Connect Portal – Employee Experience

November 12, 2025

What We'll Cover

1. Submitting a first claim via an online form

Online Claim Form

2. Manage your claims in the portal

Getting Started (Registration & Dashboard)

Managing a Claim (Event Details – Parts 1–4)

My Leave Calendar

Key Takeaways

Getting Started – Using the online form to start your first claim

Step 1 – Claim Info

Step 1

If you already have an open and approved intermittent claim and are reporting an intermittent occurrence click here

Para llenar esta solicitud en español, haga clic aquí.

Enter your claim information

Enter your full name:	
Enter your home address:	
Enter your home city:	
Enter your home state:	
Enter your home zip:	
Enter your Employee ID:	
Enter the tel. # number you would like to be contacted at:	
What is the preferred time of day to contact you? (Our contact center hours are 8:30AM-5:00PM EST)	
What is your preferred email address to receive required paperwork?	
What is the reason for your leave?	Please choose
If you chose Bonding above, please choose the relationship?	Please choose
If you chose Care of a Family Member above, who is the family member?	Please choose
Will the leave be continuous or intermittent? (intermittent means that you will be taking days periodically, not all in a row)	Continuous

Step 2 – Finalize and Send my Request

Step 2

What will be the first day of your leave?	mm/dd/yyyy
What will be the last day of your leave?	mm/dd/yyyy
Name of your employer (Please list any and all names or aliases your employer may use):	
Email for employer contact who will provide information for your claim:	

If you have already filled out your leave of absence forms, you can email them to claims@absencesolved.com or fax them to 800-728-7028 or 732-853-1762.

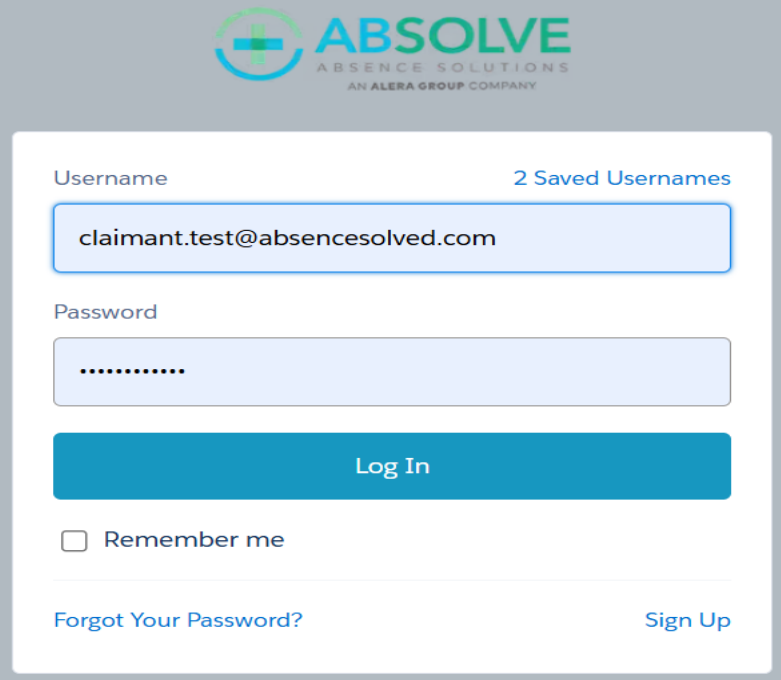
I'm not a robot

reCAPTCHA
Privacy - Terms

Send my request

Portal Registration, Once Claim is Initiated

Registration – Activation/Login



Once a claim is set-up, claimants will receive a link to the portal with their claim acknowledgement.

Employees will then input their company email to authenticate into the portal

Dashboard Overview

Click on an open leave for details

Active Events | Past Events

Event	Number	Claim Numbers	Submitted
Surgery	E-25-017579	C-2025-049924	Oct 17, 2025
Event 10/17/2025	E-25-017578	C-2025-049923	Oct 17, 2025
Event 10/17/2025	E-25-017577	AC-25-132911	Oct 17, 2025

Active and past events will show here

Start a New Claim

Answer a few questions to initiate the claim process.

Get Started

Leave Types

See what programs might apply to you while you're away from work.

Show Me

Explore available leave here

Download Forms

The sooner we get your completed paperwork the sooner we can make a decision on your claim.

Get Forms

Explore available leave here

Managing a Claim (Event Details)

