Education effective August 1, 2025.
  - 4.3.15. Approved employment of Anna Van Zee as Early Childhood Teacher at Community Education effective August 1, 2025.
  - 4.3.16. Approved employment transfer of Sarah Schumann from Curriculum and School Improvement Coordinator to Coordinator of Curriculum, Instruction and Assessment (6-12) with the District effective July 1, 2025.

- 4.3.17. Approved employment of Susan Berge as VIBE Interventionist with the VIBE Program effective August 2025.
- 4.3.18. Approved employment of Jennie Klatt as EL First Grade Teacher at Prairie Elementary effective August 11, 2025.
- 4.3.19. Approved employment of Josselin Perez Perez as Class II Health Secretary at the Intermediate School effective July 28, 2025.
- 4.3.20. Approved employment of Julie Rohling as Tracy Targeted Services Summer School Rover Teacher effective July 10, 2025.
- 4.4 Board Dates and Times for the Regular and Special Meetings
  - 1) Board meetings are set for the third (3<sup>rd</sup>) Tuesday of the month as regular Board meeting dates.
  - 2) Times of the regular Board meetings at 6:15 p.m. for August 2025 through July 2026.
  - 3) The dates and times of Special Board meetings will be set at regular Board meetings.
- 4.5 Official Media Sources for District No. 518
  - 1) Approved the *Globe* as official publication.
  - 2) Approved KWOA, KITN, K101, KUSQ, *The Globe* and Worthington Cable TV for official and emergency announcements.
- 4.6 Approved to name the Wells Fargo Bank of Worthington; United Prairie Bank of Worthington; First State Bank Southwest – Worthington; Minnesota School District Liquid Asset Fund; Saloman Smith Barney Co., Inc.; PMA Securities, Inc.; Piper Jaffray of Minneapolis; PMA Financial Network, Inc. and US Bank as 2025-2026 depositories for District No. 518 funds.
- 4.7 Approved the use of facsimile signatures of Chairman, Clerk and Treasurer on checks issued by the District.
- 4.8 Approved the firms of Knutson, Flynn & Deans of Mendota Heights; Ratwik, Roszak & Maloney of Minneapolis; Kennedy & Graven of Minneapolis; Ahlquist and Wilttrout PC of Worthington, Kutak Rock LLP of Minneapolis, and Kivu Immigration Law firm of Worthington as sources of legal counsel.
- 4.9 Approved Avera Medical Group Worthington; Sanford Regional Hospital Worthington; Sanford Clinic Worthington; and Prairie Rehabilitation Services as sources for medical information and services.
- 4.10 Approved the Milk Bid from Kemps LeMars and Bread Bid from Bimbo Bakeries USA for the 2025-2026 school year.
- 4.11 Approved Carmen Johnson as Asbestos Program Manager for the fiscal year 2025-2026.
- 4.12 Approved Josh Noble as District Pupil Transportation Safety Director for fiscal year 2025-2026.
- 4.13 Approved Administration/District to submit Grant applications as received in a timely manner for fiscal year 2025-2026.
- 4.14 Designated Josh Noble as 504 Coordinator and Doug Brands, Travis Frazee, Tessa Dierks, Kari Gjerde and Katie Pedersen as building representatives.
- 4.15 Designated Carmen Johnson as Title IX Coordinator.
- 4.16 Designated Carmen Johnson as Human Rights Officer.
- 4.17 Approved the following donations for the month of June 2025: The Eagles for the Learning Center, Noon Kiwanis for student scholarships and the Optimus Club for Robotics.
- 4.18 Authorized the auditors to make appropriate year-end adjustments for the 2024-2025 school year.

- 4.19 Approved Josh Noble as LEA Representative.
- 4.20 Approved Tracy Area Targeted Services staff.
- 4.21 Approved MREA Membership renewal in the amount of \$2,500.
- 4.22 Approved revised policies 416 Drug, Alcohol and Cannabis Testing, 425 Staff Development and Mentoring, 606.5 Library Materials, 613 Graduation Requirements and 624 Online Instruction.
5. Motion by Member Dudley, seconded by Member Parrish and unanimously passed to approve the Language Instruction Education Program (LIEP) Handbook.
6. Motion by Member Widboom, seconded by Member Dudley to approve the softball field site plan. Motion passed 4 to 1 with Member Parrish dissenting.
7. Motion by Member Parrish, seconded by Member Agard and unanimously passed to approve the special education assessment consulting services contract with Carol Potter.
8. Motion by Member Dudley, seconded by Member Widboom and unanimously passed to approve the Long-term Facilities Maintenance Plan.
9. Motion by Member Parrish, seconded by Member Agard and unanimously passed to approve to declare 400 iPad Generation 7's and a t-shirt printing machine as surplus property.
10. Motion by Member Dudley, seconded by Member Agard and unanimously passed to approve salary and benefits increase for the Multilingual Learner Coordinator for 2025-2026. Increase in salary and benefits of 3.92% for 2025-2026.

The Board further discussed and reviewed the following matters: Investments and financial status; reports on: Superintendent's Report: Mr. Heitkamp reported the following: Mr. Heitkamp shared his introductory he gave on social media. Instructional Committee Report: Ms. Dudley reported the following: Policy 620 Credit for Learning was taken off the board agenda due to some changes and will be brought back at next month's board meeting for approval. Operations Committee Report: Mr. Widboom reported the following: He asked Mr. Heitkamp to discuss the safety adjustments being made at the High School. Other Business: None. Future Business: None.

Meeting adjourned at 6:56 p.m.

Matt Widboom, Clerk

Lisa Ahrenstorff, Deputy Clerk