

AGENDA
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 518
DECEMBER 16, 2025
6:15 P.M.
WORTHINGTON HIGH SCHOOL MEDIA CENTER

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Recognition of Visitors and Guests
- 1.3 Pledge of Allegiance
- 1.4 Correspondence and Recognition
 - 1.4.1 Public Participation
 - 1.4.2 Recognition of Students, Staff and Community

2.0 APPROVAL OF AGENDA

- 2.1 Consent Agenda
- 2.2 Main Agenda

3.0 APPROVAL OF MINUTES

- 3.1 Approval of the November 18, 2025, School Board meeting minutes.
- 3.2 Accept Committee meeting minutes as included.

4.0 CONSENT AGENDA

- 4.1 Financial Reports
- 4.2 Release of Employment
- 4.3 Approval of Employment
- 4.4 Acceptance of Donations for the Month of November 2025
- 4.5 Approve 2025-2026 Seniority Lists (Enclosure)
- 4.6 Approve First/Final Approval of Policies 507.5, 513, 519, 601, 612.1, 616, 621 and 709 (Enclosure)

5.0 MAIN AGENDA

- 5.1 Monthly Financial Overview (Discussion)
- 5.2 Approve Final Reading of Policy 722 Public Data and Data Subject Requests (Action) (Enclosure)
- 5.3 Approve Resolution Directing the Administration to Make Recommendations for Possible Reductions (Action) (Roll Call Vote) (Enclosure)
- 5.4 Consideration/Approval of the 2025 Levy Payable in 2026 (Action)
- 5.5 Approve to Declare Surplus Property (Action)
- 5.6 Approve an Out of State Travel Request (Action)
- 5.7 Approve First Reading of Policy 606 Textbooks and Instructional Materials, 306 Administrator Code of Ethics, 417 Chemical Use and Abuse and 712 Video Recording Other Than on Buses (Action) (Enclosure)
- 5.8 Approve Student Teaching Agreement with Western Governors University (Action)
- 5.9 Approve Prairie Elementary Phase II Roof Bid (Action) (Enclosure)
- 5.10 Approve Employee's Request for Unpaid Leave (Action)

- 5.11 Approve Band Trip Request (Action)
- 5.12 Approve Petition for Street Vacation (Action)

6.0 REPORTS

- 6.1 Superintendent's Report
- 6.2 Instructional Committee Report
- 6.3 Operations Committee Report
- 6.4 Other Reports

7.0 OTHER BUSINESS

- 7.1

8.0 FUTURE BUSINESS

- 8.1 January 5, 2026, Board Reorganizational Meeting at 7:15 a.m. at the District Office.

9.0 ADJOURNMENT

MEMO

TO: Lori Dudley Erin Schutte Ann Mills Eric Parrish
Adam Blume Matt Widboom Darla Agard

INFO TO: Joshua Noble Doug Brands Kari Gjerde Jill Stiefvater
Tony Hastings Anne Foley Katie Pedersen DeeAnn Crall
Heidi Meyer Sharon Johnson Cory Van Briesen Spencer Wieneke
Carmen Johnson Amy Ernst Tessa Dierks Ryan Swanson
Ellen Hoefker Jodi Hansen Toni Madsen Travis Frazee

FROM: Joel Heitkamp, Superintendent

SUBJECT: **CONSENT AGENDA INFORMATION**

DATE: December 11, 2025

The following information pertains to items that appear on the Consent Agenda. If for any reason you wish to discuss an item on this portion of the agenda, move to have it placed under 7.0 – Other Business.

AGENDA ITEM

4.1 Financial Reports:

A. Investment Report: (Enclosure)

<u>November 2024</u>	<u>November 2025</u>
\$46,787,259.77	\$51,964,260.04

B. Wire Transfer Listing (Enclosure)

C. Financial Information/Business Transactions: (Enclosure)
Review of Monthly Claims/Accounts December 16, 2025, per Board Check register.