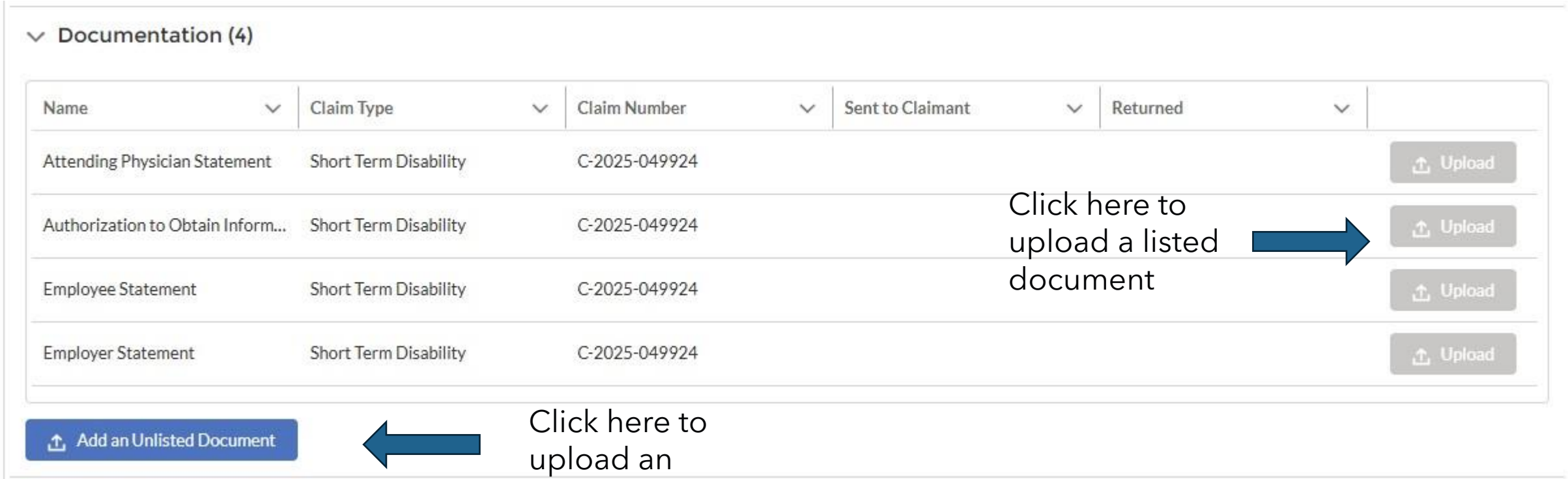
Part 1 – Check Claim Status

Part 1

Click on the carrot to open the claim details

Part 2 – Upload Documents

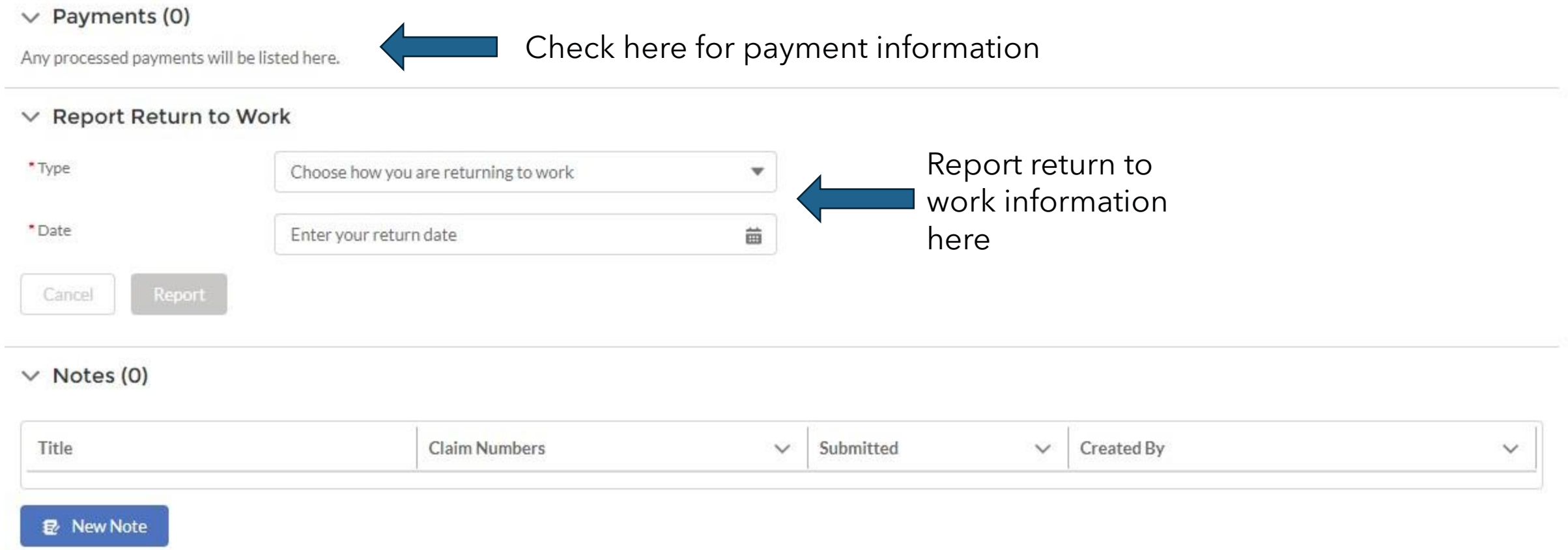
Part 2



Click here to upload a listed document

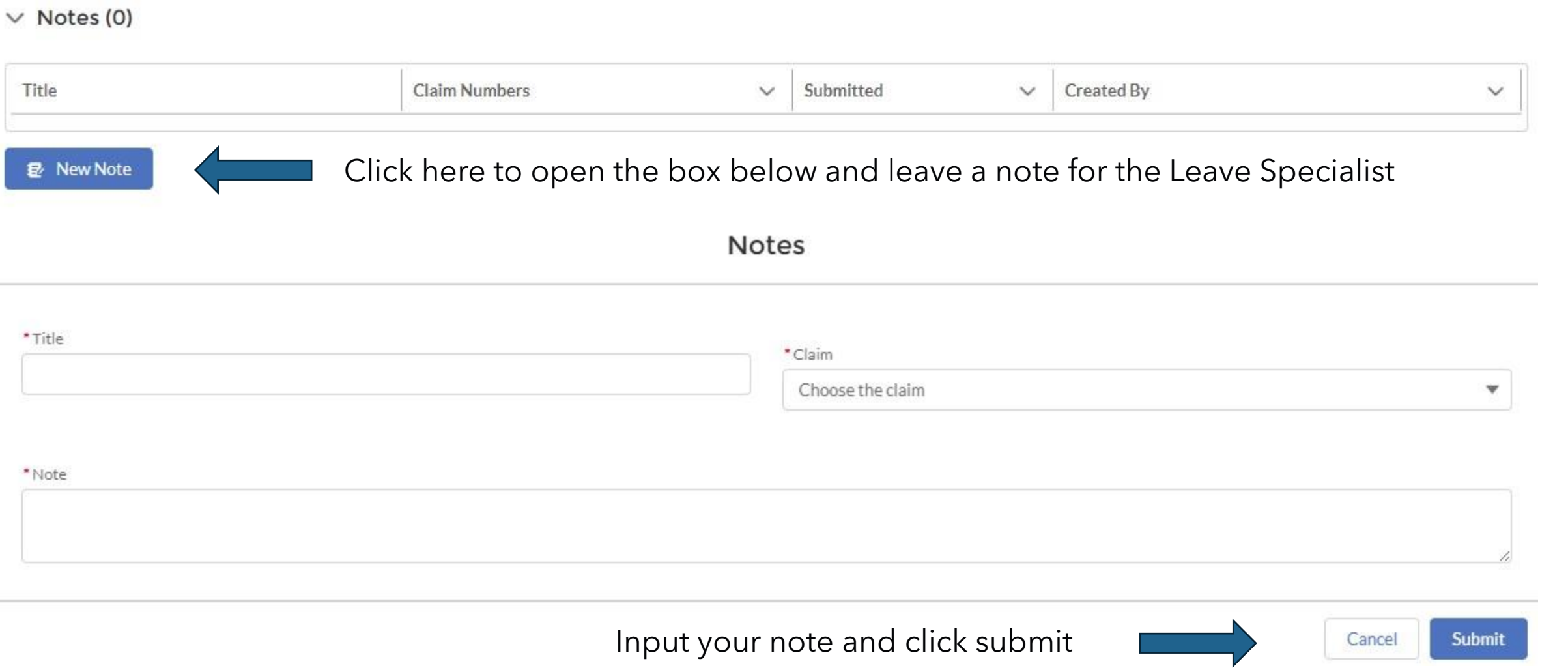
Click here to upload an additional unlisted documents

