

AGENDA
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 518
NOVEMBER 18, 2025
6:15 P.M.
WORTHINGTON HIGH SCHOOL BAND ROOM

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Recognition of Visitors and Guests
- 1.3 Pledge of Allegiance
- 1.4 Correspondence and Recognition
 - 1.4.1 Public Participation
 - 1.4.2 Recognition of Students, Staff and Community

2.0 APPROVAL OF AGENDA

- 2.1 Consent Agenda
- 2.2 Main Agenda

3.0 APPROVAL OF MINUTES

- 3.1 Approval of the October 21, 2025, School Board meeting minutes.
- 3.2 Accept Committee meeting minutes as included.

4.0 CONSENT AGENDA

- 4.1 Financial Reports
- 4.2 Release of Employment
- 4.3 Approval of Employment
- 4.4 Acceptance of Donations for the Month of October 2025
- 4.5 Approve the second/final reading of Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults (Enclosure)
- 4.6 Approve Tracy Targeted Services EDGE Employees (Enclosure)

5.0 MAIN AGENDA

- 5.1 Monthly Financial Overview (Discussion)
- 5.2 Presentation of the 2024-2025 Audit Report by Ellen Hoefker from Drealan, Kvilhaug, Hoefker and Co., PA (Presentation)
- 5.3 Approve the 2024-2025 Audit Report (Action)
- 5.4 Presentation of the Comprehensive Achievement and Civic Readiness Annual Report by Sarah Schumann, Curriculum, Instruction & Assessment Coordinator and NCIC Achievement and Integration Annual Report by Gladys Aldana Esparza, NCIC Achievement & Integration Coordinator (Presentation)
- 5.5 Approve the Comprehensive Achievement and Civic Readiness Annual Report and the NCIC Achievement and Integration Annual Report (Action) (Enclosure)
- 5.6 Approve Tax Abatement Resolution #1 (Action) (Roll Call Vote) (Enclosure)
- 5.7 Approve Tax Abatement Resolution #2 (Action) (Roll Call Vote) (Enclosure)
- 5.8 Ice Arena Location Discussion (Discussion/Action)
- 5.9 Approve an Employee's Leave of Absence (Action)

- 5.10 Approve Second Reading of Policy 722 Public Data and Data Subject Requests (Action)
(Enclosure)
- 5.11 Approve School Resource Officer Agreement (Action)

6.0 REPORTS

- 6.1 Superintendent's Report
- 6.2 Instructional Committee Report
- 6.3 Operations Committee Report
- 6.4 Other Reports

7.0 OTHER BUSINESS

- 7.1 Into closed session to discuss negotiations.

8.0 FUTURE BUSINESS

- 8.1

9.0 ADJOURNMENT

MEMO

TO: Lori Dudley Erin Schutte Ann Mills Eric Parrish
Adam Blume Matt Widboom Darla Agard

INFO TO: Joshua Noble Doug Brands Kari Gjerde Jill Stiefvater
Tony Hastings Anne Foley Katie Pedersen DeeAnn Crall
Heidi Meyer Sharon Johnson Cory Van Briesen Spencer Wieneke
Carmen Johnson Amy Ernst Tessa Dierks Ryan Swanson
Ellen Hoefker Jodi Hansen Toni Madsen Travis Frazee

FROM: Joel Heitkamp, Superintendent

SUBJECT: **CONSENT AGENDA INFORMATION**

DATE: November 13, 2025

The following information pertains to items that appear on the Consent Agenda. If for any reason you wish to discuss an item on this portion of the agenda, move to have it placed under 7.0 – Other Business.

AGENDA ITEM

4.1 Financial Reports:

A. Investment Report: (Enclosure)

<u>October 2024</u>	<u>October 2025</u>
\$48,892,563.63	\$52,498,043.94

B. Wire Transfer Listing (Enclosure)

C. Financial Information/Business Transactions: (Enclosure)
Review of Monthly Claims/Accounts November 18, 2025, per Board Check register.

	<u>November 18, 2025</u>
GENERAL FUND	\$2,853,221.23
FOOD SERVICE	\$213,516.85
TRANSPORTATION	\$191,517.78
COMMUNITY SERVICE	\$28,349.50
CAPITAL OUTLAY	\$37,694.18
NCIC	\$14,758.59
STUDENT ACTIVITY	<u>\$23,358.97</u>
MONTH TOTAL	\$3,362,417.10

Recommended Action: “To approve claims/accounts as presented November 18, 2025, in the amount of \$3,362,417.10.”

D. Approval of the Community Education Imprest Cash Account for October 2025. (Enclosure)

Recommended Action: “To approve the Community Education Imprest Cash Account in the amount of \$19.00 for October 2025.”

4.2 Release of Employment

Recommended Action:

- 4.2.1 “To approve resignation of Becca Linder as Middle School Volleyball Coach effective October 14, 2025.”
- 4.2.2 “To approve resignation of Cassie Snyders as ABE Teacher at Community Education effective November 10, 2025.”
- 4.2.3 “To approve termination of Shania Noble as Class II Paraprofessional at the Intermediate School effective November 5, 2025.”
- 4.2.4 “To approve termination of Jordan Keovilay as Class II Paraprofessional at the Intermediate School effective November 5, 2025.”
- 4.2.5 “To approve resignation of Wesley Verdier as Class II Paraprofessional at Prairie Elementary effective November 14, 2025.”
- 4.2.6 “To approve termination of Damitu Dube as Kitchen Assistant at the High School effective November 11, 2025.”
- 4.2.7 “To approve resignation of Friday Htoo as Class I Paraprofessional at Community Education effective November 25, 2025.”