	<u>December 16, 2025</u>
GENERAL FUND	\$3,693,080.98
FOOD SERVICE	\$145,458.41
TRANSPORTATION	\$194,803.93
COMMUNITY SERVICE	\$40,365.51
CAPITAL OUTLAY	\$56,192.29
TRUST	\$7,700.00
NCIC	\$4,177.00
STUDENT ACTIVITY	<u>\$49,966.53</u>
MONTH TOTAL	\$4,191,744.65

Recommended Action: “To approve claims/accounts as presented December 16, 2025, in the amount of \$4,191,744.65.”

D. Approval of the Community Education Imprest Cash Account for November 2025. (Enclosure)

Recommended Action: “To approve the Community Education Imprest Cash Account in the amount of \$0 for November 2025.”

4.2 Release of Employment

Recommended Action:

- 4.2.1 “To approve resignation of Oscar Galvez as Middle School Wrestling Coach effective November 7, 2025.”
- 4.2.2 “To approve resignation of Logan Somnis as Class II Paraprofessional at the Middle School effective December 5, 2025.”
- 4.2.3 “To approve resignation of Friday Htoo as Class I Paraprofessional at Community Education effective December 12, 2025.”
- 4.2.4 “To approve resignation of Aye Myat Mar Lar as Class II Paraprofessional at the Intermediate School effective November 28, 2025.”
- 4.2.5 “To approve resignation of Julie Ebberts as ABE Teacher at Community Education effective November 20, 2025.”
- 4.2.6 “To approve resignation of Kristine Stewart as Assistant Musical Director at the High School effective November 24, 2025.”
- 4.2.7 “To approve resignation of Kesia Dominguez as Targeted Services EDGE Teacher at Prairie Elementary effective December 4, 2025.”

4.3 Approval of Employment

Recommended Action:

- 4.3.1 “To approve employment of Sonja Gasca as Guidance Counselor at the High School effective November 19, 2025.”
- 4.3.2 “To approve employment of Debra Feltman as long-term substitute Paraprofessional at the Middle School effective November 19, 2025.”
- 4.3.3 “To approve employment of Treveon Owens as .6 FTE Class II Paraprofessional at the Middle School effective November 19, 2025.”
- 4.3.4 “To approve an increase in assignment from 10 months FTE to 12 months FTE for Karmen Schelhaas as District Office Administrative Support Assistant effective November 17, 2025.”
- 4.3.5 “To approve employment of Jade Nguyen as Targeted Services EDGE 6th Grade Teacher effective November 25, 2025.”
- 4.3.6 “To approve employment of Brittany Raudenbush as Activities Secretary at the High School effective December 3, 2025.”
- 4.3.7 “To approve employment of Ryan Lais as Class II Paraprofessional at the Intermediate School effective December 10, 2025.”
- 4.3.8 “To approve employment of Gladys Aldana as ABE Teacher at Community Education effective January 6-29, 2026.”
- 4.3.9 “To approve employment of Spencer Gillian as Assistant Musical Director at the High School effective November 24, 2025.”
- 4.3.10 “To approve employment of Triston Sauerbrei as Middle School Basketball Coach effective December 8, 2025.”
- 4.3.11 “To approve employment of Maranda Thier as Target Services EDGE Teacher at Prairie Elementary effective December 9, 2025.”
- 4.3.12 “To approve employment of Makenzie Meyeraan as Class I Paraprofessional at Community Education effective December 15, 2025.”

4.4 Acceptance of Donations for the Month of November 2025

Recommended Action: “To approve the acceptance of the following donations for the month of November 2025: FSBSW donated to gymnastics and the dance team; the Booster Club donated to gymnastics and the dance team; the Early Risers Kiwanis donated to the Renaissance Program, the Optimist Club donated to the Middle School field trip and the Eagles Club donated to the Learning Center yearbook club.”

4.5 Approve 2025-2026 Seniority Lists (Enclosure)

Recommended Action: “To approve the 2025-2026 seniority lists.”