Part 3 – Check Payments & Report Return to Work



Part 4 – Notes to the Leave Specialist

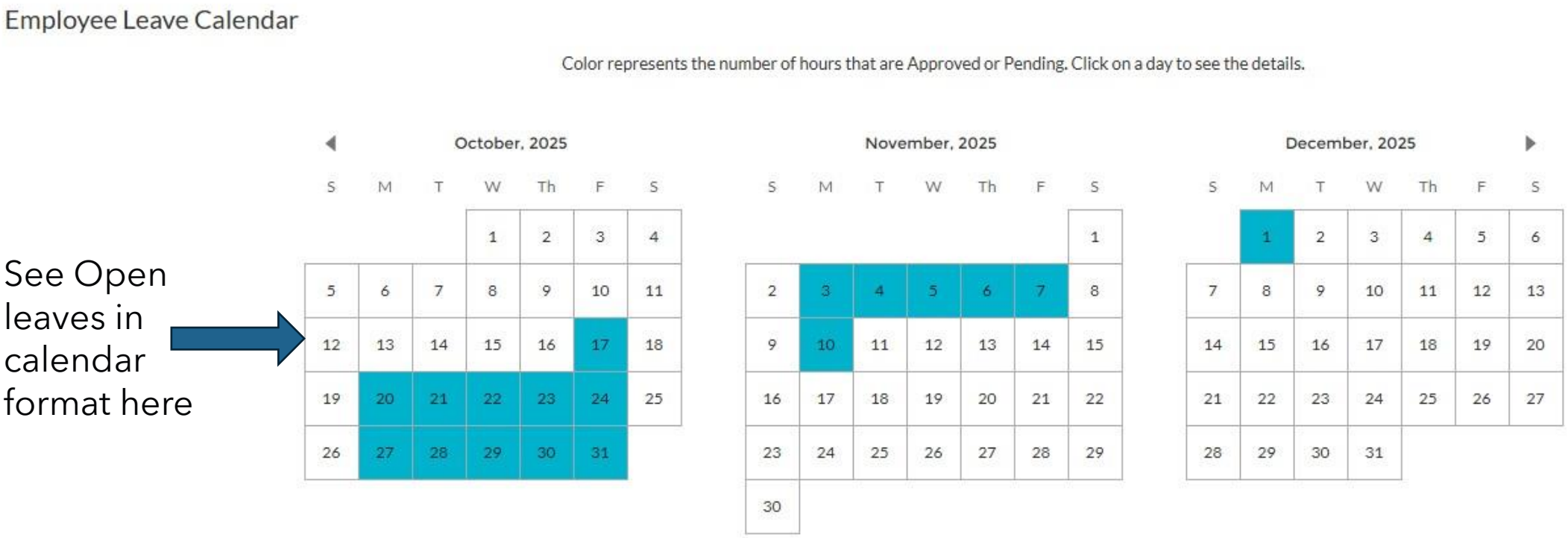
Part 4



My Leave Calendar

Leave Calendar View

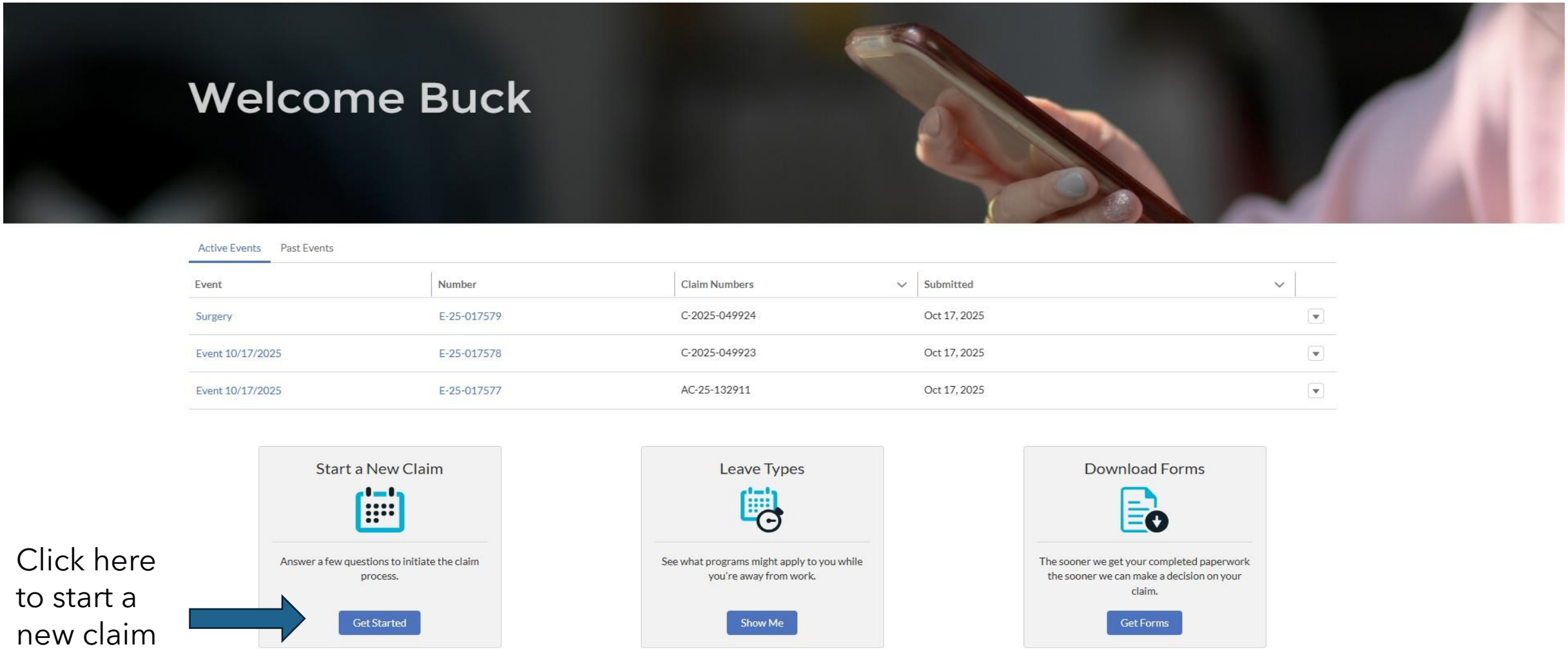
See Open leaves in calendar format here