4.3 Approval of Employment

Recommended Action:

- 4.3.1 “To approve an increase in assignment from .53 FTE to .90 FTE for Madisyn Huisman as Special Education Paraprofessional at the Intermediate School effective November 17, 2025 to December 19, 2025.”
- 4.3.2 “To approve employment of Andrea Duarte-Alonso as Learning Center Night School Teacher effective October 21, 2025.”
- 4.3.3 “To approve a .083 FTE overload (term 2) for Gene Lais as Business Teacher at the High School effective November 3, 2025.”
- 4.3.4 “To approve to rescind the .083 FTE overload (term 2) for Dominic Burns as ELA Teacher at the High School effective October 29, 2025.”
- 4.3.5 “To approve employment of David Hoffman as Class II Custodian at the Intermediate School effective November 5, 2025.”
- 4.3.6 “To approve employment of Amarilis Ramos De Lopez as Educational Assistant with Targeted Services EDGE Program effective November 4, 2025.”
- 4.3.7 “To approve employment of Sonya Berger as Educational Assistant with Targeted Services EDGE Program effective November 4, 2025.”
- 4.3.8 “To approve employment of Matthias Johnson as .13 FTE ABE Teacher at Community Education effective November 10, 2025.”

4.4 Acceptance of Donations for the Month of October 2025

Recommended Action: “To approve the acceptance of the following donations for the month of October 2025: Subway for 400 certificates for meals to students; Monogram Foods for BPA; Telvis Store for Suenos activities and Bahena Construction for Suenos activities.”

4.5 Approve the second/final reading of Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults (Enclosure)

Recommended Action: “To approve second/final reading of Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults.”

4.6 Tracy Targeted Services EDGE Employees (Enclosure)

Recommended Action: “To approve Tracy Targeted Services EDGE employees as listed.”

If you have any questions or concerns about the Consent Agenda, please move to have the item removed and discussed under 7.0 - Other Business.

MEMO

TO: Lori Dudley Erin Schutte Darla Agard Eric Parrish
Adam Blume Matt Widboom Ann Mills

INFO TO: Tony Hastings Joshua Noble Sharon Johnson Toni Madsen
Tessa Dierks Katie Pedersen Jill Stiefvater DeeAnn Crall
Heidi Meyer Cory Van Briesen Doug Brands Kari Gjerde
Carmen Johnson Amy Ernst Anne Foley Spencer Wieneke
Ellen Hoefker Jodi Hansen Ryan Swanson Travis Frazee

FROM: Joel Heitkamp, Superintendent

SUBJECT: MAIN AGENDA INFORMATION

DATE: November 13, 2025

The following information is intended to provide the Board with background data for the meeting on Tuesday.

AGENDA ITEMS

- 5.1 Monthly Financial Overview (Enclosure)
 - 5.1.1 Revenues by Fund
 - 5.1.2 Expenditures
 - 5.1.3 Comparison
- 5.2 Presentation of the 2024-2025 Audit Report by Ellen Hoefker from Drealan, Kvilhaug, Hoefker and Co., PA (Presentation)
- 5.3 Approve the 2024-2025 Audit Report (Action)

Recommended Action: "To approve the 2024-2025 Audit Report as presented."
- 5.4 Presentation of the Comprehensive Achievement and Civic Readiness Annual Report by Sarah Schumann, Curriculum, Instruction & Assessment Coordinator and the NCIC Achievement and Integration Annual Report by Gladys Aldana Esparza, NCIC Achievement & Integration Coordinator (Presentation)
- 5.5 Approve the Comprehensive Achievement and Civic Readiness Annual Report and the NCIC Achievement and Integration Annual Report (Action) (Enclosure)

Recommended Action: "To approve the Comprehensive Achievement and Civic Readiness Annual Report and the NCIC Achievement and Integration Annual Report as presented."
- 5.6 Approve Tax Abatement Resolution #1 (Action) (Roll Call Vote) (Enclosure)

Recommended Action: "To approve Tax Abatement Resolution #1 for Certain Property Pursuant to Minn.Stat.469-1813."
- 5.7 Approve Tax Abatement Resolution #2 (Action) (Roll Call Vote) (Enclosure)

Recommended Action: "To approve Tax Abatement Resolution #2 for Certain Property Pursuant to Minn.Stat.469-1813."

5.8 Ice Arena Location Discussion (Discussion/Action)

5.9 Approve an Employee's Leave of Absence (Action)

Recommended Action: "To approve an employee's leave of absence due to childcare medical leave."

5.10 Approve Second Reading of Policy 722 Public Data and Data Subject Requests (Action) (Enclosure)

Recommended Action: "To approve second reading of Policy 722 Public Data and Data Subject Requests."

5.11 Approve School Resource Officer Agreement (Action)

Recommended Action: "To approve school resource officer agreement."

If you have any questions or concerns, please give me a call.