4.6 Approve First/Final Reading of Policies 507.5, 513, 519, 601, 612.1, 616, 621 and 709 (Enclosure)

Recommended Action: “To approve first/final reading of policies 507.5 School Resource Officers, 513 Student Promotion Retention and Program Design, 519 Interviews of Students by Outside Agencies, 601 School District Curriculum & Instruction Goals, 612.1 Development of Parent & Family Engagement Policies for Title I Programs, 616 School District System Accountability, 621 Literacy & the Read Act and 709 Student Transportation Safety Policy.”

If you have any questions or concerns about the Consent Agenda, please move to have the item removed and discussed under 7.0 - Other Business.

MEMO

TO: Lori Dudley Erin Schutte Darla Agard Eric Parrish
Adam Blume Matt Widboom Ann Mills

INFO TO: Tony Hastings Joshua Noble Sharon Johnson Toni Madsen
Tessa Dierks Katie Pedersen Jill Stiefvater DeeAnn Crall
Heidi Meyer Cory Van Briesen Doug Brands Kari Gjerde
Carmen Johnson Amy Ernst Anne Foley Spencer Wieneke
Ellen Hoefker Jodi Hansen Ryan Swanson Travis Frazee

FROM: Joel Heitkamp, Superintendent

SUBJECT: MAIN AGENDA INFORMATION

DATE: December 11, 2025

The following information is intended to provide the Board with background data for the meeting on Tuesday.

AGENDA ITEMS

- 5.1 Monthly Financial Overview (Enclosure)
 - 5.1.1 Revenues by Fund
 - 5.1.2 Expenditures
 - 5.1.3 Comparison
- 5.2 Approve Final Reading of Policy 722 Public Data and Data Subject Requests (Action) (Enclosure)

Recommended Action: "To approve final reading of Policy 722 Public Data and Data Subject Requests."
- 5.3 Approve Resolution Directing the Administration to Make Recommendations for Possible Reductions (Action) (Roll Call Vote) (Enclosure)

Recommended Action: "To approve Resolution Directing the Administration to Make Recommendations for Possible Reductions."
- 5.4 Consideration/Approval of the 2025 Levy Payable in 2026 (Action)
 - 5.4.1 Revenues by Fund
 - 5.4.2 Expenditures
 - 5.4.3 Comparison

Recommended Action: "To certify the 2025 levy payable 2026 in the amount of \$9,492,167."
- 5.5 Approve to Declare Surplus Property (Action)

Recommended Action: "To approve to declare Marching Band tops, pants, shakos and color guard uniforms as surplus property."

5.6 Approve an Out of State Travel Request (Action)

Recommended Action: “To approve an out of state travel request for Tasha Raymo, Tarrany Nelson, Melissa Jensen and Heidi Meyer to attend the UFLI Academy in Orlando, Florida from February 13-15, 2026.”

5.7 Approve First Reading of Policy 606 Textbooks and Instructional Materials, 306 Administrator Code of Ethics, 417 Chemical Use and Abuse and 712 Video Recording Other Than on Buses (Action) (Enclosure)

Recommended Action: “To approve First Reading of Policy 606 Textbooks and Instructional Materials, 306 Administrator Code of Ethics, 417 Chemical Use and Abuse and 712 Video Recording Other Than on Buses.”

5.8 Approve Student Teaching Agreement with Western Governors University (Action)

Recommended Action: “To approve student teaching agreement with Western Governors University.”

5.9 Approve Prairie Elementary Phase II Roof Bid (Action) (Enclosure)

Recommended Action: “To approve the base bid from Jackson & Associates, LLC for the combination bid package amount of \$2,083,000.”

5.10 Approve an Employee’s Request for Unpaid Leave (Action)

Recommended Action: “To approve an employee’s request for unpaid leave due to medical.”

5.11 Approve Band Trip Request (Action)

Recommended Action: “To approve band trip request to attend the Sugar Bowl parade in New Orleans, Louisiana, from December 28, 2026-January 2, 2027.”

5.12 Approve Petition for Street Vacation (Action)

Recommended Action: “To approve petition for street vacation of a portion of Tower Street between Clary Street and 11th Avenue.”

If you have any questions or concerns, please give me a call.