Starting a Second Claim

Step 1 – Start a Second Claim

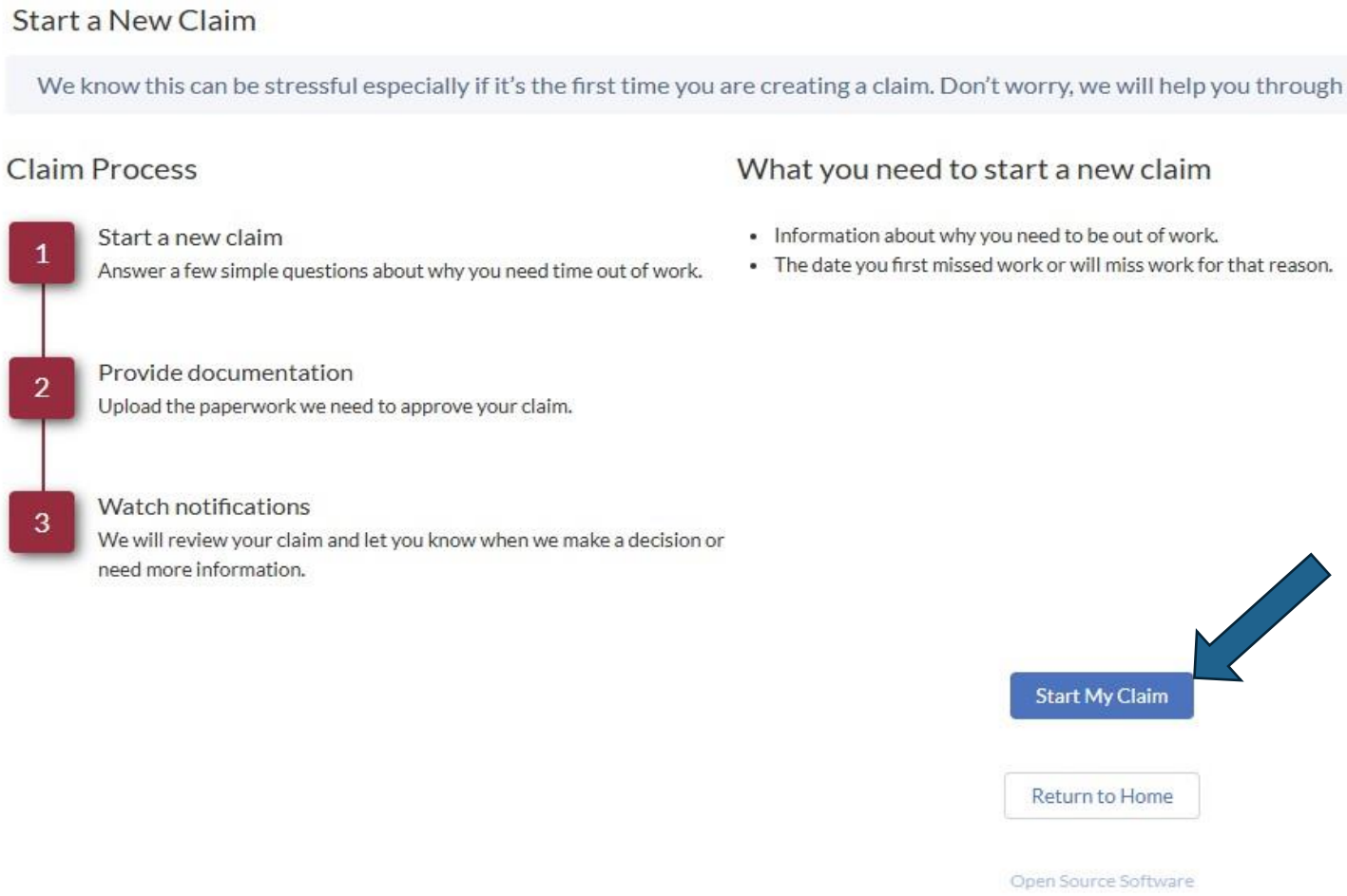
Step 1



Click here to start a new claim

Step 2 – Understand the Process

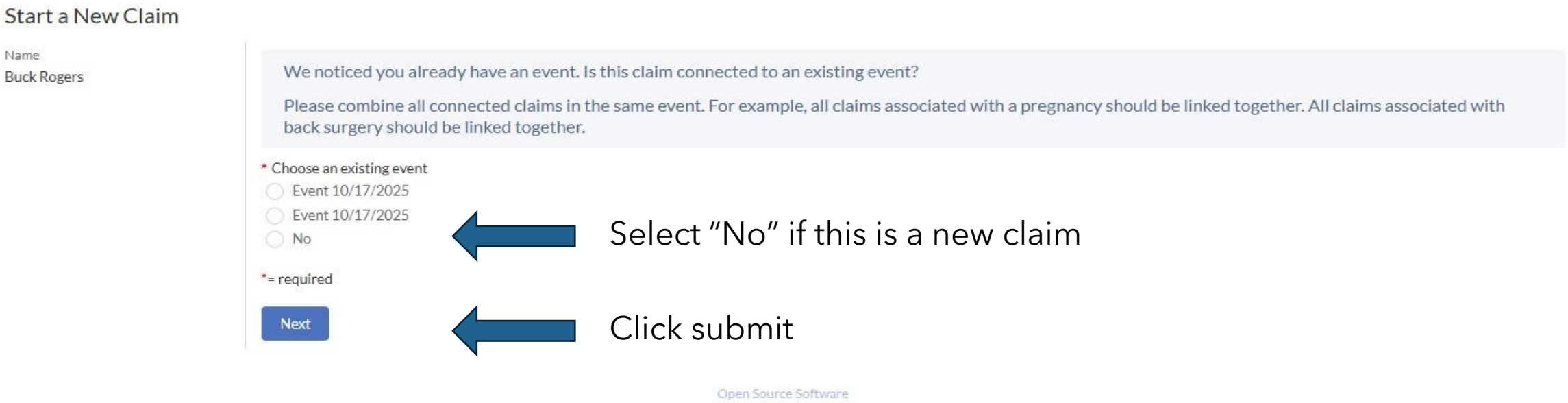
Step 1



This explains the process – once you are ready, click here to get started

Step 3 – Initiate a Claim

Step 1

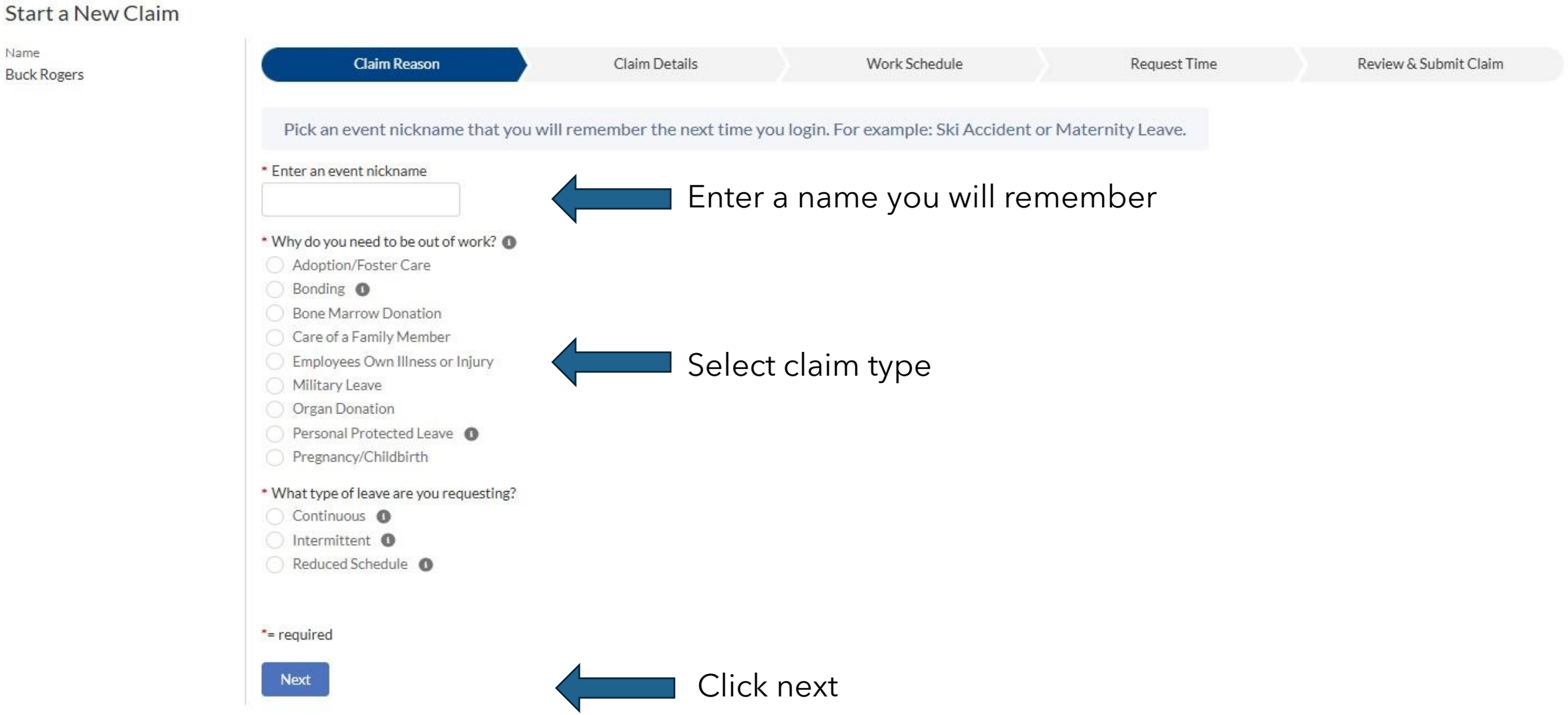


Select "No" if this is a new claim

Click submit

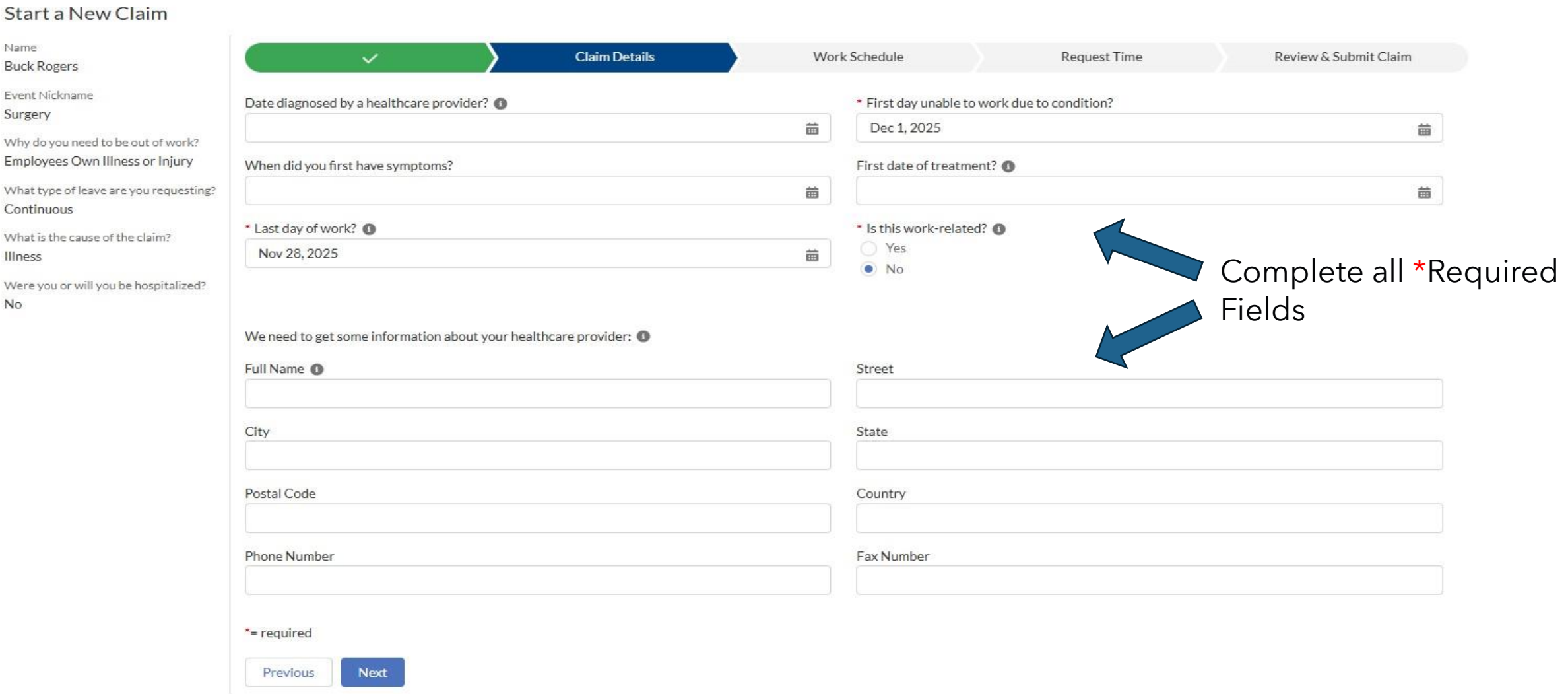
Step 4 – Select Claim Type

Step 2



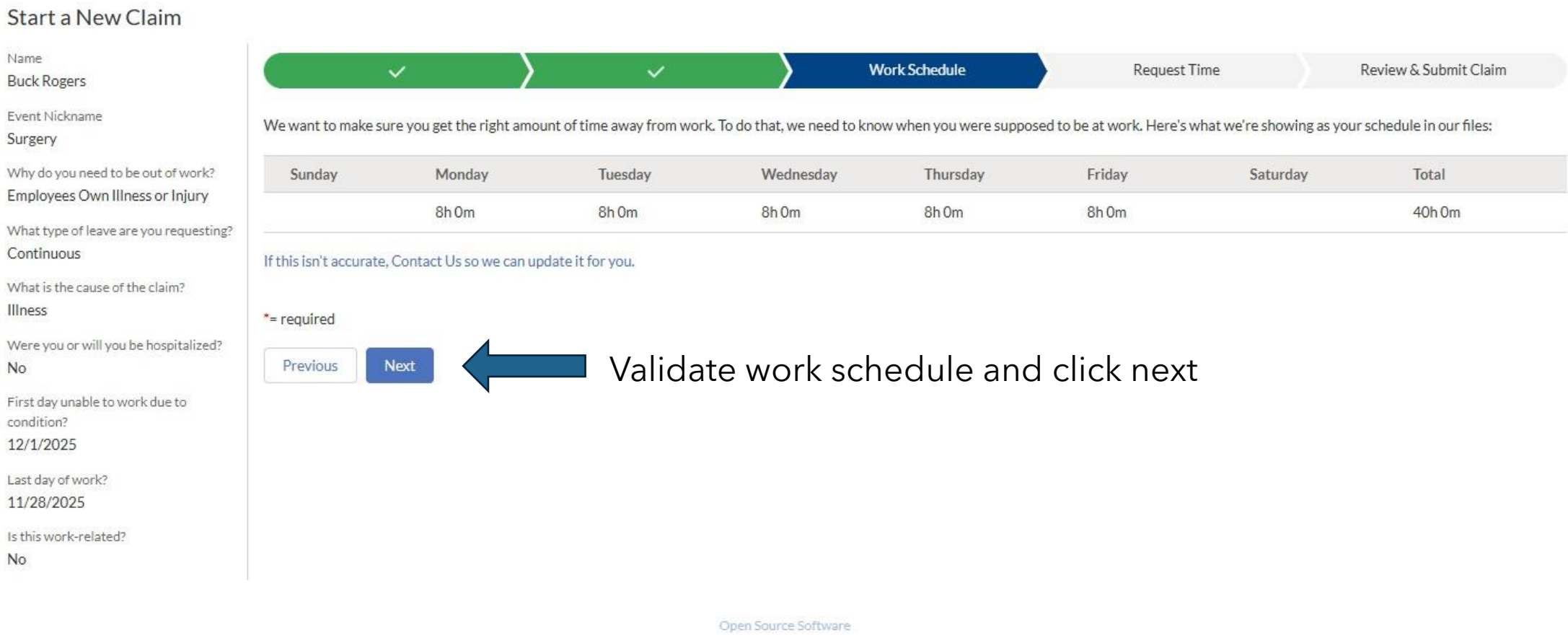
Step 5 – Reflexive Questions

Step 2



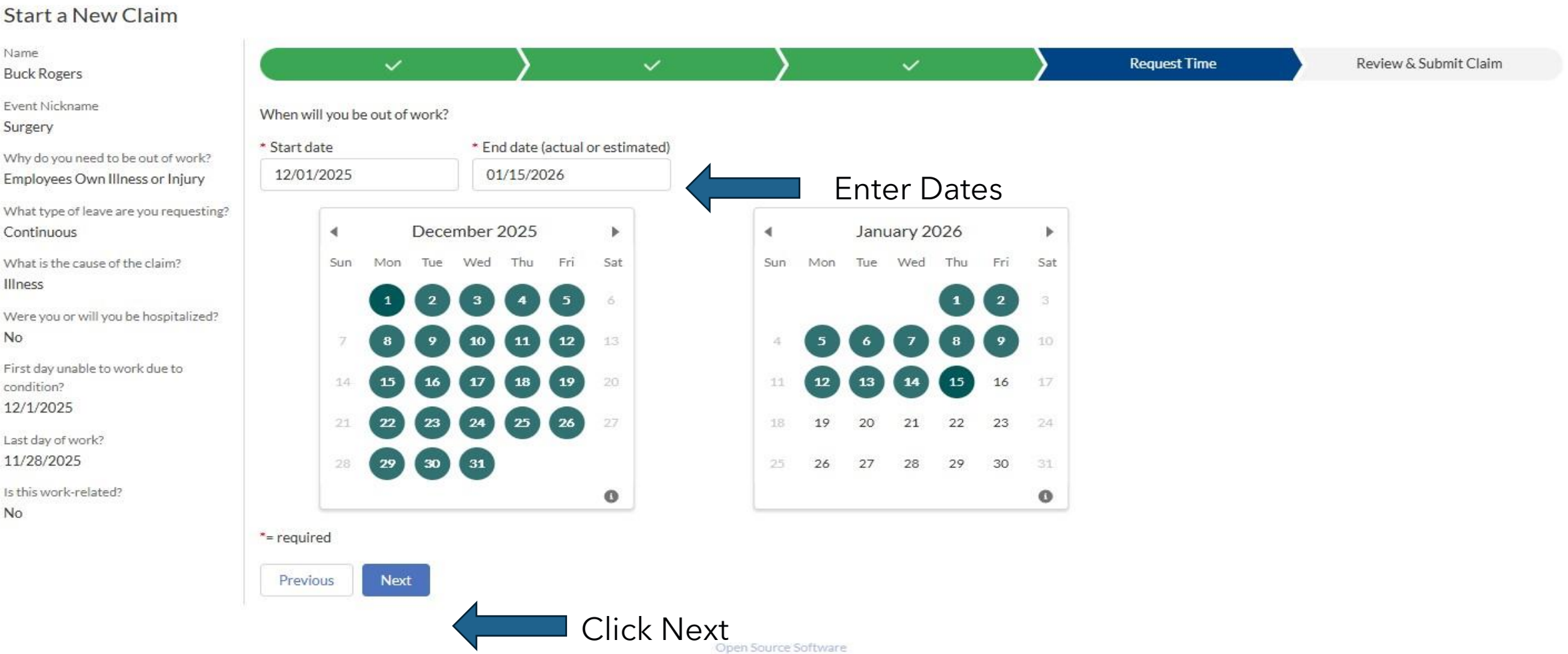
Step 3 – Work Schedule

Step 3



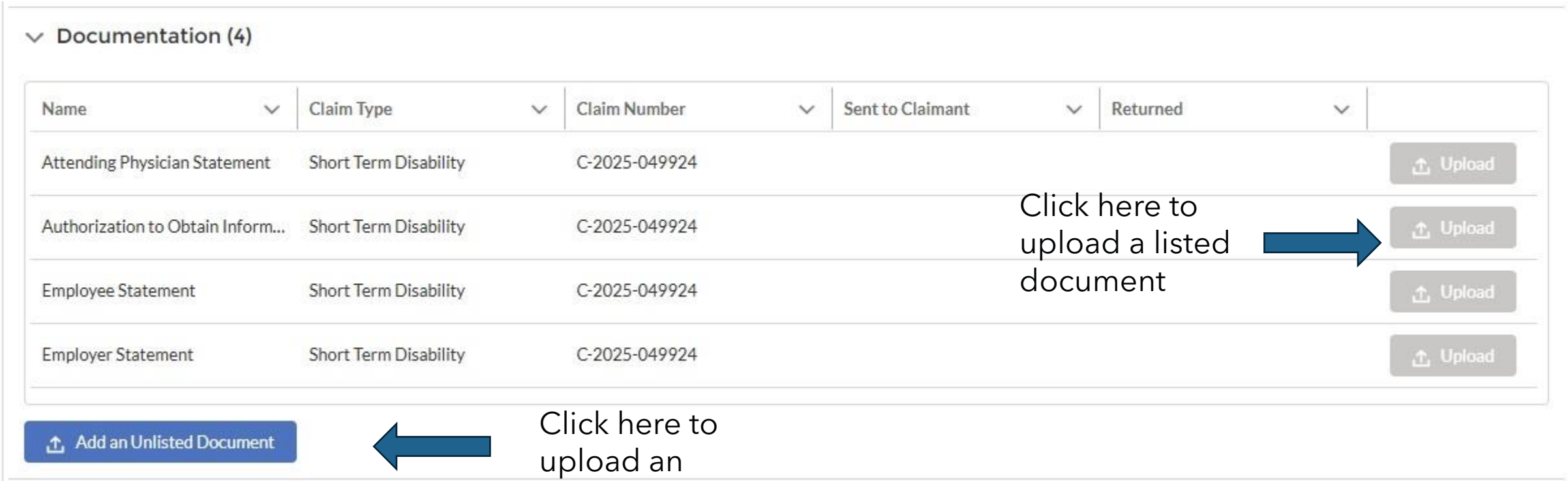
Step 4 – Dates

Step 4



Step 5 – Upload Documents

Step 5

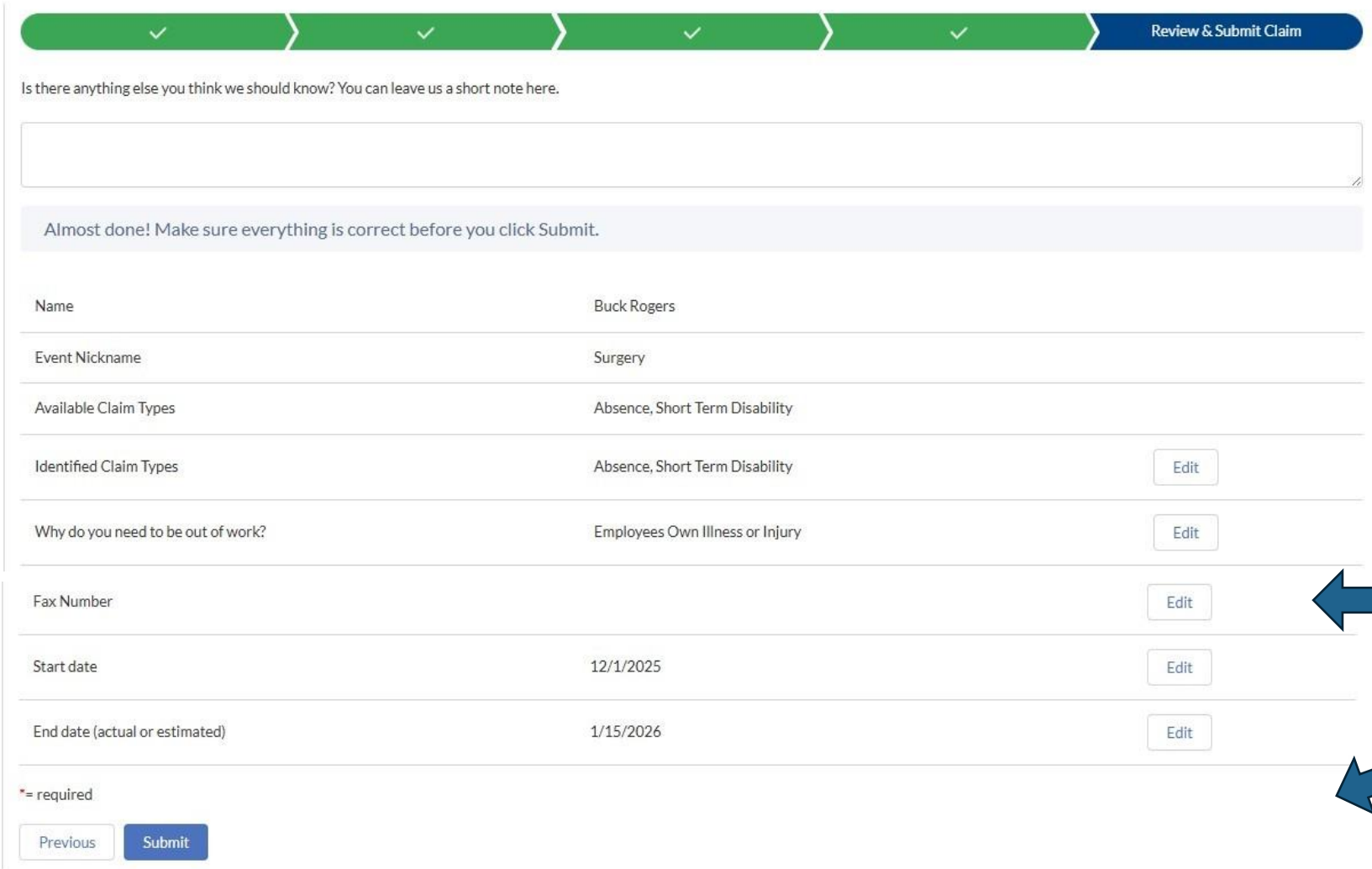


Click here to upload a listed document

Click here to upload an additional unlisted documents

Step 6 – Confirmation

Step 6



Review all your input details for accuracy. If accurate, scroll to the bottom and click submit.

Key Takeaways

Summary

- Simple & intuitive – self-service claim management
- End-to-end workflow – Once your initial claim is active you can register for the portal and manage your claim activities and update documentation in one portal
- Real-time updates – track status, payments, and documentation

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